



Konkan Education Society's

**Dr. C. D. Deshmukh Commerce &
Sau. K. G. Tamhane Arts College**

(Re-accredited 'B' Grade with CGPA 2.62 by NAAC)

Website:- www.cddcroha.edu.in

SELF STUDY REPORT

Submitted to



NAAC

**(NATIONAL ASSESSMENT AND
ACCREDITATION COUNCIL)**

BENGALURU

2016

3rd Cycle of Accreditation

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NAAC STEERING COMMITTEE

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Mr. Anant M. Thorat	Member
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**K.E.S. Dr. C. D. Deshmukh Commerce &
Sau. K. G. Tamhane Arts College, Roha.**

A. PREFACE

I am pleased to present in my capacity as the Principal of KES's Dr. C. D. Deshmukh Commerce & Sau. K. G. Tamhane Arts College, Roha-Raigad, (MS), this Self Study Report to the National Assessment and Accreditation Council, Bengaluru. In this report, the entire faculty and staff of our college have made honest efforts to highlight all the activities and achievements of the institution from 2012-13 to 2015-16.

Our first cycle of assessment was done by the NAAC in 2004 and second in 2012. Thereafter, the college has made sincere efforts in bringing about overall development in its functioning. During this period as an institution, we have learnt many things and experimented with various ideas which have come from different quarters namely our stakeholders, the University, the UGC, the Government and our well-wishers.

With a very supportive management and a dedicated and well qualified staff, our college has been striving to do its best to fulfill the objective of bringing quality education to the needy students of the community. Our activities cover a wide spectrum - academic, literary, cultural, sports, community service, self-development and many more.

As an institution of higher education, we are committed to molding youngsters into responsible citizens of our country. I take this opportunity to convey my gratitude to the President of Konkan Education Society, Alibag, Honourable Members of BODs, my colleagues, the administrative staff as well as the support staff for assisting me wholeheartedly in fulfilling our stated vision of "To avail the facility of education to the down trodden community for the development of society".

Dr. Atul H. Salunkhe

Principal

Konkan Education Society's
Dr. C. D. Deshmukh Commerce &
Sau. K.G. Tamhane Arts College, Roha,
Dist. Raigad, Maharashtra – 402 109.

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B. EXECUTIVE SUMMARY

Dr. C. D. Deshmukh Commerce & Sau. K. G. Tamhane Arts College is managed by Konkan Education Society, Alibag-Raigad which is a leading educational institution in Konkan region & in Maharashtra. Colaba students Association established first school at Roha on 14th Nov. 1917 with the objective to avail the facility of education to rural & downtrodden society. The torch of knowledge has now reached to three districts namely Raigad, Sindhudurga & Thane. At presents the Society has 100 Primary & Secondary Schools, 10 Junior Colleges, 3 Senior Colleges, 2 B.H.M.S. colleges, 1 D.Ed. College & 5 branches with M.C.V.C. vocational courses. The motto of the Society is !! कुर्वन् कर्म सुखं दुःखं गणयेन्नात्मवान्तरा : !! Which means self-respecting human being has nothing to do with the sorrows & joys whatever will be the outcome of his well doing. Adv. Late Shri. Datta Patil, Ex-President of Konkan Education, who has given a tremendous momentum & emphasis on the education to poor & rural section of the society.

In the year 1983, the society has established this college with commerce faculty only on no-grant basis in the memory of son of Roha, Dr. Chintamanrao Deshmukh (First Indian Governor of RBI). In 1993, we have added the Arts faculty on no-grant basis on demand of students & parents. The vision & mission statements and objective of the college focus on achieving overall personality of the student.

Initially the college offers B.A. & B.Com. U.G. course affiliated to University of Mumbai & M.Com. P.G. programme under distance education scheme of Yashwantrao Chavan MHS Open University, Nasik. In the arts faculty we have provided the option as i) B.A. with Economics specialization ii) B.A. with History specialization & B.A. General with two subject combination with three Papers of Economics, History & Geography. During the year 2013-14, college has started M.A. in History and M.Com. in Advanced Accountancy.

The college has 3.9 acres of land close to the Roha town at walking distance. In three storied with 20,200 sq.ft. well-equipped building library & conference hall, college provides the facility of indoor Gymkhana for Boys & Girls, Playground, Parking place & canteen.

The College maintains complete transparency in admission process. Admissions are given on merit basis only as per the University &

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Academic calendar and the teaching plan is prepared at the beginning of the academic year. The teachers are asked to submit the report on syllabus completed to head of the Dept. The principal keep frequent touch with H.O.D. for the progress of the syllabus.

Apart from regular lecture method teaching –learning process is enriched through question answer method, group discussion, projects case studies, ICT enable lectures etc. For particular subjects like Accountancy, Mathematics etc. the home work problem assignment is given to student for practice. For subjects like Business Communication & Mathematics tutorials & assignments are also conducted as a part of teaching learning –process. The students' progress is monitored through regular class test, tutorials, projects & discussion in the class-room.

On the basis of previous performance in the examination weak students are identified and remedial teaching is provided to them & intensity coaching is provided to the bright students. Lecturers of experts and senior guest lecturers from other college also called for the guidance. The teachers put all the efforts for improving the performance of the students. We conduct preliminary examination & class room test to give practice of examination for final year students. The results of the college have been consistently higher than the University result.

The faculty members regularly update their Knowledge and skill by attending / workshops, seminars, conference, refresher & orientation courses etc. Our teachers take initiative in research activities too through paper presentation and pursuing research activities in form of minor research projects. Few teachers also engaged in publishing text book & study materials. We have developed the linkages with nearby colleges, NGOS, industrial units & academic bodies in the University.

Our faculties are providing guidance as a resource person in colleges & seminars. Our teachers also have occupied good position in University administrations like members of Board of studies, Chief moderator, Local Inquiry Committee members, Subject experts, etc. Our teachers also actively participating on the community development programme through the different NGO's & Go's. Our Principal Dr. Atul Salunkhe is working as N.S.S. State Liaison Officer and Officer on Special Duty under Ministry of Higher Education, Government of Maharashtra.

The overall personality development of the students is achieved through various academic, co-curricular and extra-curricular activities like N.S.S., DLLE, Sport & Cultural activities. The N.S.S. units adopt a village and organize various activities for improving the life of Villages. The students participate actively in different social activities which inculcate the principal

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& values. The various personality Development programme & industrial training programme organized for improving the skills & cultivating the healthy mind. The students are mainly come from villages & hilly area having poor or moderate income families. The college takes all the steps for bringing them up in the society. In both the faculty, instruction is imparted in the Marathi medium also providing an opportunity of higher education to rural students. Financial Assistance in the form cash installment facility & books are provided to down trodden students.

The college has Women development cell, Grievance cell & Career Guidance Cell to ensure genders & social equity, support & guidance wherever required. The college has a good rapport with the different external agencies. E.g. Sarvjanic Ganeshostav Trust, Lions Club, Gramin Rugnalaya, Nagar Parishad, Tahsil office, Police, Judicially bodies & industrial units in the surrounding area. The academic faculties & infrastructure made available to these agencies as & when required.

The college has friendly work culture & holistic approach towards education. Because of which the institution has been string to achieve the objective of quality education & overall personality development of the students.

THE SWOC ANALYSIS OF THE INSTITUTE

Strengths:

- Good Academic Result.
- Highly experienced and committed faculty.
- Cordial social relations and extension activities.
- Community participation in fund raising
- A big playground.

Weaknesses:

- Minimum Horizontal mobility of students.
- Non-availability of professional degrees.
- Lack of research engagement of students.

Opportunities:

- Initiation of Interfaculty and interdisciplinary Programmes.
- Industrial and Institutional collaborations.
- Increasing trend of higher education in society.

Challenges:

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COPARATIVE VIEW OF INSTITUTION'S DISTINCTIVE FEATURE

Sr. No	Description	Type	Upto 2011-12	2012-13 to 2015-16
1	No. of Courses		02	02+02 = 04
2	No. of add on courses		--	02
3	Examination System		Annual	Semester
4	No. of Staff	Teaching	11	11
		Non-Teaching	07	07
5	No. of Teachers with Ph. D		--	03
6	No. of Teachers pursuing Ph.D.		01	08
7	Minor Research		--	08
8	National Conferences Organized		--	01
9	Placement improvement		9	11
10	No. of Books	Text Books	9359	3048
		Reference Books	4434	842
11	No. of Books cost added	Text Books	12,94,703	Rs. 4,51,149
		Reference Books	6,08,182	Rs. 1,48,880

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C. PROFILE OF THE INSTITUTION

1. Name and address of the college:

Name:	K.E.S. Dr. C. D. Deshmukh Commerce & Sau. K. G.Tamhane Arts College, Roha	
Address:	At-Pingalsai, Tahsil-Roha, District-Raigad.	
City: Roha	Pin: 402 109	State: Maharashtra
Website:	www.cddcroha.edu.in	

2. For communication

Designation	Name	Telephone with STD code	Mobile	Fax	E-Mail
Principal	Dr. A. H. Salunkhe	O: 02194-235416 R: ---	8087072690	02194-232448	atulsalunke2007@gmail.com
Vice-Principal	Dr. D. P. Raverkar	O: 02194-232450 R: ---	9822835979	02194-232448	dpraverkar@gmail.com
Steering Committee Co-ordinator	Mr. S. A. Jadhav	O: 02194-232450 R: ---	998715699		

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If yes, specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. Sources of funding:

Government	
Grant-in-aid	✓
Self-financing	✓
Any other	

7. a. Date of establishment of the college : 20/06/1983 (dd/mm/yyyy)

b. University to which the college is affiliated/or which govern the college (If its a Constituent college)

University of Mumbai

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	05/02/2009	--
ii. 12 (B)	05/02/2009	--

Please refer to Annexure – 1.

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

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8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes	✓
No	

If yes, has the College applied for availing the autonomous status?

Yes	
No	✓

9. Is the college recognized?

- a. By UGC as a College with Potential for Excellence (CPE)?

Yes	
No	✓

If yes, date of recognition.....

- b. For its performance by any other governmental agency?

Yes	
No	✓

If yes, Name of the agency..... and

Date of recognition:

10. Location of the campus and area in sq.mts:

Location	Hilly Area (based on Govt
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Sr. No.	Facility	Available / Not Available	Detail
1	Auditorium/seminar complex with infrastructural facilities	✓	capacity of 250 seats
2	Sports facilities	✓	
	Play Ground	✓	01
	Swimming Pool	X	
	Gymnasium	✓	01 with instruments
3	Hostel	✓	
	Boys' Hostel	X	
	i. Number of Hostels		
	ii. Number of inmates		
	iii. Facilities		
	Girls' Hostel	✓	
	iv. Number of Hostels		01
	v. Number of inmates		00
	vi. Facilities		Common Hall, Kitchen, etc.
	Working women's Hostel	X	
	i. Number of inmates		
	ii. Facilities		
4	Residential facilities for teaching and non-teaching staff (give numbers available -cadre wise)	X	
5	Cafeteria	✓	
6	Health Centre	✓	First aid box (

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**12. Details of programmes offered by the college
(Give Data for Current A. Y. – 2016-17)**

Sr. No	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned Student Strength	Number of students admitted
i	Under-graduate	B. A. B. Com.	3 years 3 years	12 th Arts 12 th Comm.	Marathi English & Marathi	360 480	337 469
ii	Post-graduate	M. A. M. Com.	2 years 2 years	B. A. B. Com.	Marathi English & Marathi	60 60	17 41
iii	M.Phil.	----	----	----	----	----	----
iv	Ph. D.	----	----	----	----	----	----
v	Certificate course	Compute- rised Accounting- Tally ERP-9 & Advanced Excel	2-3 Months	12 th Arts or Commerce and above	English & Marathi	30	30
vi	UG Diploma	----	----	----	----	----	----
vii	PG Diploma	----					

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also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	NA	--	--	--
Arts	Dept. of History	✓	✓	--
	Dept. of Economics	✓	--	--
	Dept. of Geography	✓	--	--
Commerce	Dept. of Commerce & Accountancy	✓	✓	--
Any Other (Specify)				

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

- a. Annual System
- b. Semester System
- c. Trimester System

--
04
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17. Number of Programmes with

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a. If Yes, Year of Introduction of the programme(s)..... (dd/mm/yyyy)

and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.:

Date:.....(dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes

No

19. Does the college offer UG or PG programme in Physical Education?

Yes

No

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20. Number of teaching and non-teaching positions in the Institution in the year 2015-16.

Positions	Teaching faculty						Total	Non-teaching staff		Total	Technical staff			
	Professor		Associate Professor		Assistant Professor									
	M	F	M	F	M	F		M	F		M	F		
Sanctioned by the UGC/University/ State Government Recruited			02	--	07	01	10	06	--	16	--	--		
Yet to be recruited					01			01			--			
Sanctioned by the Management/ society or other authorized bodies Recruited														

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22. Number of Visiting Faculty /Guest Faculty engaged with the College.

02

23. Furnish the number of the students admitted to the college during the last four academic years. (*Physically Challenged)

Categories	2012-13		2013-14		2014-15		2015-16	
	Male	Female	Male	Female	Male	Female	Male	Female
SC	--	--	--	--	--	--	--	--
ST	--	--	--	--	--	--	--	--
OBC	01	--	01	--	--	--	--	--
General	--	--	--	--	01	01	01	

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27. Does the college offer any programme/s in distance education mode (DEP)?

Yes

No

☒

If yes,

a) Is it a registered centre for offering distance education programmes of another University?

Yes

No

☒

b) Name of the University which has granted such registration.

c) Number of programmes offered

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Cycle 2: **11/02/2012** Accreditation Outcome/Result **‘B’ Grade** with **CGPA 2.62**

Cycle 3:(dd/mm/yyyy) Accreditation Outcome/Result.....

Please refer Annexure 2 for Accreditation certificate and Annexure 5 for Peer Team Report.

31. Number of working days during the last academic year.

291

32. Number of teaching days during the last academic year.

184

**33. Date of establishment of Internal Quality Assurance Cell (IQAC):
01/04/2004**

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) 2012-13 (10.07.2013)

D. CRITERIA-WISE ANALYTICAL REPORT

**CRITERION – I:
CURRICULAR ASPECTS**

1.1 Curriculum Design and Development:-

1.1.1 State the vision and mission of the institution and how it is communicate to the students, teachers, staff and other stake holders?

VISION STATEMENT

To avail the facility of education to the down trodden community for the development of society.

MISSION STATEMENT

To enable students to develop their overall knowledge & personality and to become responsible citizens for personal and professional growth.

OBJECTIVE

1. To provide excellent & qualitative services in the field of higher education in rural area to help younger generation for acquiring knowledge & information at the minimum cost.
2. To develop overall personality of the student through extra curricular activities to face all the challenges of the fast changing world.
3. To Generate and promote sense of national integration & social responsibility among students to become most responsible and good citizen.
4. To promote acquisition of knowledge among students for developing entrepreneurship and opportunities for getting better jobs.
5. To extend the benefit of resources and skills for development of individuals and society

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The vision statement mission statement, objectives & Motto are communicated to all the stake holders through the website & displays at key place in the college.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The Heads of Departments prepare a tentative academic plan at the end of previous academic year. The plan is then finalized at the beginning of the new semester. The same is discussed in the departmental meetings and with the Principal. It is finalized after making modifications if necessary. The approved academic plan is implemented. Exposure relating theory to practice is provided through study tours, field visits and guest lectures. Co-curricular, extracurricular activities and extension programmes. Extra lectures are engaged as and when required.

1.1.3 What type of support (procedural & practical) do the teachers receive from the University and/or institution for effectively translating the curriculum and improving teaching practices?

Support from the University

The University of Mumbai organizes workshops regularly for updating the faculty about syllabus revisions, question paper patterns, evaluation process and curriculum developments to maintain uniformity in the teaching, learning and evaluation process.

Orientation programmes, short-term courses and refresher courses are also conducted by the University to update

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- ✓ Encouraging the professional development of faculty.
- ✓ Computers with Internet facility
- ✓ Reference books and journals
- ✓ Explanation of topics from the syllabus in national and regional language.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the University in the effective operationalization of the curriculum?

Eminent Academicians and experts from Industry are invited as resource persons for seminars organized in the college. Our students are exposed to courses conducted by various organizations / industries. Our faculty and students attend the workshops / seminars / sports events / cultural events organized by other colleges.

Our faculty members who are pursuing their research interacted with various research bodies. Our Principal as a member of the Faculty of Commerce, University of Mumbai plays a vital role in restructuring the curriculum in Commerce as per the needs of the industry. The faculty of our college interact with the University in various capacities in matters relating to the curriculum.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies)

Feedbacks on the curriculum are collected from the students during the course of the lectures to understand their views and opinions. The faculties of our college participate in seminars / workshops relating to syllabus revision and forward the suggestions for the improvement of the curriculum.

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2. Certificate Course in Tally ERP 9 & Advanced Excel (3 Months)

1.1.8 How does the institution analyze /ensure that the stated objectives of the curriculum are achieved in the course of implementation?

The objective of the curriculum is to impart such training to the students which enhances their employability. To achieve this objective, the faculty organizes various programmes such as seminars, workshops, field visits and industrial visits for the students to enhance their practical knowledge along with their curriculum designed by the University.

The stated objectives relating to teaching of the curriculum are achieved by:

- ✓ Teaching plans being made by each teacher for their respective subjects.
- ✓ Use of participatory teaching-learning methods.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate / diploma / skill development courses etc., offered by the institution.

Certificate Courses have been introduced to cater to the specific needs of industry

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are vacant posts. Professionals are invited to the college as Resource Persons to interact with students and inspire them to pursue higher studies.

The college offers M. A. (History) and M.Com. (Advanced Accountancy) to impart specialized knowledge to the students who wish to pursue higher studies. The college allows academic mobility by providing inter-institutional credit transfers as per the University rules. The college allows students to take up various courses conducted by ICAI, ICWAI, ICS and various other universities.

1.2.4 Does the institution offer self-financed programmes? If 'yes' list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Sr. No	Name of the course	Abbreviation	Specialization
1	Master of Arts	M. A.	History
2	Master of Commerce	M. Com	Advanced Accountancy

Difference between Aided and Self Financing Courses

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programmes and beneficiaries.

Yes, the college conducts a guidance programme for our students to prepare them the competitive examinations of Maharashtra Public Service Commission (MPSC), Banking Exams and other competitive examinations. Till now 120 students have registered in this programme and took the benefit of the training.

Three batches of Certificate Course in Tally ERP 9 have been conducted and 60 students have been benefited. Various skill oriented training are provided to students by NSS with the help of NGOs and jointly with University.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes' how does the institution take advantage of provisions for the benefit of students?

Yes, University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice. Students can pursue the regular degree programme along with distance courses offered by institute like ICAI, ICSI, etc.

1.3 Curriculum Enrichment

1.3

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- ✓ In the subject of Business Law, teaching methods such as discussions on case laws (which appear in national newspapers) are held.
- ✓ In the subject of Foundation Course, through seminars organized students get an exposure to various socially relevant issues, which are beyond the syllabus. Discussion on social issues, which appear in the mass media, are analyzed in the classroom wherein students actively participate.
- ✓ In the subject of Environmental Studies, the faculty helps the students to create awareness about the environment and sustainable development to reach out to the community around the college.
- ✓ In the subject of Geography faculty helps the students to create awareness about environment and conservation of natural resources. He also imparts the knowledge about nature, the earth, various natural process and disaster.

1.3.2 What are the efforts made by the Institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

In addition to the efforts stated above we also enrich the curriculum by giving the students the following additional coaching to cope with the needs of the dynamic employment market.

- ✓ Resume writing and interview skills.
- ✓ Seminars exposing students to various professions.
- ✓ Mock interviews.
- ✓ Spoken English and Personality Development
- ✓ Various co-curricular competitions are organized.
- ✓ Accounting Software packages.</

1.3.4 What are the various value added courses/ enrichment programmes offered to ensure holistic development of students?

- ✓ Blood Donation and Thalassemia detection camps are held every year in the college premises. The blood collected is given to Government run Blood Banks.
- ✓ Rural Residential Camps under NSS is conducted every year wherein a number of programmes related to social issues are taken up. Students get an insight of rural life and get sensitized.
- ✓ Leadership Training Camp is held every year organized by University N.S.S. Unit in which one male and one female student participate. The students there after train the other NSS volunteers on how to become a good leader.
- ✓ The college has conducted a Spoken English course for its students.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The faculties in the course of interaction with the students collect their feedback relating to the course. Suggestions received from such feedback from students, alumni and parents are communicated to the relevant forums which are engaged in syllabus restructuring and revision.

Also, it helps the Teacher for use of teaching methods while teaching-learning process.

1.3.6 How does the institution monitor and evaluate the quality of

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and present them in the seminars and workshops which they attend on the restructuring of the syllabus.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum? If yes, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes / new programmes?

A structured feedback on curriculum is collected by the faculty from students. The feedback thus collected is analyzed subject-wise and teacher-wise and discussed in the departmental meetings. The deliberations at the meetings are then communicated to the subjective Departments.

1.4.3 How many new programs/courses were introduced by the institution during the last 4 years? What was the rational for introducing new courses / programs?

The institution has started the Master of Arts in History and Master of Commerce in Advanced Accountancy. These Programmes were started keeping in view the current possibility of vertical course mobility.

CRITERION – II

TEACHING –LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

- The college follows the admission prescribed by the University of Mumbai and displayed by its Website www.mu.ac.in.
- The college website www.cddcroha.edu.in displays the admission procedure to its courses as per the guidelines given by the University of Mumbai.
- Our college is the most preferred institution in the area. College gives prospectus to the admission seekers which contain detailed information about courses, evaluation, faculties & annual calendar of the activities.
- Before the admission begins college displays boards & banners giving information about courses & admission process. Publicity is given through the notice boards also for admission.
- Notices regarding admission to courses

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Students who have passed standard XII decide which colleges they would like to enroll in. Enrolment does not ensure admission. Admission takes place at the college level, using the enrolment list provided to the colleges by the University of Mumbai. Once the student is admitted by the college, the university is intimated about which of the enrolled students in fact took admission. The same enrolment number is used while intimating the University of Mumbai.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Sr. No.	Name of the College	2012-13		2013-14		2014-15		2015-16	

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- Vacant seats, if any, are filled up by adhering to the University norms.

The college accommodates all the students from the reserved category who fulfill the eligibility criteria for admission.

**Profile of The Reserved category and Girls Student
Female Students of the College**

Year	2012-13	2013-14	2014-15	2015-16
No. of Female Students	462	473	549	510
% of Female Students on Total Students' Strength	59.46	59.65	63.39	61.67

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2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

In pursuance of the commitments made by the National Policy on Education, 1986, empowerment of the Socially Disadvantaged Groups viz., the Scheduled Castes (SCs), the Other Backward Classes (OBCs) and the Minorities continues to be on the priority of the institution.

Reservations for different reserved categories as per the Government Rules.

Table: Reserve Category Percentage

Category	S.C	S.T	N.T (B)
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2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Table: Year wise Demand Ratio for Programmes offered by the institution

Programmes	Number of Applications Received	No. of Students Admitted	Demand Ratio
Year: 2012-13			

- ✓ Special seating arrangements are made for such students. Teachers provide books to such students.
- ✓ The Government policy of 2% reservation for such students is followed.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details of the process.

YES,

The institution does assess the students' needs in terms of knowledge and skills before

strategies are formulated to make them understand the topics in the best possible manner.

- ✓ Study tours and field visits are organized to give an opportunity to students to work as a team. By visiting various organizations they widen their world view. They get an opportunity to understand the functioning of various organizations and institutions. Students get innovative ideas and put on their thinking caps.
- ✓ Case studies are used in various subjects to testify theories and thereby help students to relate theory to practice.
- ✓ Teachers reach out to students who have come from vernacular medium institutions by explaining topics in the national and regional language.
- ✓ Skills of students in areas such as communication, problem solving, analysis, logical thinking and computing are enhanced through the courses taught.</

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students and increase awareness on social issues through their programmes.

- ✓ Students are persuaded to help the college administration in keeping the campus clean by putting the waste in the

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- ✓ Signage are put up regarding cleanliness and saving electricity in various places on the campus. The Green Club activities spread awareness about environmental issues.

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encouraged to participate in competitions organized by various departments.

2.3 Teaching – Learning Process

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