

Konkan Education Society's

Dr. C. D. Deshmukh Commerce & Sau. K. G. Tamhane Arts College

(Re-accredited 'B' Grade with CGPA 2.62 by NAAC)
Website:- www.cddcroha.edu.in

SELF STUDY REPORT

Submitted to



NAAC

(NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL)

BENGALURU 2016

3rd Cycle of Accreditation

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NAAC STEERING COMMITTEE

Prin. Dr. Atul H. Salunkhe Chairperson

Mr. Samrat A. Jadhav Co-ordinator

Dr. Deepak P. Raverkar Member

Mr. Tulshidas P. Mokal Member

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Mr. Anil N. Shinde Member

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Mr. Anant M. Thorat Member

Mr. Anil Thakur Member

A. PREFACE

I am pleased to present in my capacity as the Principal of KES's Dr. C. D. Deshmukh Commerce & Sau. K. G. Tamhane Arts College, Roha-Raigad, (MS), this Self Study Report to the National Assessment and Accreditation Council, Bengaluru. In this report, the entire faculty and staff of our college have made honest efforts to highlight all the activities and achievements of the institution from 2012-13 to 2015-16.

Our first cycle of assessment was done by the NAAC in 2004 and second in 2012. Thereafter, the college has made sincere efforts in bringing about overall development in its functioning. During this period as an institution, we have learnt many things and experimented with various ideas which have come from different quarters namely our stakeholders, the University, the UGC, the Government and our well-wishers.

With a very supportive management and a dedicated and well qualified staff, our college has been striving to do its best to fulfill the objective of bringing quality education to the needy students of the community. Our activities cover a wide spectrum - academic, literary, cultural, sports, community service, self-development and many more.

As an institution of higher education, we are committed to molding youngsters into responsible citizens of our country. I take this opportunity to convey my gratitude to the President of Konkan Education Society, Alibag, Honourable Members of BODs, my colleagues, the administrative staff as well as the support staff for assisting me wholeheartedly in fulfilling our stated vision of "To avail the facility of education to the down trodden community for the development of society".

Dr. Atul H. Salunkhe

Principal

Konkan Education Society's Dr. C. D. Deshmukh Commerce & Sau. K.G. Tamhane Arts College, Roha, Dist. Raigad, Maharashtra – 402 109.

B. EXECUTIVE SUMMARY

Dr. C. D. Deshmukh Commerce & Sau. K. G. Tamhane Arts College is managed by Konkan Education Society, Alibag-Raigad which is a leading educational institution in Konkan region & in Maharashtra. Colaba students Association established first school at Roha on 14th Nov. 1917 with the objective to avail the facility of education to rural & downtrodden society. The torch of knowledge has now reached to three districts namely Raigad, Sindhudurga & Thane. At presents the Society has 100 Primary & Secondary Schools, 10 Junior Colleges, 3 Senior Colleges, 2 B.H.M.S. colleges, 1 D.Ed. College & 5 branches with M.C.V.C. vocational courses. The motto of the Society is !! कुर्वन कर्म मुखं दु:ख गणयेनात्मवानग : !! Which means self-respecting human being has nothing to do with the sorrows & joys whatever will be the outcome of his well doing. Adv. Late Shri. Datta Patil, Ex-President of Konkan Education, who has given a tremendous momentum & emphasis on the education to poor & rural section of the society.

In the year 1983, the society has established this college with commerce faculty only on no-grant basis in the memory of son of Roha, Dr. Chintamanrao Deshmukh (First Indian Governor of RBI). In 1993, we have added the Arts faculty on no-grant basis on demand of students & parents. The vision & mission statements and objective of the college focus on achieving overall personality of the student.

Initially the college offers B.A. & B.Com. U.G. course affiliated to University of Mumbai & M.Com. P.G. programme under distance education scheme of Yashwantrao Chavan MHS Open University, Nasik. In the arts faculty we have provided the option as i) B.A. with Economics specialization ii) B.A. with History specialization & B.A. General with two subject combination with three Papers of Economics, History & Geography. During the year 2013-14, college has started M.A. in History and M.Com. in Advanced Accountancy.

The college has 3.9 acres of land close to the Roha town at walking distance. In three storied with 20,200 sq.ft. well-equipped building library & conference hall, college provides the facility of indoor Gymkhana for Boys & Girls, Playground, Parking place & canteen.

The College maintains complete transparency in admission process. Admissions are given on merit basis only as per the University & Maharashtra Govt. guidelines. Reservation policy is followed. The college does not accept any donation. The college provides the various free ship & Scholarship to the students.

Academic calendar and the teaching plan is prepared at the beginning of the academic year. The teachers are asked to submit the report on syllabus completed to head of the Dept. The principal keep frequent touch with H.O.D. for the progress of the syllabus.

Apart from regular lecture method teaching —learning process is enriched through question answer method, group discussion, projects case studies, ICT enable lectures etc. For particular subjects like Accountancy, Mathematics etc. the home work problem assignment is given to student for practice. For subjects like Business Communication & Mathematics tutorials & assignments are also conducted as a part of teaching learning —process. The students' progress is monitored through regular class test, tutorials, projects & discussion in the class-room.

On the basis of previous performance in the examination weak students are identified and remedial teaching is provided to them & intensity coaching is provided to the bright students. Lecturers of experts and senior guest lecturers from other college also called for the guidance. The teachers put all the efforts for improving the performance of the students. We conduct preliminary examination & class room test to give practice of examination for final year students. The results of the college have been consistently higher than the University result.

The faculty members regularly update their Knowledge and skill by attending / workshops, seminars, conference, refresher & orientation courses etc. Our teachers take initiative in research activities too through paper presentation and pursuing research activities in form of minor research projects. Few teachers also engaged in publishing text book & study materials. We have developed the linkages with nearby colleges, NGOS, industrial units & academic bodies in the University.

Our faculties are providing guidance as a resource person in colleges & seminars. Our teachers also have occupied good position in University administrations like members of Board of studies, Chief moderator, Local Inquiry Committee members, Subject experts, etc. Our teachers also actively participating on the community development programmee through the different NGO's & Go's. Our Principal Dr. Atul Salunkhe is working as N.S.S. State Liaison Officer and Officer on Special Duty under Ministry of Higher Education, Government of Maharashtra.

The overall personality development of the students is achieved through various academic, co-curricular and extra-curricular activities like N.S.S., DLLE, Sport & Cultural activities. The N.S.S. units adopt a village and organize various activities for improving the life of Villages. The students participate actively in different social activities which inculcate the principal

& values. The various personality Development programme & industrial training programme organized for improving the skills & cultivating the healthy mind. The students are mainly come from villages & hilly area having poor or moderate income families. The college takes all the steps for bringing them up in the society. In both the faculty, instruction is imparted in the Marathi medium also providing an opportunity of higher education to rural students. Financial Assistance in the form cash installment facility & books are provided to down trodden students.

The college has Women development cell, Grievance cell & Career Guidance Cell to ensure genders & social equity, support & guidance wherever required. The college has a good rapport with the different external agencies. E.g. Sarvjanic Ganeshostav Trust, Lions Club, Gramin Rugnalaya, Nagar Parishad, Tahsil office, Police, Judicially bodies & industrial units in the surrounding area. The academic faculties & infrastructure made available to these agencies as & when required.

The college has friendly work culture & holistic approach towards education. Because of which the institution has been string to achieve the objective of quality education & overall personality development of the students.

THE SWOC ANALYSIS OF THE INSTITUTE

Strengths:

- Good Academic Result.
- Highly experienced and committed faculty.
- Cordial social relations and extension activities.
- Community participation in fund raising
- A big playground.

Weaknesses:

- Minimum Horizontal mobility of students.
- Non-availability of professional degrees.
- Lack of research engagement of students.

Opportunities:

- Initiation of Interfaculty and interdisciplinary Programmes.
- Industrial and Institutional collaborations.
- Increasing trend of higher education in society.

Challenges:

- Introduction of self-finance programme.
- Opening of many new colleges in surrounding areas.
- High Student-teacher ratio in aided UG Courses.

COPARATIVE VIEW OF INSTITUTION'S DISTINCTIVE FEATURE

Sr. No	Description	Туре	Upto 2011-12	2012-13 to 2015-16
1	No. of Courses		02	02+02 = 04
2	No. of add on courses			02
3	Examination System		Annual	Semester
4	No. of Staff	Teaching	11	11
+	No. of Staff	Non-Teaching	07	07
5	No. of Teachers with Ph. D			03
6	No. of Teachers pursuing Ph.D.		01	08
7	Minor Research			08
8	National Conferences Organized			01
9	Placement improvement		9	11
		Text Books	9359	3048
10	No. of Books	Reference Books	4434	842
		Text Books	12,94,703	Rs. 4,51,149
11	No. of Books cost added	Reference Books	6,08,182	Rs. 1,48,880

FUTURE PLANS:

- Further improvement of the infrastructure.
- Construction of floor for Library & Reading Room.
- Establishment of collaborations with reputed institutions.
- Organize national / international seminars and conferences on regular basis.
- Digitalization of College functioning.
- Encouraging participation of students is Research activities & competitions.

C. PROFILE OF THE INSTITUTION

1. Name and address of the college:

Name:		K.E.S. Dr. C. D. Deshmukh Commerce &		
		Sau. K. G.Tamhane Arts College, Roha		
Address:		At-Pingalsai, Tahsil-Roha, District-Raigad.		
City: Roha		Pin: 402 109 State: Maharashtra		
Website:		www.cddcroha.edu.in		

2. For communication

Designation	Name	Telephone with STD	Mobile	Fax	E-Mail
		code			
Principal	Dr. A. H. Salunkhe	O: 02194- 235416 R:	8087072690	02194- 232448	atulsalunke2007 @gmail.com
Vice- Principal	Dr. D. P. Raverkar	O: 02194- 232450 R:	9822835979	02194- 232448	dpraverkar@gmai l.com
Steering Committee Co-ordinator	Mr. S. A. Jadhav	O: 02194- 232450 R:	9987156996	02194- 232448	prof.samratjadhav 99@gmail.com

3. Status of the Institution:

Affiliated College	✓
Constituent College	
Any Other (specify)	

A. Type of Institution:

a. By Gender

i. For Men	
ii. For Women	
iii. Co-education	✓

b. By Shift

I.	Regular	
II.	Day	✓
III.	Evening	

5. Is it a recognized minority institution?

Yes	
No	✓

If yes, specify the minority status (Religious/linguistic/any other) and provide documentary evidence.

6. Sources of funding:

Government	
Grant-in-aid	✓
Self-financing	✓
Any other	

- 7. a. Date of establishment of the college: 20/06/1983 (dd/mm/yyyy)
 - b. University to which the college is affiliated/or which govern the college (If its a Constituent college)

University of Mumbai

c. Details of UGC recognition:

Under Section	Date, Month &	Remarks(If any)
	Year	
	(dd-mm-yyyy)	
i. 2 (f)	05/02/2009	
ii. 12 (B)	05/02/2009	

Please refer to Annexure – 1.

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section/ clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.	Not Applicable			
iv.				

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes	✓
No	

If yes, has the College applied for availing the autonomous status?

Yes	
No	✓

- 9. Is the college recognized?
 - a. By UGC as a College with Potential for Excellence (CPE)?

Yes	
No	✓

If yes, date of recognition.....

b. For its performance by any other governmental agency?

Yes	
No	✓

If yes, Name of the agency...... and Date of recognition:

10. Location of the campus and area in sq.mts:

Location	Hilly Area (based on Govt. of India Census)		
Campus area in sq. mts.	15,782.754 sq. mtrs.		
Built up area in sq. mts.	1,800 sq. mtrs.		

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

Sr. No.	Facility	Available / Not	Detail
110.		Available	Detan
1	Auditorium/seminar complex with infrastructural facilities	✓	capacity of 250 seats
2	Sports facilities	✓	
	Play Ground	✓	01
	Swimming Pool	Х	
	Gymnasium	✓	01 with instruments
3	Hostel	✓	
	Boys' Hostel	Х	
	i. Number of Hostels		
	ii. Number of inmates		
	iii. Facilities		
	Girls' Hostel	✓	
	iv. Number of Hostels		01
	v. Number of inmates		00
	vi. Facilities		Common Hall,
			Kitchen, etc.
	Working women's Hostel	Х	
	i. Number of inmates		
	ii. Facilities		
4	Residential facilities for teaching	Х	
	and non-teaching staff (give		
	numbers available -cadre wise) Cafeteria	√	
5 6	Health Centre	•	First aid box (03)
U	Health care staff	<u> </u>	Full Time – Nil
	Qualified Doctor		Full Time – Nil
	Qualified Nurse		Full Time – Nil
7	Facilities like Banking, post office,	Х	Tun Time – Ivn
'	book shop	^	
8	Transport facilities to cater to the	Х	
	needs of students and staff		
9	Animal House	Х	
10	Biological waste disposal	Х	
11	Generator or other facility for	✓	
	management / regulation of electricity and voltage		03 Generators
12	Solid waste management facility	Х	
13	Waste water management	Х	
14	Water harvesting	Х	

12. Details of programmes offered by the college (Give Data for Current A. Y. – 2016-17)

Sr.	Programme	Name of the	Duration				Number of
No	Level	Programme/		Qualification	instruction	Student	students
		Course				Strength	admitted
i	Under- graduate	B. A. B. Com.	3 years 3 years	12 th Arts 12 th Comm.	Marathi English & Marathi	360 480	337 469
ii	Post-	M. A.	2 years	B. A.	Marathi	60	17
	graduate	M. Com.	2 years	B. Com.	English &	60	41
			-		Marathi		
iii	M.Phil.						
iv	Ph. D.						
V	Certificate	Compute-	2-3	12 th Arts or	English &	30	30
	course	rised	Months	Commerce	Marathi		
		Accounting-		and above			
		Tally ERP-9					
		& Advanced					
		Excel					
vi	UG Diploma						
vii	PG Diploma						
viii	Any Other (specify)						

13. Does the college offer self-financed Programmes?

Yes	✓
No	

If yes, how many?

02

14. New programmes introduced in the college during the last five years if any?

Yes	✓
No	
Number	02

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are

also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments (eg. Physics, Botany, History etc.)	UG	PG	Research
Science	NA			
Arts	Dept. of History	✓	✓	
	Dept. of Economics	✓		
	Dept. of Geography	✓		
Commerce	Dept. of Commerce & Accountancy	✓	✓	
Any Other (Specify)				

16.	Number	of	Programmes	offered	under	(Programme	means	a
(degree cour	se l	ike BA, BSc,					

MA, M.Com...)

a.	Annual System	
b.	Semester System	04
c.	Trimester System	

17. Number of Programmes with

a.	Choice Based Credit System	04
b.	Inter/Multidisciplinary Approach	
c.	Any other (specify and provide details)	

The college follows the Credit Based Semester Grading System (CBSGS) as per the guidelines of the University of Mumbai.

18. Does the college offer UG and/or PG programmes in Teacher Education?

Yes	No	✓
-----	----	---

a. If Yes, Year of Introduction of the programme(s)(dd/mm/yyyy)
and number of batches that completed the programme
b. NCTE recognition details (if applicable)
Notification No.: Date:(dd/mm/yyyy)
Validity:
c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?
Yes No
19. Does the college offer UG or PG programme in Physical Education?
Yes No ✓
If yes,
a. Year of Introduction of the programme(s)
and number of batches that completed the programme
b. NCTE recognition details (if applicable)
Notification No.: Date:
(dd/mm/yyyy) Validity:
c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?
Yes No

20. Number of teaching and non-teaching positions in the Institution in the year 2015-16.

			Teac	hing	facul	ty		Non-			Techi	nical
Positions	Prof	essor	Asso	ciate	Assi	istant	Total	teaching		Total	sta	ff
1 OSITIONS			Profe	essor	Prof	essor		staff				
	M	F	M	F	M	F		M	F		M	F
Sanctioned by the												
UGC/University/								06				
State Government			02		07	01	10	00		16		
Recruited												
Yet to be					,)1		01				
recruited					')1		01			_	-
Sanctioned by the												
Management/												
society or other												
authorized bodies												
Recruited												
									N			
Yet to be recruited									i			
									1			

M-Male F-Female

21. Qualifications of the teaching staff:

Highest	Professor		Associate Professor		Assistant Professor		Total
qualification	Male	Female	Male	Female	Male	Female	
Permanent teachers	Permanent teachers						
D.Sc./D.Litt.							
Ph.D.		-	02		01		03
M.Phil.					02		02
PG		-	-		04	01	05
Temporary teachers							
Ph.D.							
M.Phil.		-	1				
PG		1	1			01	01
Part-time teachers		·	·				
Ph.D.							
M.Phil.							
PG							

22. Number of Visiting Faculty /Guest Faculty engaged with the College.

02

23. Furnish the number of the students admitted to the college during the last four academic years. (*Physically Challenged)

Co. Assessing	2012-13		2013	2013-14		2014-15		2015-16	
Categories	Male	Female	Male	Female	Male	Female	Male	Female	
SC									
ST	1		1		1		1		
OBC	01		01		1		1		
General	1		1		01	01	01	01	
Others									
Total	01		01		01	01	01	01	
Grand Total	777	7	910)	984	ı	902	2	

24. Details on students' enrollment in the college during the current academic year: 2016-17

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	677	58		1	735
Students from other states of India					
NRI students					
Foreign students					
Total	677	58			735

25. Dropout rate in UG and PG (average of the last two batches)

		-	
UG	0.35	PG	0.99

26. Unit Cost of Education

(Unit cost = total annual recurring expenditure (actual)

divided by total number of students enrolled)

(a) including the salary component

Rs. 16,216.85

(b) excluding the salary component

Rs. 3,260.94

27. Does the college offer (DEP)?	er any programme/s in dis	stance education mode				
Yes If yes,	No	✓				
a) Is it a registered centre for offering distance education programmes of another University?						
Yes No V						
b) Name of the U	niversity which has grant	ted such registration.				
c) Number of pro	ogrammes offered					
d) Programmes	carry the recognition of th	ne Distance Education Council.				
Yes	No					
28. Provide Teacher-student ratio for each of the programme/course offered						
28. Provide Teacher-stu	dent ratio for each of the	programme/course offered				
28. Provide Teacher-stu Teacher-Student Ratio	dent ratio for each of the B. A.	programme/course offered 1:57				
	,					
Teacher-Student Ratio	B. A.	1:57 1:136				
Teacher-Student Ratio	B. A. B. COM. ag for Accreditation? : Yes	1:57 1:136				
Teacher-Student Ratio 29. Is the college applyin Cycle 1 Re-Assessment:	B. A. B. COM. ag for Accreditation? : Yes	1:57 1:136				
Teacher-Student Ratio 29. Is the college applyin Cycle 1 Re-Assessment: Date of accreditation assessment only)	B. A. B. COM. In g for Accreditation?: Yes Cycle 2 Cyc	1:57 1:136 Sele 3 ✓ Cycle 4 — — — — — — — — — — — — — — — — — —				

Cycle 2: 11/02/20 1	12 Accreditation Outcom	e/Result 'B' Grade w	ith CGPA 2.62
Cycle 3:	(dd/mm/yyyy)	Accreditation Out	come/Result
Please refer Anno Team Report.	exure 2 for Accreditatio	n certificate and Ann	nexure 5 for Peer
31. Number of wor	king days during the la	st academic year.	291
32. Number of teac	ching days during the la	st academic year.	184
33. Date of estable 01/04/2004	ishment of Internal Qu	uality Assurance Ce	ll (IQAC):
34. Details regardi (AQAR) to NA	ing submission of Annu AC.	ual Quality Assuran	ce Reports
AQAR (i)	2012-13 (10.07.2013)		
AQAR (ii)	2013-14 (01.07.2014)		
AQAR (iii)	2014-15 (19.10.2015)		
AQAR (iv)	2015-16 (22.07.2016)		

35. Any other relevant data (not covered above) the college would like to

include. (Do not include explanatory / descriptive information).

D. CRITERIA-WISE ANALYTICAL REPORT

CRITERION – I: CURRICULAR ASPECTS

1.1 Curriculum Design and Development:-

1.1.1 State the vision and mission of the institution and how it is communicate to the students, teachers, staff and other stake holders?

VISION STATEMENT

To avail the facility of education to the down trodden community for the development of society.

MISSION STATEMENT

To enable students to develop their overall knowledge & personality and to become responsible citizens for personal and professional growth.

OBJECTIVE

- 1. To provide excellent & qualitative services in the field of higher education in rural area to help younger generation for acquiring knowledge & information at the minimum cost.
- 2. To develop overall personality of the student through extra curricular activities to face all the challenges of the fast changing world.
- 3. To Generate and promote sense of national integration & social responsibility among students to become most responsible and good citizen.
- 4. To promote acquisition of knowledge among students for developing entrepreneurship and opportunities for getting better jobs.
- 5. To extend the benefit of resources and skills for development of individuals and society by associating college with other organization.

Motto
!! कुर्वन कर्म सुखं दु:ख गणयेन्नात्मवान्नर : !!



"Self respecting human being has nothing to do with the sorrows and Joys, whatever will be the out come of his well doings"

The vision statement mission statement, objectives & Motto are communicated to all the stake holders through the website & displays at key place in the college.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

The Heads of Departments prepare a tentative academic plan at the end of previous academic year. The plan is then finalized at the beginning of the new semester. The same is discussed in the departmental meetings and with the Principal. It is finalized after making modifications if necessary. The approved academic plan is implemented. Exposure relating theory to practice is provided through study tours, field visits and guest lectures. Co-curricular, extracurricular activities and extension programmes. Extra lectures are engaged as and when required.

1.1.3 What type of support (procedural & practical) do the teachers receive from the University and/or institution for effectively translating the curriculum and improving teaching practices?

Support from the University

The University of Mumbai organizes workshops regularly for updating the faculty about syllabus revisions, question paper patterns, evaluation process and curriculum developments to maintain uniformity in the teaching, learning and evaluation process.

Orientation programmes, short-term courses and refresher courses are also conducted by the University to update the faculty about the latest developments in the respective subjects.

Support from the Institution

Faculty members are encouraged to participate in seminars and workshops organized by the University and other institutions. Additional purchases of reference books, text books, magazines and journals are made every year to the college library. A one-day book exhibition is organized every year in the Library.

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery & translation on the curriculum provided by the affiliating University or other statutory agency.

The College has taken initiatives to ensure effective curriculum delivery through:

- ✓ Teaching Plans
- ✓ Planning, implementation and review of Year Plans.
- ✓ Students' Feedback
- ✓ Organizing workshops/seminars/conferences

- ✓ Encouraging the professional development of faculty.
- ✓ Computers with Internet facility
- ✓ Reference books and journals
- ✓ Explanation of topics from the syllabus in national and regional language.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the University in the effective operationalization of the curriculum?

Eminent Academicians and experts from Industry are invited as resource persons for seminars organized in the college. Our students are exposed to courses conducted by various organizations / industries. Our faculty and students attend the workshops / seminars / sports events / cultural events organized by other colleges.

Our faculty members who are pursuing their research interacted with various research bodies. Our Principal as a member of the Faculty of Commerce, University of Mumbai plays a vital role in restructuring the curriculum in Commerce as per the needs of the industry. The faculty of our college interact with the University in various capacities in matters relating to the curriculum.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies)

Feedbacks on the curriculum are collected from the students during the course of the lectures to understand their views and opinions. The faculties of our college participate in seminars / workshops relating to syllabus revision and forward the suggestions for the improvement of the curriculum.

Our Principal Dr. A. H. Salunkhe is a member of Board of Studies in Business Economics.

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview for the affiliating university) by it? If 'yes' give the details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

We follow the curriculum which is designed by the University of Mumbai. However, in case of certificate courses offered by our institution, the curriculum is designed by our faculty along with other experts. The curriculum is designed as per the needs of the industry. The list of certificate/diploma courses is as follows:

1. Certificate Course in English Communication Skills (3 Months)

2. Certificate Course in Tally ERP 9 & Advanced Excel (3 Months)

1.1.8 How does the institution analyze /ensure that the stated objectives of the curriculum are achieved in the course of implementation?

The objective of the curriculum is to impart such training to the students which enhances their employability. To achieve this objective, the faculty organizes various programmes such as seminars, workshops, field visits and industrial visits for the students to enhance their practical knowledge along with their curriculum designed by the University.

The stated objectives relating to teaching of the curriculum are achieved by:

- ✓ Teaching plans being made by each teacher for their respective subjects.
- ✓ Use of participatory teaching-learning methods.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate / diploma / skill development courses etc., offered by the institution.

Certificate Courses have been introduced to cater to the specific needs of industry. The objectives of these courses are to enable the students to acquire the required knowledge and skills relating to the vocation of their choice. The goal of these courses is to provide the necessary platform to this knowledge and skills at an affordable cost.

Sr. No.	Courses	Objective	Goal
2	Certificate Course in English Communication Skills Certificate Course in Tally ERP 9 & Advanced Excel	the necessary Competitive skills in a wide spectrum of professional, job – oriented courses	skills and cutting edge technology, which will provide them more

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability.

As an affiliate institution, there is no academic flexibility with respect to the courses designed by the University. However, our faculty encourages students to enroll themselves for professional, certificate courses and post-graduate courses. Some of our students are absorbed in the institution whenever there

are vacant posts. Professionals are invited to the college as Resource Persons to interact with students and inspire them to pursue higher studies.

The college offers M. A. (History) and M.Com. (Advanced Accountancy) to impart specialize knowledge to the students who wish to pursue higher studies. The college allows academic mobility by providing inter-institutional credit transfers as per the University rules. The college allows students to take up various courses conducted by ICAI, ICWAI, ICS and various other universities.

1.2.4 Does the institution offer self-financed programmes? If 'yes' list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Sr. No	Name of the course	Abbreviation	Specialization
1	Master of Arts	M. A.	History
2	Master of Commerce	M. Com	Advanced Accountancy

Difference between Aided and Self Financing Courses

Aided Courses	Self-Finance Courses				
Admis	ssions:				
guidelines of the University of Mumbai. The ceiling of minimum passing percentage is 35%. 2. All reserved category students get Scholarship and Free-ship as per the Government norms.	However, there is ceiling of minimum passing percentage: 40% 2. Only those students who are admitted under reservation quota are entitled to get scholarship and freeship as per the government norms.				
Currio	culum:				
The curriculum designed by Affiliating	The curriculum, which is designed by				
university is of a generic nature.	Affiliating university is specialized.				
Fee Str	ucture:				
The fees structure is subsidized.	The fees structure is not subsidized.				
Teacher's Qualification:					
As per the norms of U.G.C., Mumbai Uni	As per the norms of U.G.C., Mumbai University and the Government.				
Sala	ary:				
As per the U.G.C./Government norms and paid by Government	Salary of the faculty is paid by Management.				

1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programmes and beneficiaries.

Yes, the college conducts a guidance programme for our students to prepare them the competitive examinations of Maharashtra Public Service Commission (MPSC), Banking Exams and other competitive examinations. Till now 120 students have registered in this programme and took the benefit of the training.

Three batches of Certificate Course in Tally ERP 9 have been conducted and 60 students have been benefited. Various skill oriented training are provided to students by NSS with the help of NGOs and jointly with University.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If 'yes' how does the institution take advantage of provisions for the benefit of students?

Yes, University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice. Students can pursue the regular degree programme along with distance courses offered by institute like ICAI, ICSI, etc.

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the Institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

- ✓ Students are provided with information about job opportunities in banking, insurance, retail, Human Resource Management, administrative and revenue services. They are also given information about add-on courses that can improve their employability.
- ✓ ICT is used by the faculty and students to integrate technology into the teaching learning process, fostering creativity and making learning interesting and interactive.
- ✓ Remedial Coaching is provided for academically weaker students.
- ✓ Well-equipped library with latest collection of text books and reference books, National and International Journals and magazines. Further, the library also provides high speed broad band internet connection where students can get access to additional information and knowledge pertaining to their subjects of study and its current developments.
- ✓ Students are provided practical exposure on commercial policies by organizing field trips to various organizations.
- ✓ After attending faculty enrichment courses, the faculty share the knowledge obtained with students.

- ✓ In the subject of Business Law, teaching methods such as discussions on case laws (which appear in national newspapers) are held.
- ✓ In the subject of Foundation Course, through seminars organized students get an exposure to various socially relevant issues, which are beyond the syllabus. Discussion on social issues, which appear in the mass media, are analyzed in the classroom wherein students actively participate.
- ✓ In the subject of Environmental Studies, the faculty helps the students to create awareness about the environment and sustainable development to reach out to the community around the college.
- ✓ In the subject of Geography faculty helps the students to create awareness about environment and conservation of natural resources. He also imparts the knowledge about nature, the earth, various natural process and disaster.

1.3.2 What are the efforts made by the Institution to modify, enrich and organize the curriculum to explicitly reflect the experiences of the students and cater to needs of the dynamic employment market?

In addition to the efforts stated above we also enrich the curriculum by giving the students the following additional coaching to cope with the needs of the dynamic employment market.

- ✓ Resume writing and interview skills.
- ✓ Seminars exposing students to various professions.
- ✓ Mock interviews.
- ✓ Spoken English and Personality Development
- ✓ Various co-curricular competitions are organized.
- ✓ Accounting Software packages.
- ✓ Remedial coaching.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate change, Environmental education, Human Rights, ICT etc., into the curriculum.

Seminars have been organized on women's issues and the environment. Subjects from the curriculum such as Foundation Course and Environmental Studies include topics relating to human rights and environment.

- ✓ A poster making competition was organized for the students on the theme
 of 'HIV Awareness' by NSS and DLLE.
- ✓ A lecture and film screening were arranged by Department of Geography and Prof. Anil Shinde addressed over 250 students on 'Environmental Awareness and Waste Management'.
- ✓ In all the seminars and extension lectures conducted in the college the ICT facilities are extensively used.
- ✓ ICT facility is available in the library, computer laboratories, conference room, auditorium, eight lecture halls and the office.

1.3.4 What are the various value added courses/ enrichment programmes offered to ensure holistic development of students?

- ✓ Blood Donation and Thalassemia detection camps are held every year in the college premises. The blood collected is given to Government run Blood Banks.
- ✓ Rural Residential Camps under NSS is conducted every year wherein a number of programmes related to social issues are taken up. Students get an insight of rural life and get sensitized.
- ✓ Leadership Training Camp is held every year organized by University N.S.S. Unit in which one male and one female student participate. The students there after train the other NSS volunteers on how to become a good leader.
- ✓ The college has conducted a Spoken English course for its students.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

The faculties in the course of interaction with the students collect their feedback relating to the course. Suggestions received from such feedback from students, alumni and parents are communicated to the relevant forums which are engaged in syllabus restructuring and revision.

Also, it helps the Teacher for use of teaching methods while teaching-learning process.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programs?

At the end of the programmes, formal and informal feedback is collected from the participants of the programme and significant suggestions and opinions are forwarded to the organizers for the necessary changes in future.

Local Managing Committee, IQAC, Principal, Vice Principals with the help of Head of Departments monitor and evaluate the enrichment programmes of the institution and suitable changes and additions have been made in the programme.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

The Principal of the college has been a member of the Board of Faculty of Commerce, University of Mumbai. As one of its important functions the Board restructures the syllabus of the various courses as per the requirements of the industry and society. The faculty of our college have also contributed to the restructuring process by forwarding suggestions to the Board of Studies. Our faculty members have contributed to the developing of syllabus of University of Mumbai. The faculty collect feedback from various stakeholders

and present them in the seminars and workshops which they attend on the restructuring of the syllabus.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on curriculum? If yes, how is it communicated to the University and made use internally for curriculum enrichment and introducing changes / new programmes?

A structured feedback on curriculum is collected by the faculty from students. The feedback thus collected is analyzed subject-wise and teacher-wise and discussed in the departmental meetings. The deliberations at the meetings are then communicated to the subjective Departments.

1.4.3 How many new programs/courses were introduced by the institution during the last 4 years? What was the rational for introducing new courses / programs?

The institution has started the Master of Arts in History and Master of Commerce in Advanced Accountancy. These Programmes were started keeping in view the current possibility of vertical course mobility.

CRITERION - II

TEACHING -LEARNING AND EVALUATION

2.1 Student Enrolment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

- The college follows the admission prescribed by the University of Mumbai and displayed by its Website www.mu.ac.in.
- The college website www.cddcroha.edu.in displays the admission procedure to its courses as per the guidelines given by the University of Mumbai.
- Our college is the most preferred institution in the area. College gives prospectus to the admission seekers which contain detailed information about courses, evaluation, faculties & annual calendar of the activities.
- ➤ Before the admission begins college displays boards & banners giving information about courses & admission process. Publicity is given through the notice boards also for admission.
- Notices regarding admission to courses are also put up on the notice boards of the college.
- To begin with admission forms and the prospectus are issued .The college displays the schedule of admission on its notice board along with the list of documents required.
- The college also gives the news in local newspaper about admission process.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.

- From the academic year 2008-2009 the University of Mumbai introduced the system of online enrollment for the under-graduate courses in various colleges affiliated to it.
- The University of Mumbai website www.mu.ac.in provides detailed guidelines regarding admission of students to the 3 year undergraduate programme.
- The University informs the entire admission schedule to the college which has general guidelines about date of issue of forms for admission to a particular course, date of submission of forms for the course, schedule for in-house admission and minority quota admission, reservation Quota.

Students who have passed standard XII decide which colleges they would like to enroll in. Enrolment does not ensure admission. Admission takes place at the college level, using the enrolment list provided to the colleges by the University of Mumbai. Once the student is admitted by the college, the university is intimated about which of the enrolled students in fact took admission. The same enrolment number is used while intimating the University of Mumbai.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

Sr.		2012	2012-13		2013-14		2014-15		2015-16	
No.	Name of the College	Max.	Min.	Max.	Min.	Max.	Min.	Max.	Min.	
	F.Y.B.A.									
1.	N.D.College Kolad	68%	35%	69%	35%	74%	35%	76%	35%	
2.	Tatkare College, Tala	60%	35%	71%	35%	70%	35%	68%	35%	
3.	J.N.Paliwala College, Pali	75%	35%	77%	35%	74%	35%	70%	35%	
4.	Dr.C.D.Deshmukh College Roha	76%	36%	79%	38%	78%	35%	78%	35%	
	F.Y.B.Com.									
1.	N.D.College Kolad	76%	35%	77%	35%	78%	35%	76%	35%	
2.	Tatkare College, Tala	69%	35%	71%	35%	80%	35%	72%	35%	
3.	J.N.Paliwala College, Pali	76%	35%	78%	35%	82%	35%	74%	35%	
4.	Dr.C.D.Deshmukh College Roha	76%	35%	80%	38%	96%	35%	81%	35%	

2.1.4 Is there a mechanism in the institution to review the admission process and students profile annually? If 'yes 'what is the outcome of such an efforts and how has it contributed to the improvement of the process?

The admission process is reviewed after the admissions are given and based on the profile of students certain initiatives are taken such as:

- Improvement in the teaching methodology requirements of students.
- Remedial Coaching.
- Providing a safe and secure environment with CCTV cameras.
- A secular atmosphere of the college and a staff which has a tolerance to diversity. Introducing ICT
- During the admission process, daily reporting of the seats filled up category-wise, is done by the Admission Committee to the Principal.
- Care is taken to ensure that the reserved category students are given admission as per the Government norms, subject to their fulfilling the eligibility conditions.

• Vacant seats, if any, are filled up by adhering to the University norms.

The college accommodates all the students from the reserved category who fulfill the eligibility criteria for admission.

Profile of The Reserved category and Girls Student Female Students of the College

Year	2012-13	2013-14	2014-15	2015-16
No. of Female Students	462	473	549	510
% of Female Students on Total Students' Strength	59.46	59.65	63.39	61.67

College's Students belong to Scheduled Castes (S.C.)

Year	Male	Female	To	Grand	
	No.	No.	No.	%	Total
2012-13	22	21	43	5.53	777
2013-14	29	51	80	8.79	910
2014-15	22	28	50	5.08	984
2015-16	25	25	50	5.54	902

College's Students belong to Scheduled Tribes (S.T.)

Year	Men	Women	To	tal	Grand
	No.	No.	No.	%	Total
2012-13	05	04	09	1.16	777
2013-14	27	22	49	5.39	910
2014-15	20	15	35	3.56	984
2015-15	06	06	12	1.33	902

College's Students belong to Other Backward Classes (O.B.C.)

Voor	Male	Female	To	Grand	
Year	No.	No.	No.	%	Total
2012-13	147	246	393	50.58	777
2013-14	156	212	368	40.44	910
2014-15	204	265	469	47.66	984
2015-16	179	221	400	44.35	902

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

In pursuance of the commitments made by the National Policy on Education, 1986, empowerment of the Socially Disadvantaged Groups viz., the Scheduled Castes (SCs), the Other Backward Classes (OBCs) and the Minorities continues to be on the priority of the institution.

Reservations for different reserved categories as per the Government Rules.

Table: Reserve Category Percentage

	=g.							
Category	S.C	S.T	N.T	N.T	N.T	O.B.C	DT	S.B.C.
			(B)	(C)	(D)			
Percent- Age				3.5% seats		19% Seats	3% seats	2% seats

- The institution gives equal opportunities to all students without any bias towards caste, religion or gender.
- As our college is located in Hilly area and as most of the students are from within the Tahsil, we do reach out to the weaker sections of society.
- Many of the students are first generation college students and therefore come from a disadvantaged background.
- Free ships and scholarships are made available for students belonging to the reserved category as provided for by the Government.
- The college prospectus and the website provides information regarding free-ships and scholarships available.
- The office ensures that the Government free ships and scholarship facilities are availed of by personally guiding and informing the students about the same. As filling in the forms to avail this facility is an online process, computers are made available for the same. Students are given all the information and guidance required regarding these free-ships and scholarships so that no student from the reserved category is left out from benefitting from this facility.

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.

Table: Year wise Demand Ratio for Programmes offered by the institution

Programmes	Number of Applications Received	No. of Students Admitted	Demand Ratio						
Year: 2012-13									
B. A.	126	120	1:1.05						
B.Com	205	198	1:0.85						
M. A. (History)									
M.Com (Adv. Accountancy)									
	Year: 2013-14								
B. A.	137	131	1:1.14						
B.Com	195	189	1:0.81						
M. A. (History)	53	49	1:0.88						
M.Com. (Adv. Accountancy)	77	68	1:1.28						
Year: 2014-15									
B. A.	171	163	1:1.43						
B.Com	249	244	1:1.04						
M. A. (History)	27	25	1:0.45						
M.Com. (Adv. Accountancy)	42	36	1:0.70						
Year: 2015-16									
B. A.	148	132	1:1.23						
B.Com	251	243	1:1.05						
M. A. (History)	29	24	1:0.48						
M.Com. (Adv. Accountancy)	24	20	1:0.40						

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently abled students and ensure adherence to government policies in this regard?

- ✓ The institution makes special efforts to reach out to students who are differently abled.
- ✓ Teachers make a special effort to reach out to such students and intervene if they find such students are being isolated.
- ✓ Teachers motivate and pay special attention to the studies of such students. These students are allowed to use the elevator.
- ✓ As per university examination rules, extra time and a writer facility is provided to the students who are differently abled.
- ✓ Teachers provide class notes to such students.

- ✓ Special seating arrangements are made for such students. Teachers provide books to such students.
- ✓ The Government policy of 2% reservation for such students is followed.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details of the process.

YES.

The institution does assess the students' needs in terms of knowledge and skills before the commencement of the programme. The college has a set mechanism in this regard:

- ✓ The performance of students in the last qualifying examination also serves as an indicator regarding where students stand.
- ✓ Teachers make special efforts to understand the academic competence of students and select teaching methods accordingly.
- ✓ At the beginning of the course, a few lectures are engaged for teaching basics of the subjects. Remedial teaching is planned for students who need additional guidance.
- ✓ Additional reference work is planned for advanced learners.
- ✓ At the beginning of the academic year an orientation programme is conducted. The interaction between students and the faculty is an indicator regarding the needs of the students in terms of knowledge and skills.
- After the process of admission is over and lectures commence, lecturers through discussions with the students in the classroom make efforts to assess study.

2.2.3 What are the strategies drawn and deployed by the institution to bridge the knowledge gap of the enrolled students to enable them to cope with the programme of their choice? (Bridge/Remedial/Addon/Enrichment Courses, etc.

- ✓ In the subject of Business Economics, Accountancy, Commerce, Business Law and various subjects, efforts are made to relate the concepts to real life situations whereby students are able to understand how various concepts operate at a practical level.
- ✓ In the Subject of Business Communication and Mathematical and Statistical Techniques tutorials classes are used for remedial teaching in the initial sessions. Remedial teaching is designed on the basis of different levels of students' grasping abilities. Basically, remedial teaching course made for those students who are weaker in learning and grasping knowledge.
- ✓ At the beginning of the year a detailed Teaching Plan is made by each subject teacher and is discussed in the department meeting at the beginning of each semester.
- ✓ The syllabi of the respective courses are discussed in detail and efforts are made to assess the level of the students' knowledge and accordingly

- strategies are formulated to make them understand the topics in the best possible manner.
- ✓ Study tours and field visits are organized to give an opportunity to students to work as a team. By visiting various organizations they widen their world view. They get an opportunity to understand the functioning of various organizations and institutions. Students get innovative ideas and put on their thinking caps.
- ✓ Case studies are used in various subjects to testify theories and thereby help students to relate theory to practice.
- ✓ Teachers reach out to students who have come from vernacular medium institutions by explaining topics in the national and regional language.
- ✓ Skills of students in areas such as communication, problem solving, analysis, logical thinking and computing are enhanced through the courses taught.
- ✓ To increase the knowledge of our students we organize department-wise guest lectures from.

2.2.4 How does the college sensitize its staff and students on issues such as gender inclusion, environment etc.

- ✓ The college has conducted orientation programmes for the First Year students at the beginning of the academic year to make them aware of the various student support services in the college as well as various activities to be conducted during the year.
- ✓ Students are told about the general discipline of the college and their role as a student of the college.
- ✓ Students are made aware of the Grievance Committee, Women's Development Cell and Anti Ragging Cell of the college where they can register their complaints to seek the solutions to their problems.
- ✓ The Women's Development Cell (WDC) generates awareness among the students and staff on various women's issues. Seminars are organized by the WDC and in the subject of Foundation Course exposing students to recent debates in this area. The WDC forwards suggestions to the college authorities which help our institution to reach out to our girl students. We have a suggestion box where students can drop their suggestions/grievances in writing. Poster, Rangoli, slogans, essay writing competitions, street plays, a self-defense programme and a medical checkup camp are amongst the programmes which have been organised in the college.
- ✓ The women Development Cell organize self-defense programme for girl students with the help of "Young Welfare Association Roha. This training make girl students ready for their self-protection.
- ✓ To increase social awareness and commitment among the students about rural and tribal society we organised rural residential camp by the National Service Scheme (NSS) .Through these camps we sensitize

- students and increase awareness on social issues through their programmes.
- ✓ Students are persuaded to help the college administration in keeping the campus clean by putting the waste in the dustbin and saving electricity by switching off the fans and lights when not required.
- ✓ Most of the students of our college comes from the socially and economically backward area and classes geographically Roha Tahsil is mainly hilly and tribal area. Special Remedial Coaching is imparted to such students.
- ✓ The Women's Development Cell (WDC), the college NSS unit and seminars in Foundation Course make a focused effort to generate an awareness on women's issues.

Table: Programmes on Women's Issues

Sr No.	Year	Programme	Organized by	Beneficiaries (approx)
1	2012-13	Role of NGO's in working with the underprivileged	W.D.C. & N.S.S. Unit College.	200
2	2012- 13	Celebration of Stri Mukti Day, Legal Literacy Programme for Women.	Bar Council of Roha Tahsil.	200
3	2013-14	Problems faced by women and gender sensitization.	WDC	300
4	2013-14	Hemoglobin Check Camp for girl students	Rural Hospital Roha & NSS Unit College.	200
5	2013-14	Gender Equality and save the girl child	NSS Unit & Members Of Bar Council Adv.Sau.Manohar &Adv. Sau. Patil.	300
6	2014-15	Self-defense programme for women(Karate Training Programme for Girl Student)	WDC Young Welfare Association Roha	60
7	2014-15	Seminar on 'Gender Equality and protection Laws Against Women Crime.'	NSS Unit OF College and Civil Court Roha.	200
8	2015-16	Essay and poster making competition on 'Save Girl Child.	NSS Unit and WDC College.	55
9	2015-16	Street Play on 'Kanya Bachav. Drive.	NSS Unit & WDC College	200

✓ Signage are put up regarding cleanliness and saving electricity in various places on the campus. The Green Club activities spread awareness about environmental issues.

Activities of the Green Club

Sr. No.	Nature of Programmes	Year
1	Tree plantation drive 125 students participated	2012-13
2	Rally on Vasundhara Parishad	
3	Guest Lecture on 'Environmental Awareness and Waste Management'. Approx 300 students participated	2013-14
4	Guest Lecture on Save Water and Energy Conservation	2014-15
5	Tree Plantation Drive 150 students participated.	2015-16
6	Rally on 'Save Water Campaign.	2015-16

Classroom teaching and co-curricular activities in several subjects provide a formal platform to faculty to discuss issues of gender, inclusion and environment.

2.2.5 How does the institution identify and respond to special educational / learning needs of advanced learners?

- ✓ Our faculty identify advanced learners based on their results, through their interactions and discussions with students and question answer sessions. Students pose several questions in the process of doing their assignments. These doubts reflect the students abilities e.g. after being given references on topics, if students read up and are enthused to do further reading, lecturers guide them. Students are taken to the library, assisting them to browse through relevant material on the subject.
- ✓ Guidance lectures are arranged for Third Year B.Com/B.A. students in order to score maximum marks at the university examinations. Intermittently the students are reminded and guided about credit based evaluation at the university examinations.
- ✓ In tutorials, lecturers are able to regularly interact with students on a one to one basis and guide them how to excel academically.
- ✓ Guidance is provided to students who aspire to pursue various professional courses such as CA. CS., ICWA, Law, Journalism, Competitive exams, etc.
- ✓ The faculty organize seminars and workshops relating to their subjects where students get an opportunity to go beyond their textbooks and interact with experts in the subject apart from their teachers. They are

encouraged to participate in competitions organized by various departments.

- ✓ In our college each department has departmental library. Our faculty issues extra books from departmental library.
- ✓ The Commerce Association has conducted Tally ERP-9 accounting Certificate Course for the students.
- 2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc.)?

Year wise Number of Dropouts

Tear wise Number of Diopouts					
Year	No. of Drop outs	Total No of	Drop out %		
		Students admitted	Diop out 70		
Under Graduate					
2012-13	08	777	1.03		
2013-14	10	910	1.09		
2014-15	06	984	0.61		
2015-16	0	902	Nil		
	Post Graduate				
2012-13					
2013-14	3	117	2.56		
2014-15	2	126	1.59		
2015-16	0	76	Nil		

- ✓ Most of the students of our college come from vulnerable socio-economic backgrounds. Many of them are also first generation college students. Those who do not perform well are personally counselled with a view to helping them to perform better academically.
- ✓ Attendance is taken at every lecture and teachers make a note of students who remain absent for many lectures. If required their parents are called and both student and parents are counselled.
- ✓ Remedial teaching is imparted to weak students and they are prepared to appear for the next examination with more confidence. Such students are also repeatedly reminded to attend classes regularly and to work seriously in a focused manner in order to get good results.

2.3 Teaching – Learning Process

2.3.1 How does the institution plan and organize the teaching learning and evaluation schedules? (Academic calendar, teaching plan and evaluation blue print etc.)

TEACHING AND LEARNING:

At the beginning of the academic year various committees are finalized. These committees meet and have discussions amongst themselves and with student volunteers to decide the future course of action.

- 1) A staff meeting is held in the beginning of the academic year. In a brain storming session best ways of implementing plans are discussed.
- 2) An Academic Calendar is prepared.
- 3) All the departments plan their teaching schedule and programmes based on these dates.
- 4) The faculty submits teaching plans to their heads of the department at the beginning of every academic year.
- 5) At the end of each academic session, each department holds a review meeting for discussing future plans.
- 6) At the end of the semester, there is a staff meeting where the academic session gone by is reviewed and tentative plans regarding the nature of activities which can be conducted in the following semester are suggested.
- 7) The faculty in co-ordination with students plan and implement programmes relating to their subjects.
- 8) Various co-curricular activities are planned and implemented by the departments.
- 9) Industrial Visits and Field visits are also organized.
- 10) Students are well informed about the activities /workshops/seminars which are conducted in the college through notices, posters and teachers making announcements in the class. Notices are circulated in each class room for this purpose.
- 11) The Examination Committee, Cultural Committee and other committees of the college after having meetings with the Principal and Vice Principals, finalize their schedules, keeping in mind the university exams. These dates are announced through notices and in meetings.

EVALUATION:

- ✓ The faculty follow the criteria laid down by the university while evaluating students.
- ✓ The syllabus and question paper pattern is communicated to the students in the beginning of the academic year by each course teacher.
- ✓ Examinations are conducted as per the rules and guidelines laid down by the University of Mumbai.

- ✓ Question papers are set by the faculty following the patterns provided by the University.
- ✓ Time Tables for all examinations are displayed well in advance on student and staff notice boards.
- ✓ Examination related circulars which are received from the university are circulated to faculty members and explained to students and are discussed in meetings as and when required.
- ✓ To reduce the use of unfair means, students are given counselling and instructions not to indulge in unfair practices and made aware of the consequences of doing so. Action is taken against the candidates resorting to unfair means as per University guidelines.
- ✓ Orientation programmes for students and parents have been organised at the beginning of the academic year to make them aware of the examination system, student support services and other important issues like discipline and attendance
- ✓ The university has assigned marks for class participation and a class test apart from semester end examinations. Internal evaluation of our students takes into consideration the students progression from the beginning of the semester to the end of the semester.
- ✓ Subject teachers provide model answers and synoptic answers to maintain uniformity and objectivity in assessment.
- ✓ Assessed examination papers are moderated as per the University guidelines.
- ✓ The results are reviewed with the faculty for necessary additional efforts required in improving teaching.

2.3.2 How does IQAC contribute to improve the teaching – learning process?

The IQAC contributes in the following ways to improve the teaching learning process.

- ✓ Consistently emphasizing the importance of inviting guest speakers and organizing workshops and seminars to enrich our students.
- ✓ Organizing workshops to bring about qualitative improvements in the teaching learning process.
- ✓ IQAC collects facultiwise list of Reference books and submit to librarian for purchase of these books earlier which helps to our teaching and learning process.
- ✓ Designing feedback questionnaires for teacher evaluation by students.
- ✓ Organising sessions wherein teachers share information with their colleagues about seminars and workshops they have participated in and presented papers.
- ✓ Holding discussions on the college vision, mission, goals and objectives and presenting it to the management of our college for approval.

- ✓ Recommending concrete ways in which the teaching learning process could be made more beneficial to students in the IQAC and staff meetings.
- ✓ Requisitioning the college librarian to arrange for learning resources such as e-journals, e-books, reference books, periodicals etc.
- ✓ Giving suggestions for improving the infrastructure in the college which impacts the teaching learning process.
- ✓ Encouraging the faculty to pursue research.
- ✓ Encouraging the faculty to use of ICT, LCD Techniques and an interactive board in teaching and learning process.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Students are important stakeholders in the educational system and the pedagogy must involve techniques for their all-round development.

- ✓ We organize Field visits at historical places like Raigad Fort and Fort at Murud Janjira for to aware students about the importance of our historical places. We also organize the educational Tour at National Stock Exchange to know the functioning of stock market to B. Com. Students. Such types of visits helps to our students increase their practical knowledge of subjects.
- ✓ We also organize industrial visits at Dhatav M.I.D.C. which located near Roha city. Industrial visits are organized for the students to enable them to get a deeper understanding of the processes involved in the functioning of an industry and also function together as a team.

Sr. No	Year	Industries Visited	Place	No Of Students
1	2012-2013	Sudarshan Chemical Ltd.Dhatav.	Dhatav Roha	175
2	2013-2014	Bech Chemicals Ltd.	Dhatav -Roha	225
3	2014-2015	Sudarshan Chemical Ltd.	Dhatav-Roha	220
4	2015-2016	Pepsi-co India Ltd.	Dhatav -Roha	150

In the subject of Business Economics, students are made to play roles of economic entities which develop their decision making power and enables them to have better understanding of the subject. The role play method is used which helps students comprehend concepts in subjects like Commerce, Business Economics and Foundation Course.

The departments of Commerce and Economics invite students from other courses to participate in the competitions such as Quiz and Poster competitions organized by them. This encourages interdepartmental

collaborative activities. A Quiz competition had been organised by the Commerce and Economic Forum on 30th July, 2014 on behalf of Forum of Free Enterprise. An Elocution Competition was organised by the Commerce & Economic Forum on 4th August, 2014.

Teachers share relevant newspaper reports with students and ask them to follow subsequent reporting on topics and discuss them in the classroom.

There are a number of news reports which discuss case laws and developments in the law. Students are encouraged to search for such reports and share them with the rest of the class. These newspaper clippings are compiled and made available to the students for referencing.

Case law presentation competitions have been held and prizes awarded to the three best presentations at the annual prize distribution ceremony. Such activities help students gain confidence and contribute to their personality development.

In the subject of Business Communication, programmes such as 'Fun with Words' help students to master the keys of reading, crosswords, puzzles and in learning new words.

Through discussions at workshops and seminars students are exposed to specific areas of study. They are enthused to understand and study an area further after interacting with the resource persons.

The approach of dealing with the students in small batches in tutorials in subjects of Mathematical and Statistical Techniques and Business Communication and addressing their problems individually makes teaching student centric.

A Mathematics quiz helps in analytical and logical reasoning which in turn helps the students in solving accounting and finance problems.

Home work / assignments are often given to students in order to develop an independent learning ability.

In the subject of Accountancy, efforts are made to relate theory to practice by various exercises such as analyzing financial statements of various business organizations.

The Information Technology department organizes competitions in Programming, Debugging, and Web Page Designing etc. to enhance the programming and logical reasoning skills of the students. The department has contributed significantly in preparing software useful in the administration of our institution. For example, software programme for attendance. When

subject specific seminars and workshops are organized by departments, students take active part in organizing the same and they engage themselves in the learning process.

The availability of free internet access and references given by respective subject teachers encourages self-learning amongst the students.

Teaching methods used to make learning more students centric:

Discussion on topics related to their curriculum develops interactive skills of students.

Group assignments given to the students in each term develops their collaborative learning. Referencing from the library and web resources develops their independent learning skills. The students are given assignments for self-study and these are then evaluated.

Group discussions and brain storming sessions are monitored by teachers in the class, as it helps interactive learning.

In project work and seminars, students are encouraged to put forth their thoughts and practical experiences.

Simulation- consists of placing a student or a group of students in a realistic setting where they are confronted by a problematic situation which they need to solve.

Apart from the above mentioned initiatives, the faculty also use the role play, translation, and eclectic and case study methods to involve the students in the learning process. Industrial and Field visits have given an opportunity to students to actively participate in the learning process.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

Every year our college organizes Konkan Regional Elocution Competition in the memory of Late Dr. C. D. Deshmukh, the great personality of India and First Finance Minister of India. Students from Raigad, Ratnagiri, Thane and Sindhudurg participates in this competition. We organize this competition since last 21 years.

✓ Students take active part in organizing various co- curricular and extracurricular activities. This gives them ample scope to imagine, plan, organize and realize their ideas.

- ✓ Students participate in elocution and debates and go through case studies and prepare projects in various subjects this improves their critical thinking abilities.
- ✓ Poetry, essay writing, and poster making competitions are organized by various committees and departments every year and enhance creative thinking.
- ✓ The cultural forum provides students a stage to showcase their talents in dance, singing and other performing arts.
- ✓ Rangoli/ Poster Making/ Competition held by the institution encourage students' creativity.
- ✓ Reading habits are inculcated among students. Teachers make special efforts to do so by accompanying the students to the library hoping to inspire them to take an interest in the various resources provided by the library.
- ✓ Programmes organised as part of co-curricular activities in various subjects and extra-curricular activities conducted by the Marathi Vangmay Mandal and the Literary

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

The following audio visual aids are used to make teaching effective:

- LCD in classrooms
- Overhead Projectors
- Internet

The faculty makes active use of INFLIBNET and other online learning resources to update their knowledge to further impart it to their students.

The faculty and the college librarian make students aware of various free online courses. The librarian downloads the informative material from the online learning resources and makes them available to students.

The library subscribes to INFLIBNET and N-LIST and online journals. The college has established linkages with other institutions and libraries such as INFLIBNET to enable our faculty and students to access their resources.

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills?

This is done through:

- Organizing seminars
- Reference reading

- Accessing the vast treasure of knowledge on the internet.
- Guest speakers are invited to the college.
- The faculties attend, participate and present papers in seminars and workshops.
- The faculties take up research work.
- Interacting with colleagues from other colleges and subject experts.
- Newspapers' articles, journals and reference books are used to go beyond the text book learning.

2.3.7 Detail process and the number of students benefitted on the academic, personal and psycho-social support and guidance services (professional counselling/mentoring/academic advice) provided to students?

- Professional counselors have been invited by the college as Guest Lecturers.
- The faculties constantly interact with students and are sensitive to their problems. They reach out to students at a personal level, counselling them whenever required in areas concerning their personal life as well as regarding further studies. Teachers constantly serve as mentors.
- The college has a Career Guidance Cell which has organized various programmes for our students.
- Some of the students face problems such as low confidence, inability to concentrate while studying and inability to comprehend topics. Teachers make significant efforts to explain topics in as simple a way as possible to reach out to such students. They are called separately to discuss their problems and are assisted in every possible manner to solve their problems.
- Punctuality and regularity in the lectures is emphasized to ensure the continuity in understanding the topics which are being taught in the lectures resulting subsequently in the better performance.
- Special guidance lectures have been organized by the Commerce and Economics Forum by inviting resource persons from other colleges to advise our students regarding how to excel in examinations. All the third year B.Com students benefit from these guidance lectures.

Co-curricular workshops organized for the aided course

Sr. No.	Year	Topic	Resource person	Organized Department	No of students
1	2012-13	Economic ideas of Amartya Sen	Dr B.S Patil	Economics	40
2	2012-13	Women Issues	Adv. Sau Manohar	Commerce	150
3	2012-13	Case studies relating to commerce	Prof. M.S. Liman	Commerce	80
4	2013-14	Effects of globalization on Indian economy	Dr. B.S Patil	Economics	40
5	2013-14	Global financial crisis	Prof. R. S. Gite	Economics	50
6	2013-14	Tally Accounting	Prof M.S. Liman	Accountancy	35
7	2014-15	Import export procedure and documentation	Prof P.M Wadekar	Commerce	55
8	2014-15	Marketing & HRM	Prof D.L Wani	Commerce	100
9	2014-15	The judicial System	Justice Sangram Shinde	Commerce	150
10	2015-16	Rights of women	Adv. Sau. Patil	Commerce	200
11	2015-16	HRM	Prof. M.S Liman	Commerce	100

- Lecturers make extra efforts for weak students to teach and counsel them and to boost their confidence to perform better.
- As several students have done their schooling from the Marathi medium, teachers also use language such as English for English medium student.
- The Women's Development Cell (WDC) & Young Welfare Association Roha jointly organized 15 days training programme on self defence training for women in 2014-15. Audio Visual techniques were used to

make students understand the problems faced by women and gender sensitisation.

- WDC & College NSS unit has also organized a legal literacy programme, Kanya Bachav & Meri Beti Pyari Beti programme for women.
- All such efforts contribute to the holistic development of the students.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

Table: Innovative Teaching Methods (2012-13 to 2015-16)

Sr. No	Subject Name	Innovative Teaching Methods Used		
1.	Commerce	Participation in a citizens connect initiative, Field visits, audio visual aids, videos, mock personal interviews, group discussions and conducting programmes through forums like the Green Club and the Commerce and Economic Forum.		
2.	Economics	Quiz competitions and field visits.		
3.	Accounts	Small study groups, practical training and studying annual reports of companies.		
4.	History	Educational Visit to Historical Places		
5.	Geography	Visits to Geographically important places and Visits to Krushi Kendras.		

Due to the innovative methods of teaching mentioned above, the college results (impact) are observed:

- ✓ Good academic result.
- ✓ The students get practical experience of field work which enhances their learning skills and development of personality.
- ✓ Subjects are taught in English as well as in Marathi, which has helped students from vernacular medium schools to comprehend subjects in a better way.

The institution has encouraged the faculty to use ICT in the teaching learning process by placing LCD projectors in all classrooms. The impact of the innovative teaching methods mentioned above has been confirmed by feedback received from the students.

2.3.9 How are library resources used to augment the teaching-learning process?

The college library is a storehouse of information and has a wealth of challenging opinions offering students an exposure to recent debates.

- Faculty members regularly use the library resources to update their knowledge in order to prepare teaching material.
- At the beginning of the academic year new entrants are given an orientation regarding how to use the library facilities and resources.
- Newspaper articles are filed and made available to students in the library.
- Students are taken to the library to show them the reference books of subjects as also reference books from the library are taken to the classroom for students to get an exposure. Browsing through new books creates an interest for students to read further.
- Students are given names of reference books available in library for relevant topics and projects.
- The college library organizes a book exhibition every year. This gives students and faculty a good exposure to a variety of new writings.
- There is a new arrival section in the library which showcases books recently added to the library. CD's available in the library are used to evaluate listening comprehension.
- The internet and various e-learning resources are made available to students free of cost
- The college library has a reprographic centre. College provides xerox copies of important study material to student at minimum cost.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.

• It is always challenging to complete the curriculum within a stipulated time frame because of the short duration of semesters, exhaustive evaluation pattern, public holidays and other administrative work. We meet these challenges by taking extra lectures.

2.3.11 How does the institute monitor and evaluate the quality of teaching learning?

✓ An analysis of the subject wise results is done and discussed at the department level as well as in the staff meetings. The subject wise analysis of the results serves as an indicator of the areas which need improvement. Teachers take corrective steps where required.

- ✓ Regular feedback and interaction with the students helps in improving the quality of teaching learning process.
- ✓ Heads of department regularly observe the lectures engaged by the members of their department.
- ✓ Suggestions given in the Student Feedback Forms help in improving the quality of teaching-learning by implementing suggestions which benefit students.
- ✓ Heads of department confirm that the syllabus is completed effectively and timely as per teaching plan given by departmental members in the beginning of the Semester.
- ✓ Heads of department hold meetings with colleagues in the department at the beginning and end of the academic year to discuss various aspects related to teaching learning of their respective subject
- ✓ After every internal and external examination, the teachers in each department analyse the results and think of ways to improve the same. These efforts contribute to:
- ✓ Guiding the individual subject teacher.
- ✓ Initiating remedial action for slow and average learners.

Devising plans for advanced learners so that they can perform even better. The Principal and Vice Principals monitor the teaching methodology.

- ✓ The discipline committee looks after the discipline of the college. The entire staff constantly makes efforts to ensure that discipline is maintained.
- ✓ The college management liaisons with the Principal / Heads of Department to monitor the quality of teaching.
- ✓ Feedback is collected from students regarding the performance of teachers and teachers are given constructive suggestions based on this feedback.

2.4 Teacher Quality

- 2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.
- ✓ In the case of recruitments, the college follows the guidelines given by the State Government, the University of Mumbai and the University Grants Commission (UGC) while appointing teachers. To begin with, a No Objection Certificate is obtained from the Joint Director, Konkan region, getting the draft advertisement approved by the University of Mumbai.
- ✓ The vacancy is then advertised in one leading national and a regional (Marathi) newspaper.
- ✓ As per UGC and Government of Maharashtra rules and norms, the management constitutes the selection committee. Candidates are selected purely on merit basis. The teaching faculty is from diverse back- grounds.

- ✓ When a teacher avails of the study leave facility, or a vacancy arises teachers are appointed.
- ✓ A democratic work culture of the institution helps in retaining the faculty. Time tables are adjusted according to the convenience of visiting faculty.

	Table: Qualifications of the teaching staff						
Highest Qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.			02		01		03
M.Phil.					02		02
PG					04	01	05
Temporary teachers							
Ph.D.							
M.Phil.							
PG			-	-		01	01
Part-time teachers							
Ph.D.							
M.Phil.							
PG							

- 2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes / modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.
- ✓ The time table of the Visiting faculty is adjusted as per their convenience.
- ✓ The congenial atmosphere of the college contributes to retaining staff.
- ✓ The college caters to students of Commerce, Management and Information Technology. The faculty members are professionals drawn from these fields.
- ✓ Teachers keep abreast with developments in their subjects and use it in their teaching.
- ✓ To cope up with the growing demand for teachers the selection of staff is done by following university procedures.
- ✓ On the basis of the Heads of Department (HOD) and teachers' suggestion relevant literature on new topics are sought for and necessary books, journals etc. are recommended for purchase by the college library.
- ✓ Our faculties have participated in orientation & refresher courses, workshops, short-term courses and training programmes.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

Our college management encourages teachers in their professional development in various ways.

- ✓ Duty leave is given to teachers for attending seminars, conferences and workshops.
- ✓ The college encourages teachers to participate in Orientation courses, refresher courses, short term courses and training programmes by providing them information on the schedules of these programmes.
- ✓ Registration fees for participating in workshops, seminars and conferences are reimbursed.
- ✓ The newly recruited faculty are welcomed by the institution in the staff meeting and introduced to all the faculty and the facilities of the college. In departmental meetings, orientations are given to the faculty who have newly joined.
- ✓ ICT infrastructure, departmental libraries, subscription to online learning resources enables teachers to keep abreast of latest developments in their subjects.

(a) Nomination to staff development programmes (Last four years)

Sr.		Number of Faculty
No	Academic Staff Development Programmes	Nominated
1	Refresher Courses	04
2	HRD Programmes	01
3	Orientation Programmes	01
4	Staff training conducted by the university	01
5	Staff training conducted by the other institutions	
6	Summer/winter schools, workshops etc.	03

(b) Percentage of faculty invited, participated and presented papers

Sr No	Category	Percentage
1	Invited As Resource Person	20 %
2	Participation In Workshop/Seminar Or Conference	100 %
3	Presented Papers	100 %

- 2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)
- ✓ The institution has a research policy to promote research amongst the faculty.
- ✓ Teachers participate in workshops, seminars and present papers as well, which helps them keep abreast in their subject. Duty leave is sanctioned by the college for this purpose and registration fees spent for the same are reimbursed.
- ✓ Many teachers are self-motivated and their passion for teaching helps them go ahead with favour. When students respond positively to the efforts taken by the teachers it provides a tremendous boost to teachers.
- ✓ Resource persons are invited to interact with the faculty.
- ✓ To promote a research culture among the staff, the college library has established linkages with other renowned libraries and has subscribed to various online resources such as N-LIST, INFLIBNET.
- ✓ The research committee promotes research activity

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

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Name of the feaults	Awards and Recognition received			
Name of the faculty	2012-13			
Dr. Atul H. Salunkhe	Indira Gandhi National Appreciation Award by the hands of			
Di. Atul fi. Salulikile	Hon. President of India.			
	2013-14			
Mr. Samrat A. Jadhav	Bharat Shiksha Ratan Award by the hands EX. Ambassador			
	from Global Institute of Health and Education, Delhi.			

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

- ✓ The teachers have been evaluated by the students periodically using the five point evaluation scale. The students have been given confidential evaluation forms that are distributed in the class for the respective teacher's assessment.
- ✓ As per the guidelines provided by the Career Advancement Scheme (CAS) the college also gives importance to the feedback provided by the External Peer Groups.
- ✓ All teachers are required to fill up a Self-Appraisal report at the end of the year. These forms are submitted through their respective Heads of the

Department (HODs) who act as internal peers in monitoring a teacher's progress.

- ✓ On receiving feedback from students, the HOD personally gives constructive feedback to the concerned teacher.
- ✓ Senior faculty members from neighbouring colleges are invited as moderators. It provides us with valuable feedback and suggestions on the papers set and assessment done.
- ✓ Improvement in the teachers' performance is monitored by the Principal, Vice Principals, Heads of the Department and the IQAC.

2.5 Evaluation Process And Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- ✓ When the University introduced Credit Based Semester Grading System (CBSGS) in 2011-12 our faculty attended the workshop on the same and shared the learning gained with colleagues through a workshop in the college on 23.06.2011 and 8.02.2013.
- ✓ Any circular related to evaluation method is sent to the examination committee which circulates the same to the faculty members.
- ✓ The circular is also put up on the notice board for the students and faculty.
- ✓ The faculty and students are encouraged to access the University of Mumbai Website for information related to examination.
- ✓ Evaluation procedure is communicated to the faculty in staff meeting that is held at the beginning of the year.
- ✓ The detailed evaluation procedure as per university guidelines is published in the prospectus provided to the students.
- ✓ An orientation is conducted for the new students at the beginning of the year to communicate evaluation procedure.
- ✓ In addition to this, the lecturers also explain the evaluation method to the students in their respective classes.
- ✓ The faculty and college administration access the University website regularly on their own and provide information to students about changes taking place in evaluation and about syllabi.

2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?

• The University has introduced the CBGS since 2011-12 and it has been adopted by the college. The above system was changed to CBSGS since 2012-13.

- The students are made aware of the provisions regarding revaluation and obtaining photocopies of their answer sheets as per the guidelines given by the University
- The recent examination reforms introduced by the university and implemented by the college include:
 - ✓ The new question paper pattern has replaced descriptive questions with objective questions. Students are made aware of this change and they are trained well to succeed.
 - ✓ The university has devised the internal evaluation procedures which have contributed to the continuous evaluation of students.
 - ✓ An additional exam is conducted for students who are not able to appear for regular exams for reasons such as representing the college at the University level for sports and cultural events, on medical grounds or having failed in the regular examination.
 - ✓ M.Com students are assigned projects on various topics as per the University guidelines and these projects are evaluated by the internal and external examiner.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?

The college has an examination committee which ensures the smooth functioning of the examination process as per the guidelines of the University of Mumbai. The first and second year examinations are conducted by the college on behalf of the University of Mumbai. A plan for the same is made at the beginning of the year.

The examination committee regularly conveys and explains examination reforms brought about by the University to all stakeholders and ensures that they are implemented.

An orientation programme has been organized for students along with their parents to make them aware of the changes made in the examination system.

Preparation of the results is fully computerized to minimize errors. The software for preparing mark sheets of students is upgraded.

2.5.4 Provide details on the formative and summative evaluation approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

As an affiliated college of the University of Mumbai, we have adopted an evaluation system as per the guidelines of the University.

- ✓ The Credit Based Grading System was introduced from the academic year 2011-12.
- ✓ As a result, the system of awarding internal marks to students based on class participation, written test and assignments started.
- ✓ The University followed 60-40 evaluation pattern under which 40 marks were allocated for internal assessment and 60 marks for external examination. Formative assessment of students included 40 marks.
- ✓ From the academic year 2014-15, the above mentioned evaluation pattern has been modified to 75-25 marks.
- ✓ A summative examination of 75 marks (prior to 2014-15 the marks allotted for the semester end examination for 60 marks) is conducted at the end of the semester.
- ✓ Besides the class tests, students participate in activities conducted by the departments which also gives them an opportunity to develop their faculties.
- ✓ The marks obtained in the internal assessment then form a part of the total marks which will be obtained by the students after appearing for the semester examination.
- ✓ As a result of the internal assessment, teachers are able to assess performance of the students and reach out to them to improve upon areas where they face problems.
- ✓ The semester end examination results are an indication regarding how much students have been able to grasp, retain and reproduce.

The following measures are taken in order to help students perform better:

- ✓ Conducting class tests.
- ✓ Conducting group discussions.
- ✓ Solving of past question papers.
- ✓ Giving projects and assignments.
- ✓ Giving handouts of synopsis of various topics.
- ✓ Monitoring students' attendance.
- ✓ Revision Exercises.
- ✓ Monitoring students' behaviour.
- ✓ Remedial Coaching.

2.5.5 Detail on the significant improvement made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for overall development of student (weight age for behavioural aspects, independent learning, communication skills etc.)

In the new Credit Based Semester Grading System introduced by the University since the academic year 2014-15, the students are continuously evaluated in the following manner:

Internal Assessment- 25%

External Assessment-75%

Table: Particulars for weightage for Internal Assessment

Sr. No.	Particulars	Marks
1.	One periodical class test examination to be conducted in the given Semester	20
2.	Overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organising related academic activities	05
	Total	25

- ✓ Continuous Internal assessment is done by teachers in assessing students.
- ✓ Teachers record the performance of students in the class tests and overall behaviour of students including their active participation in the class.
- ✓ Internal assessment is one of the components of existing evaluation system of the university. To ensure transparency; teachers maintain the records of attendance of class test, submission of assignments and marks allotted to the students in the internal assessment. Teachers refer to those records as and when required to resolve the issues related to internal assessment and submit the same to the examination committee.
- ✓ The post graduate and under graduate students of self-financing courses are apprised of the internal assessment system which also involves viva voce by the external examiners.

2.5.6 What are the graduate attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?

The institution makes sincere efforts to create graduates with the following attributes:

- Subject knowledge.
- An environmental consciousness
- A good character
- A commitment to society and human rights
- Responsible citizenship
- A patriotic attitude
- A gender sensitive attitudes

To ensure the achievement of graduate attributes inputs are given through classroom teaching, organizing seminars and workshops, guest lectures, field visits and industrial visits and study tours participation in co-curricular, extracurricular and extension activities. Our Institution lays emphasis on an inter-disciplinary approach. The extracurricular activities of the college are

planned and implemented in such a way that our students develop a very creative and positive mind set which makes them self-confident.

Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

College organized one day national interdisciplinary conference on "Issues in Rural Development" on 23rd April 2016. 105 faculties from various colleges & scholars participated in the conference. All participants presented papers and such papers published in reputed journal named" Management Guru" with ISSN no.

All M. Com. Students from the college trained by the faculty to present research papers in the viva-voce & conference.

The following resource persons were invited:

1.	Prof. Liman M. S.	Associate Professor Sheth J.N.Paliwala College - Pali
2.	Prof. Chandorkar	Asst. Professor Goregaon College –Raigad.
3	Prof.P.M.Wadekar	Associate Professor(Commerce) J.N. Paliwala College Pali.
4.	Prin. Dr.Giri G. D.	Principal Goregaon College—Raigad.
5.	Prof. Dixit A. K.	Assistant Professor, C.K.T. College Panvel.
6.	Prof. B. S. Patil	Assistant Professor, C. K. T. College Panvel.

Every participant was presented with a conference kit, specially prepared individual visiting cards and a peer reviewed certificate for the paper published.

The feedback received from the participants, resource persons and the honourable guests unanimously revealed the academic success of the conference and its administration.

It further states that the conference is a benchmark for other institutions for conducting conferences in future.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

- ✓ A student can apply for a photo copy /copies of their answer papers of any subject/subjects. Revaluation can also be done without a photo copy.
- ✓ After getting the photo copy/copies the students can apply for revaluation of their paper/papers which is done by inviting an external examiner of the subject after masking the marks which were awarded by the first examiner.
- ✓ This procedure is adopted for the first year and second year examination by the college and final third year university exam.

✓ In case a final year student approaches the University for revaluation of their paper, a photo copy of the same is sent to the college which in turn handed over to the students. The concerned teacher then guides the students about any discrepancy in marks. Thereafter the student applies for revaluation as per University norms. This is done as per University circular number 1603 of 2005.

2.6 Student Performance And Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

Yes, the learning outcomes of the college are:

- Fundamental knowledge of subjects taught.
- Acquiring soft skills such as analytical skills, presentation skills, a positive attitude and a sense of confidence.
- Ability to apply knowledge acquired in real life situations.

The Learning Outcomes of a graduate for each subject are defined. The Learning Outcomes are discussed in staff meetings and departmental meetings and subsequently communicated to the students in the classroom.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.

The track record of progress and performance of each student is communicated through individual semester -end mark sheet and consolidated mark sheet. It is also displayed on the examination and students notice board. In the case of first year and second year classes, the marks sheets help teachers in counseling students in case they are facing any difficulty.

Faculty repeatedly convey to the students that excelling in each semester is important as the graduation degree reflects their cumulative performance of all the six semesters under the CBSGS.

Table: Course wise Comparison of Result Between Faculties Year: 2012-13

Faculty	College result %		
B.A	80		
B.Com	85		
M.A	NA		
M.Com	NA		

Year: 2013-14

Faculty	College result %		
B.A	60%		
B.Com	82%		
M.A			
M.Com			

Year: 2014-15

Faculty	College result %		
B.A	71%		
B.Com	61%		
M.A	100%		
M.Com	77.77%		

Year: 2015-16

Faculty	College result %		
B.A	69%		
B.Com	78%		
M.A	100%		
M.Com	87.50%		

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

- ✓ The teaching plan is determined by the number of lectures allocated for the different modules of the syllabus by the University of Mumbai. Teachers make a teaching plan based on the number of working days and number of lectures and tutorials available in every semester. Keeping in mind the level of students, the syllabus and objectives of the course, the teachers make a teaching plan.
- ✓ Extra lectures are taken whenever required. At the beginning of the academic year a staff meeting is held to decide strategies regarding teaching, learning and assessment.
- ✓ Departmental meetings also discuss the learning outcomes. Timetables are made for lectures and tutorials.
- ✓ Later in the academic year a schedule for remedial teaching is worked out and implemented for weaker students.
- ✓ Advanced learners are guided by the faculty based on their area of interest in the subject.
- ✓ Teachers explain concepts and topics in as simple a way as possible relating theory to the real world.

- ✓ Apart from the lecture method, other teaching methods used are: group discussion and subject related competitions.
- ✓ Field visits and Industrial visits/ tours are organised.
- ✓ Presentations are made by the students in the classroom. Specifically the students of M.Com. presents their project through power point presentation.
- ✓ Students are given problems to solve based on the theory they study.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (quality Jobs, entrepreneurship, innovation and research aptitude) of the courses offered?

The college has taken various initiatives within the course and syllabi structure of the University to enhance the social and economic relevance of the courses offered at the undergraduate and post graduate level.

- ✓ Projects are designed in a manner that students get an exposure to the practical aspects of the theories learnt in classroom teaching. This enhances their knowledge and employability.
- ✓ Seminars and conferences are organized on topics and issues of social relevance such as protection from environmental degradation, gender sensitization etc. It contributes to bringing an attitudinal change in the society.
- ✓ The college has taken initiatives in organising campus recruitment drives, skill development courses and personality development programmes to enhance employability of students.
- ✓ In 2013-14, I.C.I.C.I. Bank organized campus recruitment drive at our college. Ten students participated is the recruitment and three students were successfully selected.
- ✓ The college organized a 'Skill Development Workshop' for girl students in 2014-15 by private institute. This was job oriented training. Forty girl students were participated in this workshop.

2.6.5 How does the institution collect and analyse data on student learning outcomes and use it for planning and overcoming barriers of learning?

- ✓ On the basis of feedback received from students, suggestions are taken into consideration for making changes in the teaching learning process.
- ✓ Feedback received from alumni is also incorporated in improving quality of teaching. As many of our alumni are well employed the feedback received from them proves to be valuable.
- ✓ The examination committee analyses the data on student learning outcomes and discusses this with the Principal who then has a discussion with the teachers of each department. IQAC is actively involved in the process.

✓ Efforts are made to overcome the obstacles encountered in students achieving their learning outcomes. Weak students are given special attention by teachers through remedial teaching and their morale is boosted, helping them to gain confidence in themselves and work hard towards their goals.

The institution collects and analyses data on student learning outcomes in the following manner:

- College results
- Through the class tests and Semester Examinations.
- Through evaluation of students for class participation.
- Other activities conducted by departments.

Based on the above understanding planning and overcoming barriers of learning is done through:

- ✓ Departmental meetings wherein teachers discuss and decide ways of solving problems that arise in the process of teaching learning.
- ✓ Remedial coaching: For academically weaker students, extra classes are conducted to improve their learning abilities.
- ✓ Students' participation in in-house events debating, essay writing, quiz etc. help learners to develop their skills.
- ✓ Financial assistance to students to participate in inter-collegiate events.
- ✓ Industrial visits and field visits are organized in order to give students an exposure to real life situations and relate theory to practice.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

- Some of the students take up part time jobs after college hours and during vacations which helps them to develop their aptitude in applying the theory they learn in the class room to practical situations.
- Various measures have been taken to monitor and bring about improvement in learning outcomes:
- ✓ Staff meetings and departmental meetings are platforms which are used to monitor and improve learning outcomes
- ✓ The academic progresses of students are monitored by the marks scored in test papers, assignments, presentations and viva-voce etc.
- ✓ Internal and external examinations are conducted as per university rules.
- ✓ The institution ensures the regularity and punctuality of students and teachers.
- ✓ Use of ICT in teaching learning process.
- ✓ IQAC regularly considers these matters and helps in the planning and monitoring process.

2.6.7 Does the institution and individual teachers use assessment/evaluation as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.

Yes

- ✓ Under the existing evaluation system students' performance is evaluated on the basis of both semester examinations and internal assessment.
- ✓ Classroom participation and overall behaviour and attitude of the student is an indicator for evaluating students' performance in internal examination.
- ✓ Those students who take efforts and get good scores in internal evaluation, most often also do well in the theory papers as a result of their consistent efforts and rewards.
- ✓ To some extent, the feedback given by students in various subjects helps in making necessary changes in teaching methods. Students who are average or below average score well by attending classes regularly.
- Remedial teaching has helped students to improve their performance in examinations.

CRITERION-III RESEARCH, CONSULTANCY & EXTENSION

3.1 Promotion of Research

- 3.1.1 Does the institution have recognized research centre/s of the affiliating University or any other agency/organisation?
 No.
- 3.1.2 Does the institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

The college has constituted a Research Cell Committee to nurture research aptitude of faculty members as well as students. The composition of the committee is as follows:

Principal Dr. A. H. Salunke (Convenor)

Dr. D. P. Raverkar

Dr. K. E. Kamble

Prof. S. N. Lohakare

Prof. (Mrs.) S. J. Bhosale

Prof. A. N. Shinde

The Principal Dr. Atul Salunkhe is recognized Guide for M. Phil. and Ph. D. Meetings are held periodically to address issues related to research. The Research Committee has recommended that to promote research:

- ✓ The library should acquire additional reference books, journals and other publications to
- ✓ Promote research activities by the faculty and interested students.
- ✓ Computers and research-related software should be made available to the researchers.
- ✓ Organise conferences and seminars to provide a boost to the researchers.
- ✓ A repository should be created to assist researchers for referencing.
- ✓ To accelerate the process of acquiring the status of a research guide for the faculty.
- ✓ To provide ICT infrastructure to students, faculty and research guides.
- ✓ To provide financial assistance to participate in research related activities.
- ✓ To organise workshops on research methodology to enable the researchers from neighboring colleges to pursue research.
- ✓ To invite eminent researchers as adjunct faculty to promote research.
- ✓ To provide time off, duty / sabbatical leave to faculty to pursue research.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/projects?

The college acquired UGC's 2f status on 05th February, 2009 and 12(B) status on 05th February, 2009. This enabled the faculty to avail of various facilities and financial support to carry on research. The college authorities facilitated permission pursue her research.

There is complete autonomy given to the principal investigator regarding the area of research, objectives and research methodology.

The research funds provided by the University are allocated promptly to the principal investigator.

In social sciences, the library, web resources and the computer lab are the main components of research infrastructure. These resources are made available to the researchers.

For research related work, researchers are allowed to leave the college after their lectures. Duty leave is given to them to participate in workshops and seminars etc.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

- ✓ To develop critical thinking and inculcate research aptitude of the students, they are given assignments.
- ✓ Undergraduate and Post-Graduate students are required to submit project assignments as a partial requirement for their degree. External Examiners are invited to evaluate the assignments.
- ✓ The faculty encourages and guides students to undertake micro research projects within the college to sharpen their research acumen.
- ✓ Reference books and journals are purchased for the students and they are encouraged to refer to them for their assignments. These initiatives promote research culture among students.
- ✓ The faculties provide guidance to the students regarding research methodology, referencing styles and bibliography, useful for their research.
- ✓ Experts are invited to provide students additional inputs to undertake research
- ✓ Students are invited by organisations to conduct marketing related research for their products.
- ✓ The students are encouraged to participate and present research papers in seminars and conferences.

✓ P.G. students of our college used to present papers with ICT techniques on their project topic in P.G. Students' Conference organized by the college every year.

The college conducted a seminar to create awareness among the students on 'AVISHKAR', an annual research convention organized by the University of Mumbai.

3.1.5 Give details of the faculty involvement in active research (guiding student research, Projects, engaged in individual/collaborative research activity, etc.

Principal Dr. Atul Hansraj Salunkhe

Associate Professor in Economics. He has awarded Ph.D. Degree in "A Study Of Primary Agricultural Co-operative Credit Societies in Dhule District.", by North Maharashtra University, Jalgaon. Dated 27th Dec 2012.

Indira Gandhi National Award: Indira Gandhi National Award at the hands of Hon. His Excellency President of India 2011-12. And again Indira Gandhi National Award at the hands of Hon. His Excellency President of India 2012-13.

Mother Teresa Gold Medal Award: For Excellence in His Respective Field, National Economic Growth Through Individual Contribution By Global Economic Progress And Research Association, Tamil-Nadu. 30th March 2013.

- ✓ Recognized as a Ph.D. guide in Economics in the University of Mumbai.
- ✓ He was a judge for the annual research event 'AVISHKAR' organised by the University of Mumbai.
- ✓ He Completed one Minor Research Project and published 02 International Peer Reviewed Books and more than 20 research papers, of which 12 have been published in peer reviewed journals and
- ✓ Participated in conferences at the State, National and International level.

Post-graduate students have their teachers as subject guides for the research projects and are assisted by them in identifying the research methodology and data analysis.

Dr. Deepak P. Raverkar

Associate Professor and Head, Department of Commerce. He has awarded Ph.D. Degree in January, 2016 on the topic of "Study of Work-Culture among industrial Workers with special reference to Roha Industrial Area" by University of Mumbai, Mumbai. He has completed one Minor Research Project in the year 2014-15 and published 02 books for Post-graduate students of IDOL Mumbai University and 5 books for under-graduate students through Sheth Publishers, Mumbai on different subjects having ISBN nos. During last

four years, 23 research papers have been at his credit and 12 have been published in peer reviewed journals. He participated in conferences at State, National and International level.

Dr. Kamlakar K. Kamble

Assistant Professor in Department of Commerce, He has awarded Ph.D. Degree "An Analytical Study of Social Responsibility of Life Insurance Corporation of India with special reference to Raigad District", by Savitribai Phule Pune University, Pune. dated 25th June, 2016. He completed one Minor Research Project. He published 7 research papers in peer reviewed journals and participated in conferences at State, National and International level.

Mr. Samrat Ashok Jadhav:

Assistant Professor of Department of Accountancy, pursuing for Ph.D. in Mumbai University. He has submitted Ph.D. Degree synopsis in July 2016. 'AVISHKAR' best research Award in year 2014-15 and 2015-15. He completed one Minor Research Project. Published five research papers in peer reviewed journals and participated in conferences at State, National and International level.

Other Faculties

Other all faculties are pursuing for Ph.D. in the different Universities and completed one Minor Research Project each. Published more books and research papers in peer reviewed journals and proceeding of many conferences and participated in conferences at State, National and International level. Undergraduate students and post-graduate students have their teachers as subject guides for the research projects and are assisted by them in identifying the research methodology and data analysis.

3.1.6 Give details of workshops/training programmes/sensitisation programmes conducted/organised by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

Organisation of National Conference

We organized national conference on the theme of Contemporary Issues in the development of rural India in the month of April, 2016. Eminent personalities have been invited as resource persons and guest of honour.

The conference was conducted by four sessions starting with Plenary Discussion and ending with Concluding Session. One hundred and two papers were submitted by the delegates. These papers were published in 'Management Guru: Journal of Management Research" in two different volumes, No. IV, Issue: 5, June, 2016, Special Issue in English and Marathi

with ISSN No. The copies of the Journal were given to all delegates and Resource Persons.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

The college faculties who have obtained their Ph.D. and fulfill required criteria to be a research supervisor are providing guidance to research students in the University as well as at the research Centre.

Table: Research Expertise Available in the Institution

Subject	Research Area	Expertise available.
Economics	Co-operation and co-operative banking, Agricultural, Financial Inclusion and others	Dr. Autil H. Salunke

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with the teachers and students?

The college has been taking several initiatives to attract researchers of eminence to visit the college on various occasions and interact with students and faculty. They have motivated students and faculty to undertake research projects through their discourses. A major step by the institution to inculcate research aptitude among the faculty and students are to undertake sponsored research projects, participate in research competitions or convention and to organized seminars, workshops, etc.

3.1.9 What percentage of the faculty has utilised Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The efforts made by the college to enhance research culture among the faculties. In our college three teachers have completed Ph.D. and six teachers are pursuing for Ph.D.

Whenever teachers are going for Ph.D. course work and the related work, we used to give Duty Leaves. 72% of our faculties are taking benefit of it.

Post-Graduate students of the college have presented their research papers in the National conference. Increase in interactions with the research scholars and has enriched the research environment in the college in last 4 years.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land).

Being a college, main research activities are participation in workshops, conferences and seminars and presentation of research papers at these platforms at state, national and international level, publication of research studies and acquiring research qualifications such as M.Phil. and Ph.D. The management has been allocating funds for purchasing infrastructure required for the Research.

The faculty share their research findings and knowledge acquired at seminars and conferences with colleagues in staff meetings. Two of our faculties have taken minor research project on Self-Help Groups in Roha. Our Principal was a member of Board of Directors of KES's Co-operative Credit Society. He delivered a lecture on Co-operative movements organized by District Co-operative Board. One of our faculties has delivered lecture on work culture in Pravara Credit Co-operative Society, Roha and one faculty has delivered lecture on Management of Co-operative Society at Tadwadi, Murud-Jangira. One of the faculties has presented industry and community oriented research work in AVISHKAR Research Convention.

Details of research activities of faculty from different Departments are given in the following table:

Year	Seminars/ Conference Attended	Papers Presented	Papers Published	Books published
2012-13	08	04	13	01
2013-14	13	08	13	10
2014-15	11	07	11	01
2015-16	10	24	35	02
Total	42	43	72	14

3.2 Resource Utilization For Research

The college provides researchers a well-equipped library with a large number of reference books, journals, web resources and library resources of other institutions.

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

As per the requirements, institute provides infrastructure, computers and internet facilities to staffs and students.

3.2.3 What are the financial provisions made available to support research projects by students?

Under Students' Welfare Fund, institution is sanctioning the expenditures incurred on research activities such as expenditure on participation in research convention & completions, participation in conferences, P.G. Students' Projects Presentations, etc.

3.2.4 How does the various departments/units/staff of the institution interact in undertaking inter-disciplinary research? Cite examples of successful endeavours and challenges faced in organising inter-disciplinary research.

The faculties in the Department of Commerce & Accountancy are doing research on topics related to Economics, History, etc. Faculties from Department of Economics are doing the research in form of research papers on History-Economics related topics.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

- ✓ The institution provides facilities to researchers such as reference books, journals, internet facilities etc. The faculty assists students in referencing work for their projects.
- ✓ Students conducting research are guided by their supervisors about using research software and other ICT resources.
- ✓ The college library and computer laboratory are kept open beyond college hours to enable researchers to make use of resources and infrastructure.

3.2.6 Has the institution received any special grants or finances from industry or other beneficiary agency for developing research facility? If yes, give details.

So far the college has not received any special grants from industry for developing research facility in the college. However, our National Conference in the year 2015-16 was sponsored by the industries. Industries provided stationary, folders, breakfast and lunch for the participated delegates.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of on-going and completed projects and grants received during the last four years.

Nature of the Faculty of on-going & completed	Duration Year From To	Name of the funding agency	Total Grant		Total grant received till date
Project	10		Sanctioned	Received	
Dr. A. H. Salunke	2012-13	University of Mumbai	30,000/-	30,000/-	30,000/-
Mr. S. A. Jadhav	2012-13	University of Mumbai	30,000/-	29890/-	29890/-
Late Shri.S E. Chaudhari	2012-13	University of Mumbai	40,000/-	40,000/-	40,000/-
Dr. D. P. Raverkar	2013-14	University of Mumbai	25,000/-	25,000/-	25,000/-
Dr. K. E. Kamble	2013-14	University of Mumbai	25,000/-	25,000/-	25,000/-
Mr. S. D. Patil	2013-14	University of Mumbai	25,000/-	25,000/-	25,000/-
Mr. S. N. Lohakare	2013-14	University of Mumbai	25,000/-	25,000/-	25,000/-
Mr. S O. Birare	2013-14	University of Mumbai	25,000/-	25,000/-	25,000/-
Mr. T. P. Mokal	2013-14	University of Mumbai	20,000/-	20,000/-	20,000/-
	Total		2,45,000	2,44,890	2,44,890

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

To inculcate research aptitude of students the college has provided following facilities:

- ✓ A separate space for researchers in the library.
- ✓ Students and the faculty doing research have access to books, journals,
- ✓ Newspapers, software for data analysis and web resources in the library.
- ✓ Computer Centre.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

In the beginning of the academic year, the institution reviews the existing learning resources such as books, journals and technological support and plans the additions which would be needed to give a boost to research.

ICT and academic infrastructure is upgraded to meet the needs of researchers.

Adequate funds are allocated to purchase books and other academic infrastructure necessary for research.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities? If 'yes', what are the instruments/facilities created during the last four years.

So far the college has not received any special grants from industry for developing research facility in the college. However, our National Conference in the year 2015-16 was sponsored by the industries. Industries provided stationary, folders, breakfast and lunch for the participated delegates.

We have received Rs.2,44,890 as a grant for minor research during the period from 2012-13 to 2015-16 from University of Mumbai out of which faculties spent Rs.43,596 for purchase of 140 Reference Books.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

The college has established linkages with other institutions and libraries such as - TISS, USIS, Indian Merchant Chamber, British Council and INFLIBNET and some financial institutions to enable our faculty and students to access their resources.

3.3.5 Provide details on the library/ Information Resource Centre or any other facilities available specifically for the researchers?

The college staff and students can make use of facilities provided by the library for their research projects.

The college library is well-equipped with reference books, academic journals, magazine and E-journals.

Besides, the college has subscribed to online research source N-list, INFLIBNET which provide access to a vast source of books and journals.

3.3.6 What are the collaborative researches facilities developed / created by the research institutes in the college? For example Laboratories, library, instruments, computers, new technology, etc.

College Computer Centre:

We have Computer Centre with 18 Computer and Internet Facility to teachers and students free of cost. We conducted Computerized Accounting & Tally

ERP-9 Course with the help of this Centre. We also PG students paper presentation in this Centre.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of:

- Patents obtained and filed (process and product):
- Original research contributing to product improvement: ---
- Research studies or surveys benefiting the community or improving the services
- ✓ The faculty has published a number of research papers in national and international journals. Three of the faculty members have completed their Ph.D. and six faculty members are pursuing Ph.D.
- ✓ Students from post-graduate classes have presented research papers at the National Conference and College Level Conferences organised by the college.
- ✓ Research inputs contributing to new initiatives and social development:
- ✓ The NSS volunteers of the college conducted a Survey of educational drop- outs in Roha area. After the submission of information and result of the Survey, Roha Panchayat Samittee have immediately enrolled the dropouts in the schools. During NSS Camp of our college, one activity is family Survey in the village and the surrounding area. Which normally resulted into developing research attitude of students and understating the socio-economic status of that village.
- ✓ The DLLE students volunteers of the college have conducted a Survey of Women Status in the rural area of roha taluka.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

Yes.

The college has organized an National Conference on "Contemporary Issues in development of Rural India" on 23th April, 2016. The research papers which qualified the national publication standards have been published in a double blind peer reviewed research International journal Management Guru: journal of Management Research with an ISSN 2319-2429 in June 2016.

The composition of the editorial board is as follows:

Dr. Deepak Raverker, Chief Editor Mr. Samrat Jadhav, Convenor Mr. Shatrughana Lohakare Co-Convenor

3.4.3 Give details of publications by the faculty and students:

Table: Details of Publication by the Faculty

Number of papers published by faculty and students in peer reviewed				
Papers Published by All faculty				
72		72		
	Books Published with ISBN			
Dr. Atul H. Salunkhe	Indian PACS Movement a Growth of Dhule District, Lambert Academic Publis (ISBN:978-3 Women Empowerment and Through "Self-help Group' Academic publishing, Gerr (ISBN:978-3-	Maharashtra. LAP hing, Germany. 2014 -659-39666-3) I Social Security '. LAP Lambert many. 2016 Pp. 96		
Dr. Deepak P. Raverkar	 Marketing & Human Resource Management (B.Com.) Sheth Publisher ISBN- 978-93-5149-067-8 in 2014. Principles of Auditing: ISBN- 978 -93- 5149- 179-8 in 2014. 			

3.4.4 Provide details (if any) of research awards received by the faculty.

Dr. Atual H. Salunkhe:

Mother Teresa Gold Medal For the paper "National Economic Growth Through Individual Contribution" by Global Economic Progress And Research Association, Tamil-Nadu. 30th March 2013.

Mr. Samrat Ashok Jadhav:

Gold Medals in 'AVISHKAR' Research Convention University Level in the year 2014-15 and 2015-16 in Mumbai University.

Dr. Deepk Raverkar:

Chief-Key Note Speaker at the State Level Conference on Role of Human Resource in the Development of an organisation at 2nd & 3rd Feb. 2016 in the Arts & com College, Narayangaon, Pune.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

The college has organized industrial visits to establish institute-industry interface wherein the students are provided practical orientation.

Campus recruitment drives are organized wherein the organizations make presentations about their functioning and needs, conduct aptitude tests, group discussions and personal interviews as part of their selection process. Experts from the industry are invited to deliver guest lectures.

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The Principal and the management encourage the faculty to take up consultancy activities. A consultancy policy is constituted by the institution which states that:

Permanent and temporary faculty can provide consultancy in their respective area of expertise. Consultancy services under the institutional social responsibility can be undertaken by the faculty with the permission of the authorities. Prior permission from the HOD / Principal is required for using any ICT or other infrastructure for consultancy services.

The Principal can allow time-off for consultancy provided by the faculty.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

The College authorities provide the required infrastructure such as auditorium and conference room with ICT facilities. The college provides these facilities without charging anything from the participants. The faculty can undertake consultancy projects within the consultancy policy framework.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

We provides consultancy to the students of our college and other than the college for competitive exams such as MPSC and UPSC exams and selection

of career for successful progress. No other consultancy services have been provided by the college during last four years.

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

The institution has a stated policy for consultancy and the income generated through consultancy is shared as per the policy framework. Up-till now there is no income generated out of consultancy.

3.6 Extension Activities And Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

The college makes conscious efforts to promote institution-neighborhood-community network through various activities conducted by the NSS and DLLE unit. The National Service Scheme (NSS) and Dept. of Lifelong Learning and Extension (DLLE) unit organises various activities for spreading awareness about social issues among the local community. Students enrolled in the NSS and DLLE unit actively participated in these activities thus, contributing to good citizenship, service orientation and holistic development of students. A brief description of activities is given below:

- ✓ Rashtriya Swachata Abhiyan
- ✓ Voter Awareness Programme
- ✓ Tree Plantation Drive
- ✓ AIDS Awareness Programme
- ✓ Rallies on Various Social Issues
- ✓ Sadbhavana Divas
- Celebration of Constitution Day
- ✓ Blood Donation Camp
- ✓ Hemoglobin Checking Camp
- ✓ Assistance to local Police for traffic safety during 'Ganesha' festival.
- ✓ Assistance to local Police at the time of Assembly Elections
- ✓ Dropped Out Children's survey.
- ✓ 'Nirmalaya Collection' during 'Ganesha' festival.
- ✓ Service of Drinking Water to pilgrims at the time of Dhavir Procession.

Need based Extension Activities

The college organises various programmes and activities to address needs of the society/ community.

Every year, the NSS unit of the college has been organizing a seven days residential camp in Khargaon and others villages in Raigad District, a tribal area in Maharashtra. Various activities organised by the camp participants have addressed the needs of the area.

A cleanliness drive has been conducted by the college students. The villagers have been sensitized by our students about harmful effects of tobacco and alcohol, save girl child through street plays and lectures.

Tree plantation drives by the NSS and DLLE unit has restored the greenery in the village. Financial and academic assistance by the college to the children of orphanage in the village has improved their academic performance.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The college conducts various activities which are the core activities of NSS and DLLE which inculcates good citizenship and social responsibility. The NSS unit of the college maintains a Diary wherein the activities of students' involvement in various social activities are recorded. Dept. of Lifelong Learning and Extension (DLLE) unit and Women's Development Cell conducts various activities involving students to spread awareness about current social issues. Records of these various activities conducted during the year and participation by the students in activities are maintained. The college has an active NSS, DLLE unit and Women's Development Cell.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

Feedback from stakeholders is obtained, analysed, discussed and suitable measures are taken accordingly.

The college has regular formal and informal interactions with various stakeholders and all suggestions for improvement of overall performance and quality are acted on according to the suggestions of the IQAC.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Provide the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.

Table: Year wise Budgetary Allocations for NSS Activities

Year	Budget (In Rupees)			
	For NSS Activi	ties (Regular)	For NSS Activiti	es in Special Camp
	Grant	Expenses	Grant	Expenses
2012-13	82,300/-	85,873/-	67,500/-	67,655/-
2013-14	63,000/-	63216/-	60,750/-	67,852/-
2014-15	66,000/-	66,097/-	54,000/-	54,253/-
2015-16	77,250/-	82,249/-	54,000/-	55,350/-

The college forms committees in the beginning of the academic year. The committees chalk out the yearly plans for the activities to be conducted during the year. Appropriate budget is allocated annually for organizing extension and outreach programmes.

Various activities conducted by committees develop responsible citizenship, imbibing qualities such as leadership, community living, communal harmony, cleanliness and social service among students.

NSS Activities:

- ✓ Blood Donation Camp,
- ✓ Haemoglobin Check-up Camp,
- ✓ Voter Awareness Campaign,
- ✓ Swachhata Abhiyan,
- ✓ Anti-terrorism programme,
- ✓ Awareness programme on Evils of Drug Addiction, etc.
- ✓ Red Ribbon Club (RRC) for creating awareness about HIV/AIDS.
- ✓ A One day Awareness programme on road safety was organized for school, college students and teachers in collaboration with the Regional Police Station, etc.

Department of Lifelong Learning and Extension Activities:

Conducted workshops on development of market skills among students, spread awareness in Community about various issues like Population Education, Status of women, HIV-AIDS, etc., through Street Plays and Rallies at nearby Locality.

DLLE worked in adopted Area by conducting Survey of 25 Women per Student. The data is collected analysis & interpreted. Every year, DLLE Unit of College is participated in "UDDAN FESTIVAL" organized by University of Mumbai.

Women Development Cell Activities:

The Cell organizes various activities on Gender Sensitization, Self-defense Training, etc. Also, conducted Street Plays and Poster competition on

issues such as Dowry Death, Protection of the Girl Child, Women Empowerment, etc.

Orientation / Training:

- ✓ Rural residential camp of seven days for NSS volunteers
- ✓ Leadership training camp of five days is organised every year by the NSS Unit Orientation of the new students participated in NSS, DLLE Units.
- ✓ DLLE University of Mumbai and our College DLLE Unit jointly organized UGC sponsored One Day Seminar on Coaching for NET/SET for SC/ST/OBC & Minority Students.
- ✓ College has organized Zonal Level First & Second Term Training Programme and yearly Evaluation Programme.
- ✓ Every year our College Participated in Zonal Level First Term & Second Term Training Programme for teachers and student managers conducted by University of Mumbai.
- ✓ Every year, our college organizes First Term & Second Term Training Programme for the College Students at college level.

Awareness about social issues:

✓ Environmental Protection:

Every year Geography & Economics Dept. of our college Jointly organised Environment Protection Activities such as celebration of Environment Day, Population Day and Other Environmental related days. On these Days Essay, debate competition, Street play, etc. were conducted.

NSS and DLLE Dept conducted Tree Plantation Drive & Save Environment programme etc.

✓ Good Citizenship:

Commemoration of the Constitution Day Students' participation in various outreach programmes conducted by the college enhances their knowledge and experience of the ground realities. Thus, these programmes enrich the personalities of the students.

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

The college enrolls students for the NSS and DLLE every year and conducts various activities which benefit the students in a multi-faceted manner. Some of the activities which encourage the students to join NSS, DLLE and other extension Activities are:

✓ Every year college is conducting Orientation for new students to promote awareness about the NSS and DLLE activities and its needs to the society.

- ✓ Personal counseling to the students.
- ✓ Display of various extension activities on the Notice Board.
- ✓ Deputation of volunteers in various Camps.
- ✓ Experience sharing with NSS and DLLE Volunteers.
- ✓ Exhibitions on NSS and DLLE activities.
- ✓ Prin. Dr. Atul Salunke is Co-ordinator, NSS Cell of University of Mumbai from 2008 to 2013 and appointed as NSS State Liaison Officer and Officer on Special Duty by Government of Maharashtra in the year 2013.
- ✓ Dr. Kamlakar E. Kamble is Extension Work Field Co-ordinator of Raigad Zone in DLLE University of Mumbai during last five years and many times he acts as a judge at the of University level 'UDAAN' Festival.
- ✓ In the year 2012-13, one of the faculty member Mr. Tulshidas Mokal selected as a team manager for National Integration Camp by NSS unit at Madurai (Tamilnadu) and In 2014-15 & 2015-16 he was selected as a member of Advisory, NSS of University of Mumbai.
- ✓ Prof.(Mrs.) S. J. Bhosale has participated in NSS Orientation and Training Programme at Ahamadanagar (MS).

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

Table: Details of Extension Work Undertaken by the College

Sr. No	Event	Target Group	Beneficiaries (approx)
1	Free Health Check –	Students	250
2	Malaria Awareness	Local Community	200
3	Voters Awareness	Local Community	Around 15000
4	Road Safety	Local Community	300
5	Save Electricity	Local Community	100
6	Save the Girl Child	Students	300
7	Tree Plantation	Local Community	100
8	Pulse Polio Campaign	Children below the age of 5	100
9	Thalassemia Detection	College students	911
10	Self-defense	Women students of the	300
	Programme	College	
11.	Red Ribbon Club	students of the college	300

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

The institution aims at developing responsible citizens having social awareness and leadership qualities. Various programmes and activities organised by the institution not only enrich students' academic learning but also develops various skills such as:

- ✓ Dealing with challenges Patriotism
- ✓ Human touch
- ✓ Self-esteem enhancement
- ✓ Spirit of service to the society Communal harmony
- ✓ Gender sensitization

Students' participation in activities such as celebration of Sadbhavana Diwas, voter's awareness camp, blood donation etc. develop spirit of patriotism while programmes such as 'Save the Girl Child', prohibition of dowry, etc. sensitizes them about gender issues. Organisation of annual NSS and Leadership Camp develops team work, community living and leadership qualities among students.

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

Adequate communication is made to the local community in advance through banners, rallies, street plays, etc. so that they participate in the activities and benefit from them. The college encourages community participation by organising programs like Financial Literacy Programme, Nirmmalya collection during Ganesh Immersion, Voter's Awareness Programme in the neighborhood, etc.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The extension and outreach activities organized by the college forging constructive relationship with other institutions.

- ✓ Dr. C. D. Deshmukh Elocution Competition with Sarvajanik Ganeshotsav Trust, LIC and Rotary Club of Roha.
- ✓ Nirmalya Collection with Sarvajanik Ganeshotsav Trust.
- ✓ Blood Donation with District Rural Hospital, Alibag
- ✓ Rallies with Roha Tahasil and Panchyayat Samittee

- ✓ Kavi Sammelan with Roha Patrakar Sangh & Konkan Marathi Sahitya Parishad
- ✓ Our students serving as Special Police Officers with the help of Roha Police Station.
- ✓ Celebration of 125th Birth Anniversary of Dr. Babasaheb Ambedkar with Government Departments like District Social Welfare Department, etc.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

The DLLE unit of the college has received:

Dec. 2012:

IInd Prize in Zonal Level Poster Competition in "UDDAN FESATIVAL" on the theme of "Save Girl Child" at Arts, Science & Commerce College, Panvel jointly organized with University of Mumbai.

Ist Prize in Street Play Competition in "UDAAN FESTIVAL" the theme of 'Beti Bachav' at Arts, Science & Commerce College Panvel jointly organized with University of Mumbai.

Jan. 2014:

IIIrd Prize in Zonal Level Poster Competition in "UDDAN FESATIVAL" at D.G.Tatkare Arts, Science & Commerce College, Mangaon jointly organized with University of Mumbai.

Ist Prize in Street Play Competition in "UDAAN FESTIVAL" on the theme 'Problem of Farmer Suicide' at D.G. Tatkare Arts, Science & Commerce College Mangaon jointly organized with University of Mumbai.

Dec. 2014:

Consolation Prize in Street Play Competition in "UDAAN FESTIVAL" at Our College jointly organized with University of Mumbai.

Socio-Cultural District Level Competition 2014-15:

IIIrd Prize in Street Play Competition on the theme of 'Jaagar Janivancha'at D. G. Tatkare Arts, Science & Commerce College, Mangaon jointly organized with Raigad Zilla Parishad.

Dec. 2015:

Consolation Prize in Zonal Level Poster Competition in "UDDAN FESATIVAL" on the theme of 'Road Safety' at Vasantrao Naik College, Murud jointly organized with University of Mumbai.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

Till now there is no institutional collaboration and interaction with research laboratories, institutes and industry for research activities. However, at personal level teaching staff interacts with the professional institutions and expertise.

3.7.2 Provide details on the MoUs / collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

Up-till now the college has no such MoUs and collaborative arrangements with institutions of national importance.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/upgradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology/placement services etc.

Our college also organizes activities such as Dr. C. D. Deshmukh Konkan Regional Elocution Competition for students belongs to Raigad, Ratnagiri, Sindhudurg and Thane Districts in collaboration with Roha Ganeshotsav Trust, Bhate Sarvajanik Vacanalaya, Roha, Lions Club, Roha and Life Insurance Corporation from last 21 years.

Every year our college also organized Poetry Recitation Programme in collaboration with Roha Press Club and Konkan Marathi Sahitya Parishad. Our College and Posco India Ltd. /ICICI Organized Placement Programme for TYBCOM students we conducts aptitude tests for our students and co-ordinate with employers for their placement.

College's NSS unit, Roha Police Station and Roha Tahsil have jointly organized many Rallies and social awareness programmes on Women Issues as well as on social problems such as AIDS awareness rally, Beti Bachav Programme, etc.

Every year our college and Consumer Guidance Society of India organizes Consumer awareness programme through Lecture and Demonstrations.

The college staff and students can make use of facilities provided by the library for their research projects. Besides, the college has subscribed to online

research sources such as N-List and INFLIBNET which provide access to a vast source of books and journals.

We have favourable relationship with industry. Industry asks us for the capable students for their employment and we recommend our students for the same. We also sent our students for the Summer Internship to the Industry.

3.7.4 Highlight the names of eminent scientists/participants, who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

The college has organized National Conference on the theme "Contemporary Issues in Development of Rural India" on 23thApril, 2015. Eminent personalities have been invited as chief guest, Chairpersons and Speakers for various sessions.

The following resource persons have been invited for various activities:

- 1. Dr. Anil Patil, Director, BCUD, University of Mumbai.
- 2. Dr. Dilip Patil, Director, DLLE, University of Mumbai.
- 3. Dr. Filiph Rodrigue, Professor, Saint Xavier College, Goa
- 4. Dr. Kiran Petare, Scientist, ICRISAT, Hyderabad.
- 5. Dr. Raju, Principal, Saket College, Kalyan.
- 6. Dr. Hemant Pednekar, Principal, Dandekar College, Palghar, Thane.
- 7. Dr. Dr. G. D. Giri, Principal, Doshi Vakil College, Goregaon.
- 8. Mr. P. P. Bardeshkar, President, Roha Industrial Association, Roha.
- 9. Dr. Shripad Joshi, HOD, Dept. of Commerce, Saraf College, Mumbai.
- 10. Dr. Girase, General Manager, BEC Chemicals, MIDC, Roha.

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated

Up-till now, no linkages/collaborations have actually resulted in formal MoUs and agreements.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing implementing the initiatives of the linkages/collaborations.

The college authorities, in collaboration with the institutions with whom linkages have been established, plan activities that would mutually benefit students and faculty. Students and faculty exchange programmes widen avenues of learning wherein resources such as books, journals, ICT facilities are shared. Linkages with industry and institutions offering job-oriented courses open avenues of employment for our students.

The institution is making consistent efforts to further establish linkages with other institutions to identify areas of collaboration. The college has already established linkages with libraries, other institutions and corporate houses to exchange knowledge and for placement of our students.

CRITERION – IV INFRASTRUCTURE AND LEARNING RESOURCE

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

To keep pace with the academic growth, the college keeps on augmenting its infrastructure through financial assistance from Maharashtra Government, UGC and Parent body.

The policy of the institution for creation and enhancement of infrastructure to facilitate effective teaching and learning is chalked out by the Academic Council in consultation with the Building Committee, Purchase Committee and The PTA. Keeping in view the current dynamics of effective teaching and learning and demands of new courses, the Academic Council makes a policy to create and enhance new infrastructure and renovate the existing infrastructure. The policy is implemented by the Purchase committee and building committee.

The college has been making enhancement to existing infrastructure as per requirements of increasing academic needs and as per the guidelines of affiliating University and Government.

The suggestions are made by the IQAC for additions, up gradation of infrastructure at the beginning of every year and put before the Local Management Committee (LMC). Thereafter requisite decisions for purchase, addition and modification of existing infrastructure are executed.

4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities: Classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, computer laboratories, library and reading rooms, garden showcasing biodiversity of plants, animal house, specialized facilities and equipment for teaching, learning and research etc.

Facilities available for Curricular and co-curricular activities:

The college campus is spread over an area of 3.9 Acers.

The college building has two floors with extension wings.

Lecture halls located on these floors are well ventilated and adequately illuminated.

The corridors are spacious to enable safe and easy movement of students.

All floors have a closed circuit surveillance system. All sections of the college are well connected via intercom.

Technology Enabled Learning Spaces:

The colleges have seven spacious lecture halls. The lecture halls are well ventilated with comfortable seating arrangement for students. Each classroom has a facility to connect to an LCD and overhead projector as and when required.

SEMINAR HALL

The college has a seminar hall with seating capacity of 250 to conduct curricular and co-curricular activities such as guest lectures, seminars, workshops and meetings.

COMPUTER LABS

The college has a well-equipped computer laboratory with 14 computers and with all required licensed software with LAN and internet facility.

Library and Reading Room

A spacious, well equipped Library with seating capacity of 60 students and a separate enclosure for faculty. There is a separate reading area for male and female students. The library also provides reprographic facility to students as well as teachers.

Examination Rooms

Separate examination room with Latest version of Computers with Internet connectivity and modern peripherals.

Co-curricular Activities.

College has an a conference hall to conduct co-curricular activities such as guest lectures, seminars, workshops and meetings

Extra-curricular activities: Sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, canteen, public speaking, communication skill development, yoga, health and hygiene, etc.

Extra-curricular Activities.

- Well-equipped Gymkhana with facility to conduct indoor sports like Table Tennis, Carrom, Chess etc.
- ✓ Well-equipped Gymnasium.

- ✓ A playground of 3 acers which is used to conduct many sports activities such as volley ball, kabbadi, kho-kho, cricket, box cricket, etc.
- ✓ A spacious Hall with capacity of 250 persons (approximate) to conduct extra-curricular activities like cultural competitions—mehandi, rangoli , drama ,dance, elocution competition, singing competition and many more.
- ✓ Classrooms utilized for conducting extra-curricular activities.
- ✓ Separate NSS Room to administrate NSS activities.
- ✓ Separate DLLE Room to administrate DLLE activities.
- ✓ A Canteen facility with fresh and hygienic food items.

See Annexure – 7

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years. (Enclose the Master Plan of the Institution/ campus and indicate the existing physical infrastructure and the future planned expansions if any).

The decision to upgrade existing Infrastructure facility is taken by the Management, Local Managing Committee, the Principal and the IQAC as and when required.

The following infrastructural improvements have been made in the college during the last four years to ensure academic growth and the all-round development of our students:

- ✓ Computers, acquisition of software and high speed internet facilities.
- ✓ Acquisition of additional books, reference material and journals by the library.
- ✓ Better ventilation of class rooms by changing the existing conventional windows to sliding glass windows.
- ✓ Renovation of Library with ICT facilities.
- ✓ Examination room with ICT facilities, photocopier and CCTV with separate seating arrangement for exam coordinators.
- ✓ Generator is available for electric power back up to avoid the inconvenience of power cuts.
- ✓ Wi-Fi enabled for college building.
- ✓ Renovation of the entire college premises including class rooms, corridors, wash rooms, staff room and administrative office.
- ✓ Biometric Attendance Machine for college staff.
- ✓ Sound system in college conference hall and in the class rooms.
- ✓ Seven class rooms with ICT facility.

UPGRADATION OF INFRASTRUCTURE FACILITIES (FIXED ASSETS) (AMT. In RS.)

Years	Furniture & Fittings	Computers & Related	Equipments	Building & Infra.	TOTAL
2012-13			1,59,432	11,86,537	13,45,969
2013-14			3,050	14,15,952	14,19,002
2014-15	1,70,337				1,70,337
2015-16			2,62,347		2,62,347
TOTAL	1,70,337		4,24,829	26,02,489	31,97,655

NOTE: Equipments includes Air Conditioner, CCTV Camera, IT Equipments, DLP Projector, Canon Xerox Machine, Generator, Water Cooler, EPBX System, LG LED Monitor and Camera

The College has spent Rs.35,52,510 (Rupees Thirty Five lakhs fifty two thousand five hundred and ten only) on the improvement of infrastructural facilities in the last four years.

- ✓ Optimum utilization of college premises is done by making it available apart from college hours for :
- ✓ Inter-collegiate DLLE programme of University of Mumbai.
- ✓ Konkan region elocution competitions.
- ✓ Various government and non government bodies such as Maharashtra Public Service Commission, Intelligence Bureau, Railways, ICAI, IIT, to conduct examinations
- ✓ Kabaddi practice camp on the college ground.
- ✓ Library for citizens staying in the vicinity of college.
- ✓ Blood donation camp, prize distribution functions of meritorious students

The Master plan of the College building is given in Annexure - 6.

Future Plans:

- Construction of new Indoor game gymkhana and canteen.
- Purchasing software for Statistical Analysis.
- The institution is going to construct an additional floor for library on the existing wing of the building. About 50% of the works of construction of new floor has been completed.

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The infrastructure of the college meets the requirements of differently-able students by not only providing them a congenial atmosphere, but by also providing them special seating arrangement during examination.

4.1.5 Give details on the residential facility and various provisions available within them:

The College only caters to students living in local area and these are well connected with cheap and fast transport system therefore there is no need for Residential Hostel Facility. Apart from this college have Hostel facility for girls but no such student admitted in hostel.

Hostel Facility – Accommodation	Available
Recreational facilities, gymnasium, yoga center, etc.	Available
Computer facility including access to internet in hostel	Available
Facilities for medical emergencies	Available
Library facility in the hostels	N.A.
Internet and Wi-Fi facility	Available
Recreational facility-common room with audio-visual equipments	Available
Available residential facility for the staff and occupancy	N.A.
Constant supply of safe drinking water	Available
Security	N.A.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

- ✓ The College has an arrangement with physicians in the neighborhood and is available on call for any medical emergency of students and staff.
- ✓ The college has a well-equipped Health Centre.
- ✓ The college has made provisions to keep first-aid kit in Staff Room, Office, NSS Office, Gymkhana and Library.
- ✓ The college has well equipped gymnasium for fitness
- ✓ The College arranges for Thalassemia detection camp, Blood Check-up for our students and staff members.
- ✓ The College periodically cleans up the water tanks, provides water purifier and water coolers for clean water.
- ✓ A woman's common room is provided with facilities such as a couch to relax, first aid box, sanitary provisions etc.
- ✓ Regular fumigation is ensured to keep campus malaria and dengue free.
- ✓ The college has well maintained cafeteria serving hygienic food at reasonable rates.
- ✓ College has formally entered into Annual maintenance contracts for the purposes of repairs and maintenance.

4.1.7 Give details of the Common Facilities available on the campus spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Following committees/cells/facilities have been provided with separate space for carrying out their activities.

- ✓ The college has Internal Quality Assurance Cell (IQAC) Room. It has a computer with internet facility and printer.
- ✓ NSS Unit, Gymkhana, Girls' Common Room,
- ✓ Boy's Common Room, Commerce Laboratory,
- ✓ Drinking water coolers attached with water purifiers on every floor.
- ✓ College canteen provides clean hygienic food for students and staff.
- ✓ A play ground where many sports activities like kabbadi, kho kho volleyball matches are conducted.

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The library does have an advisory committee. It consists of the Principal, Vice Principal, a librarian, and faculty members. This committee meets twice during the academic year to review the library facilities and suggest improvements. The members decide on the annual budget of the library and plan for annual activities conducted by the library.

The following efforts have been made by the library committee to render the library student/user friendly:

- ✓ Well ventilated and naturally illuminated library Orientation to new entrants on library services
- ✓ Open-access system to all students.
- ✓ Free Internet access
- ✓ Linkages with other libraries
- ✓ Prominent display of new arrivals Newspaper and periodicals stands
- ✓ Display and compilation of interesting and important articles Separate magazine section with availability of archived issues Soul 2.0 software acquired for computerization of records.
- ✓ A Book-bank facility for regular and remedial coaching.
- ✓ Extended library hours for use of students and faculty

- ✓ Availability of past examination question papers
- ✓ Access allowed to citizens from the neighborhood Issue of Scholar Card
- ✓ A two days book exhibition is held every year. Students feedback register
- ✓ A Reprographic service
- ✓ OPAC- Online public access catalogue Syllabus File

4.2.2 Provide details of the following:

Total area of the library (in Sq. ft.) : 2,000

Total seating capacity : 100

Working hours (on working days, on holidays, before examination days, during examination days, during vacation):

The library is open from 9.00 am to 5.00 pm on all days, including before examination, during examination and during vacation.

It is closed on Sundays and public holidays.

The library has separate reading areas for faculty, women and men students.

An IT zone for accessing e-resources where four computer terminals with internet and INFLIBNET access have been provided for students and teaching staff.

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years:

Every year the library circulates book order forms among Heads of Departments along with catalogues of various publishers and the budget allocated to them.

The respective Heads of Departments, in consultation with their colleagues, decide regarding the books to be purchased and the same is conveyed to the librarian.

These books are purchased after receiving approval from Vice Principal and the Principal. The departments are intimated about the new arrivals.

The college library also subscribes to INFLIBNET for e-journals.

The following table shows the year-wise procurement of books and periodicals and newspapers including e-resources.

	Year	r-1	Yea	r-2	Yea	ar-3	Year	r-4
	(201	2-13)	(201	3-14)	(20	14-15)	(201	5-16)
Library holdings	No.	Total Cost	No.	Total Cost	No.	Total Cost	No.	Total Cost
Text books	457	73987	726	101230	1132	151799	733	124133
Reference Books	272	47998	530	73900	27	19260	13	7722
Journals/			01	2000			08	9915
Periodicals								
E-resources			10	5000			01	5725
News papers			02	1980				
TOTAL	729	121985	1269	184110	1159	171059	755	147495

4.2.4 Provide details on the Introduction of Computer Technology and other tools deployed to provide maximum access to the library collection

OPAC.	Yes
Electronic Resources Management package for e	Yes
Journals	
Federated searching tools to search articles in	Yes
multiple database through INFLIBNET	ies
Library Website	Information about library
	available on the college website
	Yes, students and teachers
In-house/remote access to E-publications	have in-house access to
	E-publications
Library automation	Yes
Total number of computers for public access	2 computers
Total numbers of printers for public access	One
Internet band width/speed	2 mbps
Content management system for E-learning	No
Participation in Resource sharing networks/consortia(like INFLIBNET	The college has taken membership of INFLIBNET accessing N-LIST E-resources

4.2.5 Provide details on the following items:

Average number of walk-ins	120
Average number of books issued/returned	120
Ratio of library books to students enrolled	20:1
Average number of books added during last	
four years	973
Average number of login to OPAC	7
Average number of e-resources downloaded/printed	5
Number of information literacy trainings organized	8

Details of "weeding out" of books and other materials:

The newspapers and recreational periodicals are periodically weeded out. Journals related to subjects are not discarded but bound and kept as back volumes.

One specimen copy of the text book of the old syllabus is retained.

4.2.6 Give details of the specialized services provided by the library:

4.2.6 Give details of the specialized services provided by the library:				
Manuscripts	Nil			
Reference	Yes			
Reprography	Yes. Photocopy machine is provided.			
ILL (Inter Library Loan Service):	Yes - Books and journals can be borrowed from Our Sister concern Libraries, and others Libraries in the city.			
Information deployment and	Yes – information is displayed on the			
Notification	Notice Board and circulated in the class			
	Rooms			
Download	Allowed			
Printing	Yes – Printing facility is provided			
Reading list/Bibliography compilation	Yes			
In-house/remote access to e-resources	Yes			
User Orientation and awareness	Yes, conducted every year			
Assistance in searching Databases	Yes			
INFLIBNET facilities	Yes			

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college:

- ✓ Computer and internet search support.
- ✓ Allow students issue of journals and books.
- ✓ The staff volunteers help to search books from the stacks.
- ✓ Provide exclusive reading space for the faculty.
- ✓ Support in e-learning and computer
- ✓ Introduction of library services to new students through Orientation.

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

Personalized service is extended to physically challenged students. The staff assists the students in searching library resources and makes them available on priority basis.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?

Yes, librarian takes feedbacks from the students, A structured questionnaire is prepared to obtain feedback about library services which is analyzed carefully to improve the systems.

- ✓ The suggestions received from such feedback are placed before the library committee based on which the following improvements have been made in the library.
- ✓ Open Access has been reintroduced.
- ✓ Separate reading areas for men and women
- ✓ Books on research have been acquired on students demand Library staff have been sent on training
- ✓ Additional books and journals have been purchased.
- ✓ The students are provided reading room facility beyond college hours.
- ✓ Library arranges for reprographic services for students and staff.
- ✓ A separate space for researchers.

4.3 IT Infrastructure

4.3.1 Give details on the computing facility available (hardware and software) at the institution.

• Number of computers with Configuration (provide actual number with exact configuration of each available system)

Computer-student ratio : 18:902
Standalone facility : Yes
LAN facility : Yes
Licensed software : 02

• Number of nodes/computers with Internet Facility:

Principal's Office 02
Vice Principals' Office 01
Computer Lab 18
Administrative Office 04
IQAC Room 01
Library 04
Examination Room 01

Any other DETAILS OF COMPUTING FACILITIES:

Computer/printer/network switch/Modem/scanner	Configuration	Operating system, software	Total			
Computer laboratory 1 (Air	Computer laboratory 1 (Air conditioned with internet facility)					
Desktop computers	Dual core 250GB HDD, 2 GB RAM	License copies of windows 7	18			
Network switch	Datalink		2			
Printer	hp laser		01			
Network switch	Dlink		02			
UPS			18			
Library (with internet facili	ty)					
Desktop computers	Dual core 500 GB HDD,2 GB RAM	Windows xp, library software SOUL	04			
Printer	HP office jet Color Printer 1 HP LeserJet M1213nf		02			
Ups			01			
XEROX Machine	Canon 3300		01			
Office (with internet facility)						
Desktop computers (with dvd writer)	Dual core i3 500 GB HDD, 2 GB RAM	Windows professional , adobe reader	04			
Scanner	HP		01			
Printer	HP color printer HP LeserJet M1213nf		02			

Other Computers

Computer/printer/network	Configuration	Operating	Total
switch/ Modem/scanner			01
Xerox machine			01
Modem	2 mbps		01
Network switch	Dlink		01
Vice principal's cabin (with	internet facility)		-
Desktop computer (with dvd writer with internet facility)	Lenovo Duel Core i3 500 GB HDD, 2 GB RAM	Windows xp adobe reader	01
Laptop			01
TV	Sony		01

Principal's office

Principal's office (with internet facility)					
Desktop computer (with dvd	Dual Core i3 500 GB	Windows xp	02		
writer, internet facility)	HDD, 2 GB RAM	adobe reader			
Laptop			01		
	Panasonic		02		
TV	Sony		02		
Printer	HP laser		01		
Conference Room/ICT Room	n				
LCD Projector			01		
Examination section					
Desktop computer (with dvd	Core i3 500 GB	Windows xp	01		
writer, internet facility	HDD, 2 GB RAM	adobe reader			
	HP laser		02		
Printer	HP Officejet Color		02		

Is there any central computing facility?

Yes. Computer laboratory serves as a central computing facility. The College staff and students have access to computer, internet and printing facility. Computer labs are extensively used by students of all courses as per their timetable. Computer lab is open from 9 am to 5.00 pm.

4.3.2 Detail on the computer and internet facility made available to staff and students.

- ✓ Free internet facility is provided to the students and staff.
- ✓ College staff has access to computer, internet and printing facility.
- ✓ Computer labs are extensively used by students of all courses as per their timetable. Computer labs are open from 9 am to 5.30 pm for students.
- ✓ MTNL broadband connection and cable net facility in the computer labs have been provided to students and staff.

4.3.3 What are institutional plans and strategies for deploying and upgrading IT infrastructure?

- ✓ The IT department of the college has been periodically upgrading the IT infrastructure.
- ✓ The college regularly makes provisions in the Annual Budget for upgradation of existing computers and IT infrastructure and purchase of new computers for additional requirements.
- ✓ The college acquires computers of latest configurations and new softwares as required by changes in curriculum.
- ✓ Following are the future plans to upgrade the IT infrastructure
- ✓ College is planning to purchase research related software
- ✓ To purchase more computers

- ✓ To acquire Wi-Fi connection in college campus. Hi speed broad band services in remaining classrooms
- ✓ Video conferencing facilities.

4.3.4 Provide details of provision made in annual budget for procurement and deployment, upgradation, maintenance of computers and their accessories in the institution. (year-wise).

Academic year	Annual budget for IT infrastructure (in Rs.)	Expenditure (In Rs.)
2012-2013	50,000	45,070
2013-2014	1,50,000	1,33,855
2014-2015	1,50,000	1,43,470
2015-2016	1,00,000	92,645
TOTAL	4,50,000	4,15,040

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching / learning materials by its staff and students?

Faculty and students have access to ICT resources in the college which is used by them for referencing. The various avenues through which ICT resources are made available are:

- ✓ Network resource Centre- UGC.
- ✓ Library with internet facility for students, library staff and faculties.
- ✓ Students of all streams have open access to ICT resources.
- ✓ Seven Lecture halls.
- ✓ Audio visual/ ICT Classrooms are used by the faculty, guest lecturers, at meetings and for seminars and conferences.

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching-learning resources, independent learning, ICT enabled classrooms/ learning spaces etc.) by the institution place the student at the center of teaching-learning process and render the role of a facilitator for the teacher.

Under the guidance of the faculty, students access various web resources. These are shared in the class-rooms with other students.

The college provides the students with computers and reference books whenever required. The college has acquired ten LCD projectors to enhance teaching learning process.

The faculty regularly uses the ICT room to conduct lectures and guest lectures.

4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of.

Yes. The college has subscribed to N-List to avail of the National Knowledge Network connectivity. The faculty is provided with the password to access eliterature.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

College makes provision for funds in the annual budgets for maintenance and upkeep of various infrastructural facilities. It is ensured that the funds allocated are properly utilized.

Table: Amount spent on upkeep and maintenance of infrastructure facilities

Amount spent on	2012-13	2013-14	2014-15	2015-16		
Maintenance	in Rs.	in Rs.	in Rs.	in Rs.		
Computers	14,220	28,400	32,940	13,250		
Building	2,000	52,146	7,300	42,545		
Equipments	28,820	47,300	67,372	45,055		
Campus Infrastructure and facility	22,494		67,942	26,750		
Others	4,950		2, 800			
Total (Rs.)	72, 484	1,27,846	1,78,354	1,27,600		

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?

Orientation programmes are organised for new entrants. Stress is laid on the careful use of college infrastructure. Faculty periodically reminds students regarding the same.

The college infrastructure, facilities and equipment's are maintained by entering into annual maintenance contracts with professional agencies.

NPAV anti-virus package has been purchased for internet security.

Students are instructed for careful and judicious use of computers and peripherals. Annual maintenance contracts are signed to maintain Computers and peripherals, Generator, Pest Control, Water coolers and Air conditioners. An electrician, plumber and carpenter are available on call to attend to any problems arising on a day to day basis like Electrical maintenance, Plumbing and Furniture Carpenter work Keeping the campus clean.

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

The recently acquired weighing machine in the gymkhana will be calibrated as and when required.

Our college has only Arts and Commerce faculties. There is no need to have laboratories except for Information Technology. Hence, calibration not required.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (Voltage fluctuations, constant supply of water etc.)

The college has installed generator set with a protective shed to avoid inconvenience due to power cuts.

- ✓ The maintenance of computers and UPS facility to avoid data loss.
- ✓ Anti-virus software has been installed in all the computers.
- ✓ Underground and overhead water storage tanks have been constructed to maintain uninterrupted supply.
- ✓ Fire safety equipment has been installed in the campus.

CRITERION-V STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus / handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes. The college publishes its updated prospectus every year at the beginning of the academic year. It is also made available on the college website to make it publicly accessible.

The prospectus contains the following information:

- ✓ List of Management Committee Members
- ✓ Details of working hours
- ✓ Guidelines to parents / guardians about College profile
- Admission guidelines including the reservations for caste, physically disadvantaged, sports persons, etc.
- ✓ Eligibility criteria for admission
- ✓ Fee structure including refund rules Discipline and code of conduct
- ✓ Rules regarding attendance
- ✓ List of programmes with courses and electives offered, with intake capacity of each course
- ✓ Detailed information about examination/evaluation pattern Rules of unfair means enquiry committee
- ✓ Library information Student council
- ✓ Gymkhana activities.
- ✓ National Service Scheme, Canteen
- ✓ Student welfare schemes

At the beginning of the year the college committees are constituted to plan and implement the programmes in order to attain the organizational goals. The IQAC suggests ways in which students should be informed about the various student support services provided by the college. In addition to the college prospectus, information about the various student support services is communicated to students through the college website, signage, notice boards and circulars.

Feedback is collected formally and informally from the students, parents and faculty for improving the student-support services.

5.1.2 Specify the type, number and amount of institutional scholarships / free- ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The institution has a dedicated person in the administrative office who looks after the free-ships and scholarship which are available to the students from the government and from the other institutions.

In the beginning of the academic year students are informed about various free-ships and scholarships which are available to them through notices sent to the class rooms and displayed on the notice board and the college website. Telephonic contact is also made with the eligible students.

The college also provides computer with an internet facility to the students to fill up on-line application forms for free-ship/scholarship.

The administrative staff ensures timely disbursement of these scholarships /free-ships.

Reserved Category Scholarship / freeships awarded to the students in the last four years.

(FROM THE GOVERNMENT)

Year: 2012-13

Sr.	Scholarship					Freeships	S
No.	Category	Boys	Girls	Total	Boys	Girls	Total
1	OBC	44	61	105			
2	SC	05	08	13		01	01
3	VJNT	05	01	06			
4	NT			00			
5	SBC	63	43	106			
6	ST	06	01	07			
T	otal	123	114	137		01	01
Total A	Amt. (Rs.)	5,13,353			Rs. 3,400		

Year: 2013-14

10011 2010 11							
Sr.	Scholarship				Free ship		
No.	Category	Boys	Girls	Total	Boys	Girls	Total
1	OBC	33	55	88			
2	SC	09	10	19	01	02	03
3	VJNT	04	09	13			
4	NT	01	00	01			
5	SBC	11	18	29			
6	ST	00	00	00			
r	Γotal	58	92	150	01	02	03
Total	Amt. (Rs.)		4,80,575			Rs. 10,20	0

Year: 2014-15

Sr.		Scholarship					
No.	Category	Boys	Girls	Total	Boys	Girls	Total
1	OBC	43	64	107			
2	SC	08	11	19			
3	VJNT	00	02	02			
4	NT	00	00	00			
5	SBC	15	17	32			
6	ST	00	00	00			
7	Total	66	94	160	0	0	0
Total A	Amt. (Rs.)	nt. (Rs.) 8,96,176			Nil	•	

Year: 2015-16

Sr.		Schola	rship		Free ship		
No	Category	Boys	Girls	Total	Boys	Girls	Total
1	OBC	36	60	96			
2	SC	07	11	18	0	0	0
3	VJNT	04	15	19			
4	NT	00	00	00			
5	SBC	19	19	38			
6	ST	00	00	00			
7	Total	66	105	171	0	0	0
Total A	Amt. (Rs.)		5,02,610			Nil	

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Financial assistance received from State Government						
Details for the academic year	:	2015-16				
Total number of students on the rolls	:	902				
Total number of students who got scholarship/free-ship	:	176				
Percentage of students who have received financial assistance	:	19.51%				

5.1.4 What are the specific support services/facilities available for –

- Students from SC/ST, OBC and economically weaker sections.
- Students with physical disabilities.
- Overseas students.
- Students to participate in various competitions/National and International

- Medical assistance to students: health Centre, health insurance etc.
- Organizing coaching classes for competitive exams.
- Skill development (spoken English, computer literacy, etc.).
- Support for —slow learners.
- Exposures of students to other institution of higher learning/corporate/business house, etc.
- Publication of student magazines.

Support Services / facilities available for	Details of the support services/facilities provided
Students from SC/ST, OBC and Economically weaker Sections.	 Remedial coaching. Short duration course in Spoken English and Personality Development. Book bank facilities. Free ships / scholarships. Assistance and guidance in filling up scholarship forms. Circulating a notice regarding scholarship with the last dates of submission of online and physical form. Efforts are made to get the sanctions from Government agencies on time. Programmes are conducted to generate awareness on rights of the weaker sections.
Students with physical disabilities	 Personal attention is given to such students in the Office, library and class rooms. As per rules, additional time, a writer facility, a separate room and invigilator is provided as and when required.
Students to participate in Various competitions / National and International	 Travelling allowance is given to attend tournaments and competition. Leave of absence is granted to students participating in Inter Collegiate sports and other events. Outstanding sports persons are given admission under the management quota. Track suits are given to sport persons who bring laurels to the college by winning medals At the University level.
Medical assistance to students: health Centre, health insurance etc.	 First aid kits are made available for immediate medical Help in the Gymkhana, NSS room, Girls Common Room, Office and Staff Room. The students of the College are covered under 'Group Accident Insurance Policy'.

Support Services

Support Services / facilities available for	Details of the support services/facilities provided
Organizing coaching classes for competitive Exams.	 Guidance seminars were conducted for students to provide information about MPSC, UPSC, Bank and Other competitive exam. Short Span Coaching Classes were conducted.
Skill development (Spoken English, computer literacy, etc.)	 A short term certificate course was conducted on 'Spoken English and Personality Development'. The Accountancy department conducted a workshop in accounting package 'Tally'. A workshop on 'Yoga and Concentration skills' was organized for the students and staffs.
Support for —slow Learners	 College conducts remedial coaching classes for slow learners, with financial assistance from the UGC. Individual attention is given by the faculty to slow learners by giving them handouts, home assignments for practice and with regular follow-ups.
Exposures of students to other institution of higher learning/corporate/ business house etc.	 Field and Industrial visits are organized for our students every year. Students have had an opportunity to understand functioning of organizations like the NSE, RBI, Bombay High Court, Mumbai Port Trust, BSE, etc. Workshops on CET for MBA, B.Ed. were conducted.
Publication of student Magazines	 Every year, our K.E. Society brings out a magazine, 'VIKAS', with contributions of articles from students and staff. Copies of the magazine are provided to the students.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

The Career Guidance and Placement Cell of the College not only gives guidance to the students to shape their career for higher education and placement assistance but it also extends guidance towards building up the confidence of the students for self- employment and starting up their own ventures. The Cell organizes lectures/seminars by inviting professionals from industry.

The College motivates students to participate and present papers in various seminars. This helps to develop their presentation skills. The College organizes Industrial visits every year to various reputed industries, wherein the students get exposure to the various aspects of real life situations.

Fun Fairs are organized in the College during Annual days. The students put up stalls for games and food items and they learn the business skills like how to manage the finance and market the product efficiently

As a result of all the above, students have taken up Self-employment/ have started their own business ventures or joined their family business to further strengthen and develop their enterprises with the knowledge acquired in the Institution.

5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co-curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

The college has a policy of providing adequate opportunities, infrastructure and encouragement to the students to participate in sports, extracurricular and co-curricular activities.

The necessary financial support is provided by the management.

Every year our Institution conducts competitions in extra-curricular and cocurricular activities and the winners are suitably rewarded with a merit certificate and trophy.

The following co-curricular activities are conducted by the college:

- ✓ Essay writing in Marathi, Hindi, and English
- ✓ Elocution competitions in Marathi.
- ✓ Elocution competition on behalf of Forum of Free Enterprise (NGO) wherein the students are awarded cash prizes, merit certificates and literature.
- ✓ Debate and discussions on current social and political issues.
- Quiz competitions on general knowledge, current affairs, subject knowledge.
- ✓ Field trips, Industrial Visits and subject-related competitions are organized.

Extra-curricular activities:

- ✓ Various sports competitions are conducted for men and women students in indoor and outdoor Games such as chess, carom, table-tennis, badminton, kho-kho, cricket, Kabaddi, etc.
- ✓ Annual sports day wherein Running, Jumping and Throwing events are conducted in the booked for a full day and students participate in large numbers.
- ✓ Sports uniforms are provided to the teams participating in inter college tournaments.

✓ NSS volunteers actively participate in programmes of social relevance at the university and college level.

Culture forum organizes competitions in fine arts, literary events and performing arts, which provides them a platform to showcase their latent talents.

- 1. Additional academic support is given to such students who cannot attend the classes due to their participation in inter college and university events.
- 2. College provides necessary sports kits to the students who participate in the inter-collegiate competitions.
- 3. Travelling and daily allowance is provided to the students who participate in inter college competition.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

- ✓ Conducted workshops on preparation of students for the competitive examinations by inviting renowned Personalities like Prant Officer, Tahsildar, Police Sub-Inspector, Professors, etc.
- ✓ The faculty guides the students who aspire to appear for competitive examinations such as NET, SET, State Civil Services examinations, etc.
- ✓ Adequate numbers of reference books are provided in the library especially on competitive examinations.
- \checkmark No. of students qualified for SLET/SET exam = 01
- \checkmark No. of students passed in Local Self Government exams = 02

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Staff members informally help students by providing them personal counseling on one-to-one basis as and when they approach for guidance.

Academic:

- ✓ Faculty pays special attention to the needs of advanced learners by recommending reference books from the library.
- ✓ Slow learners are advised to join remedial coaching organized by the institution.

College conducts programmes like workshop on yoga, seminar on stress management etc.

Career:

- ✓ The Career Guidance Cell :
- ✓ Provided counseling to students regarding opportunities of higher education and job options available for their course of study.

- ✓ Arrange lectures and seminars inviting academicians and industry professionals to create awareness of the current market trends, placements and new courses. They also advise on the additional skills required in industry.
- Career opportunities in insurance sector held on conducted by LIC Branch Roha.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students' selected during campus interviews by different employers.

Yes. There is a Career Guidance and Placement Cell in our college.

Following activities were conducted by Career Guidance Cell for the students.

- Organized motivational Lectures for the students for Competitive examinations.
- ✓ Conducted lectures series on MPSC's examinations.
- ✓ Published booklet on various competitive examinations.
- Our college is near to industrial areas, the Managers from industries have favourably closed relationship with our college. This makes us possible to send our students for summer training. Also, our students were able to get direct job on recommendations of our Principal and faculties after proper interviews.
- ✓ The cell interacts with representatives of external organizations in planning workshops for the students in areas such as Higher studies after graduation, Internship with companies, Part-time jobs, etc.

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the college has established a 'Grievance Redressal Committee' to address the grievances of the students and staff.

Sr. No.	Year	Number of grievances reported	Number of grievance redressed
1	2012-13	nil	Nil
2	2013-14	nil	Nil
3	2014-15	nil	Nil
4	2015-16	nil	Nil

The nature of the grievances considered for the above table were as follows: Uncleanliness of class rooms, fan not working in lecture hall, Tube light not working, improper behaviour grievances, administration grievances.

5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?

The faculty makes concerted efforts to emphasize upon the students the importance of respecting women and creating a safe environment for all of us to live and work in.

The college has a 'Women's Development Cell'. It follows the guidelines given by the Central Women's Development Cell at the University level based on the Vishaka Judgement.

The procedure for dealing with cases of sexual harassment have been put up on a dedicated notice board which is only for women's issues placed just outside the girls common room on the ground floor beside the staircase for girls. A complaint box has been put up which is opened periodically in the presence of the members of the Women's' Development Cell. The staffs are vigilant in the campus and CCTV cameras are installed to prevent such instances.

Our library has books on the topic of sexual harassment and students are made aware of the same. Students are made aware of the Women's Development Cell and regular programmes conducted by it to empower women and educate them on issues relating to women's safety. There have been no cases of sexual harassment on the campus so far.

5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, the college has an 'Anti Ragging Committee'. Students are made aware of this committee during orientation sessions, through notices, prospectus and the college website.

College conducts an orientation programme for fresher, wherein they are informed about what actions can be taken against the students indulging in ragging. They are also informed to contact their mentors/ anti ragging committee members/ authorities/ immediately if any such incident takes place, so that such erring students can be suitably dealt with. The staffs are vigilant in the campus and CCTV cameras are installed to prevent such instances. This has led to make our college campus safe and free from ragging. No cases have been reported in the last four years.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

The college provides:

- ✓ Financial assistance concessions and merit scholarships to the needy and deserving students.
- ✓ Assistance to reserved categories students in obtaining freeships and scholarships from the State government.
- ✓ Assistance in obtaining 'Group Accident Insurance Policy.'
- ✓ Provides flexibility in payment schedule of fees to needy students.
- ✓ Travelling and daily allowances to all students participating in intercollegiate sports.
- ✓ Lecture halls to the students for study purposes beyond college hours.
- ✓ Book Bank Service provide to economical backward students.

5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?

- ✓ The college has an Alumni Association, but the same is not yet registered. The Alumni Association meets annually.
- ✓ The members of Alumni Association enquire about the progress made in academic, infrastructure and students progression achieved.
- ✓ Members of our Alumni are placed in high positions in various companies and industry. Some of them are self-employed.
- ✓ While recruiting new staff in the college, alumni are given preference. Some of the Alumni are employed in the college.
- ✓ Some of the Alumni conduct seminar and workshop for the benefit of student.
- ✓ Alumni assist in organising NSS Rural Residential camp and cultural festivals with great enthusiasm.
- ✓ An alumnus assisted in designing the college website and provides maintenance of computers and peripherals on concessional rates.
- ✓ Social networking sites help in communicating and obtaining feedback from the alumni.

5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches), highlight the trends observed.

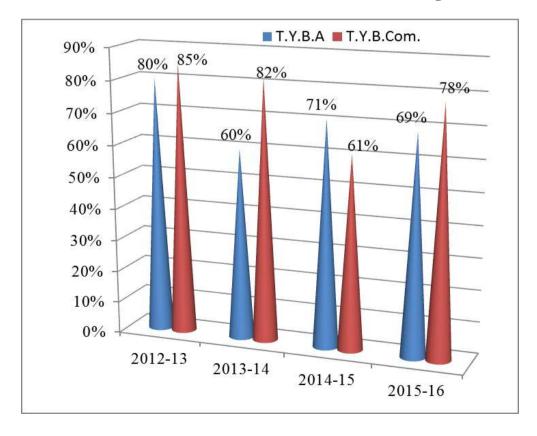
K.E.S. Dr. C. D. Deshmukh Commerce & Sau. K. G.Tamhane Arts College, Roha.

Table: Students Progression to Higher Education					
Year	Total No. of Students passed	No. of Students for Higher Education	Percentage (%)		
2012-13	198	31	15.66		
2013-14	149	34	22.82		
2014-15	139	18	12.94		
2015-16	142	38	26.76		

Employed through Campus Selection: Other than campus recruitment:

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (course wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

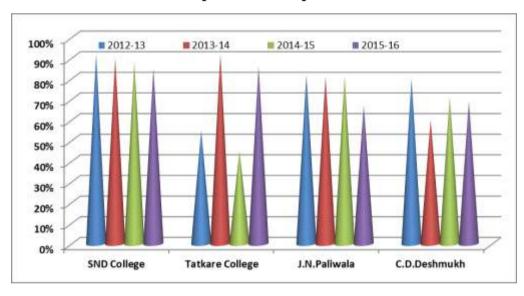
Third Year Result of B.A. and B.Com. of the College



Third Year B.A. Result of Other Colleges & Our College
Schedule shows Comparison

Years	SND College	Tatkare College	J.N.Paliwala College	C.D.Deshmukh College
2012-13	92%	55%	82%	80%
2013-14	90%	92%	81%	60%
2014-15	88%	45%	81%	71%
2015-16	85%	86%	67%	69%

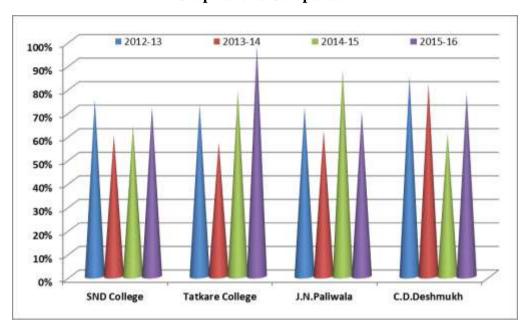
Third Year B.A. Result of Other Colleges & Our College
Graph shows Comparison



Third Year B.Com. Result of Other Colleges & Our College Schedule shows Comparison

Years	SND College	Tatkare College	J.N.Paliwala College	C.D.Deshmukh College
2012-13	75%	73%	72%	85%
2013-14	60%	57%	62%	82%
2014-15	64%	79%	88%	61%
2015-16	72%	98%	70%	78%

Third Year B.Com. Result of Other Colleges & Our College
Graph shows Comparison



5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The Career Guidance and Placement Cell interact with various agencies. It organizes workshops with their collaboration to inform students about the various options available for higher education both within the country and abroad.

The assistance of Recruitment Agencies is taken to provide information to the interested students about the employment opportunities available both during their studies and after the completion of these courses.

Campus Recruitment Drives are conducted in the college by companies. The information about such drives is communicated to the students through circulars which are read out in the class rooms and through notices put up in the notice board at a prominent location. In addition the information about the time, date, eligibility, method of selection, job profile, compensation package, etc. is also communicated to the students.

The faculty encourages students to participate in the Recruitment Drives and also guides them to face the interview with confidence. Informal guidance is also provided by the faculty to the students in planning their career.

Programmes on personality development and soft skills are also organized by the college to make the students more employable.

The faculty members also guide the students informally about the other courses of study they can take up while doing their undergraduate studies or after completing them.

A dedicated area is allotted in library for students with internet facility.

5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?

The faculty extends all possible help and takes measures to support the academically disadvantaged students and also for the students who are at the risk of dropping out:

- The faculty counsels students on a one-to-one basis.
- Students are provided guidance by the faculty to plan their study schedules to excel in examinations.
- Remedial classes are conducted.
- All the staff members are available for guidance Interaction with parents
- Financial support

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students.

The institution has a range of sports, games, cultural and extra-curricular activities which contribute to the overall development of the students. The students not only actively participate but also take part in the organizing committees formed in order to organize the events.

SPORTS	Chess, Table Tennis, Badminton, Cricket, Cross Country, Football, Tennis, Kabaddi, Kho-Kho, Fencing, Volleyball, Athletics, Carrom, Langadi, etc.	
CULTURAL	Singing in Hindi, Singing in Marathi, Dance, Skits, Short Plays, Comedy, etc.	
LITERARY	Essay Writing, Elocution, Quiz, Poetry Recitation, Story Writing, Debate, etc.	
FINE ARTS Rangoli, Mehendi, Nail Painting, Pot Painting, Poster Making, Greeting Ca		
PERFORMING ARTS	Drama, One-act Play, Indian Dance, Western Dance, Singing, Fashion Show, Personality, Mimicry, Mono Acting, etc.	

EXTRA
CURRICULAR
ACTIVITIES

Natural Disaster Management, Red Ribbon Club, Water literacy Programmes, National Service Scheme (NSS), Geography Club, etc.

5.3.2 Furnish the details of major student achievements in co-curricular, extra-curricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.

SPORTS

During academic years 2012-13, 2013-14, 2014-15 and 2015-16, 40 students, 65 students, 50 students and 55 students were participated at various sports events at University level.

One student own Bronze Medal in Fencing Competition at University Level during 2014-15.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

Students are encouraged to contribute articles, short stories, essays, poems, jokes, puzzles and brain teasers in English, Marathi and Hindi. Our society's magazine 'VIKAS' is published annually which provides a platform to publish their creative writings. They are also encouraged to participate in inter-college literary events.

Students have been provided a dedicated space to showcase their artistic and literary works.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes, our college has a student council. It consists of:

- Chairperson (Principal)
- One faculty nominated by the Principal
- NSS Programme Officer
- Sports Director
- One student (University Representative of the college, who is elected by the students who are nominated to the Student Council)
- One student representative from class.
- Two ladies' representatives
- One Cultural Representative
- One NSS Representative
- One Sport Representative.

The College follows University norms for selection and constitution of the students' council. The students' council assists the college administration to organize various activities.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

All committees functioning in the college make an effort to involve the students in organising programmes both in co-curricular and extra-curricular activities.

Students are involved in the:

- Students Council
- IOAC
- Cultural Committee
- Anti-ragging Committee
- Women Development Cell
- College Magazine Committee
- Library Committee
- Discipline Committee
- Cleanliness Committee
- Annual day celebrations Committee
- Canteen Committee
- NSS Advisory Committee.
- Sport committee.
- DLLE Committee.

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

- The Institution invites former faculty and the alumni for all major events organized in the college. The College helps the alumni association to organize its annual meetings.
- The college seeks assistance of the Alumni and the former staff in placement activities, and referrals to students.
- The alumni takes note of the developments in the college with regard to academic, infrastructural facilities, career guidance and placement activities and extend support wherever possible.
- The institution collaborates with the alumni through college website, social media and personal contacts.
- The College alumni always lend its helping hand in organizing the Rural Residential Camp (of seven days) of N.S.S. They participate in the camp and assist the N.S.S. Programme Officer in organizing the full day event. The alumni also give gifts in kind to the tribal children at the camp site.

CRITERION- VI GOVERNANCE, LEADERSHIP & MANAGEMENT

6.1 INSTITUTIONAL VISION AND LEADERSHIP

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

VISION

To avail the facility of higher education to the downtrodden Community for the development of Society.

MISSION

To enable student to develop their overall knowledge And Personality and to become responsible citizens for Personal and Professional growth.

OBJECTIVES

- 1) To provide excellent and qualitative service in the field of higher education in rural area to help younger generation for acquiring knowledge and information at the minimum cost.
- 2) To develop overall personality of the student through extra curricular activities to face all the challenges of the fast changing world.
- 3) To generate and promote sense of national integration and social responsibility among students to become most responsible and good citizen.
- 4) To promote acquisition of knowledge among students for developing entrepreneurship and opportunities for better jobs.
- 5) To extend the benefits of resources and skills for development of individual and society by associating college with other organization.

MOTTO

!! कुर्वन कर्म सुखं दु:ख गणयेन्नत्मवान्नर : !!

"Self-respecting human being has nothing to do with the sorrow and joy, whatever will be the outcome of his well doings."

The Higher education policy of the nation aims at excellence in education at affordable cost to downtrodden society.

The vision, mission and objectives of the institution ensure the national objectives of the higher education. We aim to avail the facility of education to the downtrodden community for the development of society.

The college organizes several activities to fulfill its objectives through different departments. The students and teachers participation in the academic and co-curricular activities is also ensured to make them socially responsible citizen.

The College provides it's helping hand to different GOs and NGOs by offering the participation of teachers, students and infrastructures.

Institution's distinctive characteristics:

ICT based teaching learning process.

Located at a short distance from the ST Stand & Railway station.

Large number of students are from economically and educationally disadvantaged sections of the society.

Well qualified and dedicated teaching staff

Well-equipped infrastructure.

Good Academic Result.

Well-equipped library and gymnasium.

Addressing the needs of the society:

The college is committed to address the needs of the society by providing an environment conducive to all-round growth of the economically and academically disadvantaged learners from the area.

The institution aims at developing students by nurturing in them values such as patriotism, responsible citizenship, commitment to human rights and a gender sensitive attitude. The college, through its various activities, enhances the confidence of the students and make them employable.

Institution's traditions and value orientations:

The institution imbibes the spirit of tolerance, a good character and an attitude to reach out to others, thereby promoting the Bharatiya culture amongst the students.

Vision for the future:

We visualize a modern and progressive institution in the context of globalized society, dedicated to the cause of empowering the society with opportunities for quality education and overall personality development. We expect our students to adopt a rational approach and preserve cultural values, thereby striving hard to achieve a harmonious blend of material and spiritual life.

6.1.2 What is the role of the top management, Principal and Faculty in design and implementation of its quality policy and plans?

The management has adequately empowered the Principal to design and implement policies and plans for the betterment of the institution. This is done in consultation with the various committees and stakeholders.

Role of the Management:

To monitor and govern the institution in line with the vision, mission and the objectives.

To provide the required financial support to the institution.

To provide and upgrade infrastructure

To interact with staff representatives through the Local Managing Committee (LMC) and the Internal Quality Assurance Cell (IQAC).

Role of the Principal:

To ensure academic growth of the college.

To assist in planning and implementing academic programmes.

To participate in teaching work, research and training programmes of the college.

To administer and supervise curricular, co-curricular and extra curricular activities of the college. Admission of students and overall administration including maintenance of accounts.

To conduct and supervise college and University exams.

To assess reports of teachers and maintenance of service books of teaching and non-teaching staff.

To be a link between management and staff

To ensure smooth working of the institution

To encourage staff by providing opportunities for growth.

Role of the Faculty:

To enrich the teaching learning and evaluation process.

To undertake and motivate students to pursue research/projects.

To provide inputs to the Management and the Principal in planning its activities to achieve the goals and objectives.

To promote academic excellence by upgrading the skills and knowledge.

To be a facilitator in co-curricular and extra-curricular activities.

To be a mentor to students.

To be a counsellor for the students.

6.1.3. What is the involvement of leadership in ensuring: The policy statements and action plans for fulfilment of the stated mission formulation of action plans for all operations and incorporation of the same into the institutional strategic plan.

The involvement of leadership in ensuring the policy statements and action plans for fulfilment of the stated mission:

The Principal conducts staff meetings in the beginning and at the end of each term and as and when required to provide information about new programmes and projects. A review of the programmes conducted and committee functioning is taken regularly.

The Principal formulates strategies with the help of the governing body, committees and IQAC. Transparency is ensured by discussing the institutional plans and their implementation with the faculty.

The involvement of leadership in formulation of action plans for all operations and incorporation of the same into the institutional strategic plan:

- ✓ The strategic planning is the prerogative of the management and the Principal to take all policy decisions.
- ✓ The IQAC of the college which has members from all sections of the institution, provides them the necessary support in planning and decision making process to maintain quality in the institution.
- ✓ An academic calendar for all curricular and extra-curricular activities has been made by involving all departments and committees.
- ✓ Semester wise teaching plans for every subject are made by the faculties.
- ✓ The Heads of the Department ensure smooth and timely completion of the syllabi in their respective departments.

The involvement of leadership in interaction with stakeholders:

- ✓ The stakeholders are involved in the planning and implementing activities in the institution.
- ✓ Interactive sessions are organized with the stakeholders the management, staff, students and alumni.
- ✓ The staff coordinate with students, parents and local community.
- ✓ All our activities are student-centric. The institution gives importance to all round development of students. Students are encouraged to participate in co-curricular and extra curricular activities.
- ✓ The faculty interacts with parents of students as and when required.

The involvement of leadership in proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders.

Our Principal is a member of Faculty of Commerce, University of Mumbai. He interacts with academicians from other institutions, government officials and University officials, and professionals from industry to understand the requirements for making our students employable. Based on these requirements, the existing courses are modified and avenues for opening new courses are explored.

Following the UGC guidelines, emphasis is given on promotion of research.

6.1.4 What are the procedure adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement time to time?

- ✓ Meetings are held at various levels such as the Governing Body, LMC, IQAC, staff,
- ✓ Departments and Committees to review the policies and plans of the institution.
- ✓ Feedback is taken from students and parents which is analyzed for compliance.
- ✓ Interaction with local community.
- ✓ Budget, Audits (Internal/External) and Grievance Redressal Cell are also the significant procedures adopted by the institution.

6.1.5 Give details of the academic leadership provided to the faculty by the top Management?

- ✓ The management provides autonomy to the Principal.
- ✓ The Principal is assisted by Vice Principal in ensuring the smooth implementation of the institutional policies.
- ✓ Introduction of new courses. Complete analysis of Result.
- ✓ Compliance of IQAC suggestions / report.

6.1.6 How does the college groom leadership at various levels?

The college grooms leadership at various levels

- ✓ Through work rotation in different committees By sponsoring faculty for training programmes.
- ✓ By inviting Resource Persons in various subjects to enhance their knowledge and skills.
- ✓ By delegation of responsibilities to the new faculty
- ✓ By decentralizing decision-making powers
- ✓ By grooming students to take up leadership roles through co-curricular and extra-curricular activities

6.1.7 How does the college delegate authority and provide operational autonomy to the departments/units of the institution and work towards decentralized governance system?

The functioning of the institution is decentralized, wherein the Heads of Departments and Co-ordinators/Convenors are entrusted with the decision making process.

Various committees are constituted to plan, implement and review programmes:

Local Managing Committee (LMC)

Internal Quality Assurance Cell (IQAC)

Purchase Committee

Admission Committee

Examination Committee

Unfair Means Enquiry Committee

National Service Scheme (NSS) Women's Development Cell (WDC) DLLE College's Unit **Students Council** Anti-Ragging Committee Grievance Redresal Cell Time Table Committee Discipline Committee Attendance Committee Library Committee **Prospectus Committee Cultural Committee Sports Committee** Career Guidance Cell Commerce Association **Economics Forum**

Cleanliness Committee

6.1.8 Does the college promote a culture of participative management? If 'yes' indicate the Levels of participative management?

Yes.

Various committees (as specified under 6.1.7) have been formed to implement the plans of the college. They regularly meet and deliberate on the actions to be initiated to meet the goals of the college.

6.2 Strategy Development and Deployment

6.2.1 Does the institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes.

The institution has a formally stated quality policy which is as follows:

We at CDDC are committed to contribute to the transformation of society by empowering our students with value based quality education. We strive to provide quality education by creating a congenial learning environment.

The details of the strategies are as follows:

- ✓ Integrating professional requirements with needs of the society.
- ✓ Developing a multi-disciplinary perspective for the overall development of students.
- ✓ Using classroom situations to sharpen analytical skills and rational thinking.
- ✓ Making education a job oriented process by offering a spectrum of courses.

- ✓ Providing the staff opportunities to update their knowledge and skills
- ✓ Ensuring the enhancement of the quality systems in the institution.

The Quality Policy of the institution has been developed by the management in consultation with the stakeholders. The Principal, IQAC member and an eminent academicians have made a valuable contribution in framing the quality policy of the institution. The sense of commitment to the cause of education drives the faculty and staff towards the implementation of the quality policy. The college management provides a conducive environment for the same. The feedback that we obtain from various stakeholders helps us ensure quality in all our efforts and systems.

6.2.2 Does the institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the institute has a perspective plan for its development. It covers the following aspects:

- ✓ Vision, Mission, Objectives of Institute.
- ✓ Objectives of higher education
- ✓ National Policy on Education 1986
- ✓ Gender sensitivity, inclusion and environment
- ✓ Student centric approach to teaching learning process.
- ✓ Community engagement.
- ✓ Future Plans.

The institution has the following action plan for its future development:

Introducing of Self Finance Course.

Introducing Short Term Skill Oriented Programmes.

Introduction of Waste Management.

Introduction of Regular Academic Audit.

Implementation of Green Campus Programme.

Installation of:

- ✓ Solar energy system
- ✓ Purchase of research related software and computers. Wi-Fi connection in college campus.
- ✓ Hi speed broad band services.
- ✓ Modern latest ICT facilities Video conferencing facilities.

6.2.3 Describe the internal organizational structure and decision making processes.

To manage all its activities of the college, the Principal has delegated the responsibilities by forming various academic and administrative committees as listed under in Annexure - IV

The committee convenors through Principal and Vice-Principal of the college make proposals which in turn are forwarded to the management committee. The principal and the governing body take the appropriate decisions.

ORGANISATIONAL STRUCTURE

BOARD OF DIRECTORS

Konkan Education Society, Alibag, Raigad.

PRINCIPAL

VICE-PR	RINCIPAL	IQAC
ACADEMICS		ADMINISTRATION
Heads of Co-ordinators Departments		Head Clerk
1. Dept. of Commerce & Accountancy	Post Graduate Departments	Junior Clerk
2. Dept. of Economics 3. Dept. of History 4. Dept. of Geography	1. Dept. of Commerce & Accountancy 2. Dept. of History	Attendants & Support Staff

6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

Quality improvement strategies of institution:

Teaching and Learning:

As an institution affiliated to the University of Mumbai, the college follows its guidelines for teaching, learning and evaluation. We adopt innovative methods in this process and go beyond the framework of the curriculum to suit the needs and abilities of our students.

- ✓ Seminars are organized to give students an opportunity to interact with subject experts and enhance their confidence level.
- ✓ Faculty participate in orientation, refresher and short term courses to update themselves on developments which take place in their subject and teaching methods. Field trips and industrial visits are organized with the aim of exposing students to the real world and relate theory to practice.

- ✓ Several co-curricular activities are organized to involve students in the learning process.
- ✓ The library is extensively used by the faculty and students in the teaching-learning process.

Our objective is to prepare students to face the competitive world.

Research & Development:

The college has instituted a Research Committee to nurture research aptitude of faculty members as well as students. The composition of the committee is as follows:

Chairperson: Prin. Dr. Atul H. Salunkhe Members : Dr. D. P. Raverkar

> Dr. K. E. Kamble Prof. S. N. Lohakare Prof.(Mrs.) S. J. Bhosale

Prof. A. N. Shinde

The Principal Dr. Atul H. Salunkhe is recognized Guide for Ph. D. The meetings of Research Committee are held periodically to address the issues related to research.

- ✓ Research activities are promoted by providing opportunities to the faculty to participate and present research papers in seminars and workshops.
- ✓ Participation of the faculty in these activities is facilitated by providing them financial support and duty leave.
- ✓ The faculties are encouraged to register for Ph.D. Six teachers have registered for Ph.D.

Those who have completed their Doctorate are encouraged to become Ph. D guides.

Let Community Engagement:

The students and teachers have actively participated in the following programmes as part of their social responsibility:

- ✓ Community Development activities such as Peace Rally, International Day of Non Violence, Rural Residential Camp, Sadbhavana Divas, Blood Donation Drive, Youth Training Camp on Secularism, Anti Addiction Workshop and helps to school children.
- ✓ Health related activities such as Malaria Awareness Campaign, World AIDS Day, Seminar on Women's Health and Well Being, Red Ribbon Club Workshop, Session on child and women safety and thalassemia.
- ✓ Activities creating Environmental awareness such as Tree Plantation and Rashtriya Swachata Abhiyan.

✓ Activities promoting Responsible Citizenship such as Voter Awareness Campaign, Road and assisting the police in Crowd Control.

Human Resource Management:

The institution follows the prescribed guidelines of the concerned authorities such as Government of Maharashtra, University Grants Commission and the University of Mumbai while recruiting the staff. The management ensures that there is no gender bias in recruitment of staff. The existing faculty and non-teaching staff are deputed for faculty improvement and other training programmes. In addition to teaching, the faculty also play an important role as members of various committees in the implementation of various plans of the college.

Non-teaching staff is provided with in service training to enhance their skills. They are motivated to improve upon their educational qualifications. They are also encouraged to participate in workshops and seminars. Improvements made in performance are rewarded in terms of recognition and promotion.

Industry Interaction:

- ✓ Industrial visits and field trips are organized to establish linkage with various organizations.
- ✓ Eminent persons from industry are invited to conduct seminars and guest lectures.
- ✓ Students are facilitated to visit commercial and industrial organizations for conducting research activities as part of their curriculum.

6.2.5 How does the Head of the institution ensure that adequate information is available for the top management and the stake holders, to review the activities of the institutions?

The management information system (MIS) includes reports, committee meetings, functions, publications and discussions with all stakeholders.

The Management of the college has its representatives on various committees such as IQAC, selection and the LMC. The Principal is the co-opted member of the management committee. The Principal communicates the feedback received from the staff and students to the Management regularly during meetings with the Governing Body. The reports received from various committees are forwarded to the management.

Thus the Principal ensures that all necessary information is made available to the management.

6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The management welcomes any suggestions given by the faculty through the Principal and in LMC meetings. The management provides the required support to implement the suggestions given by the staff.

6.2.7 Enumerate the resolutions made by the management council in the last year and the status of implementation of such resolution?

The college management has passed the following resolutions:

Sr. No.	Resolutions	Year	Action Taken
1	NAAC reaccreditation	2017	In progress
2	Renewal of AMC	2015	Completed
3	Redesigning of website	2015	Completed

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining Autonomy? Yes.

But the college has presently no plans for obtaining Autonomy.

6.2.9 How does the institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyse the nature of grievances for promoting better stakeholders relationship?

Yes.

The institution has a Grievance Redressal Cell to ensure that grievances/complaints are promptly attended to and resolved efficiently. The college classifies grievances according to their nature. The Grievance Redressal Cell resolves grievances communicated to complainants at the earliest possible date. This helps to promote better relationship with the stakeholders.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

No

6.2.11 Does the institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an efforts?

Yes.

The college has a mechanism to obtain feedback from the students. The students are asked to fill feedback forms which cover areas such as office administration, library services, teaching learning process and curriculum aspects. These feedback forms are analyzed and if necessary, suitable measure are taken.

6.3 Faculty Empowerment Strategies:

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

To enhance the professional development of teaching and non-teaching faculty, the governing body of the college provides various facilities such as: The faculty is:

- ✓ Encouraged to participate in orientation programmes, short term and refresher courses organised by UGC- Human Resource Development Centres.
- ✓ Encouraged to participate in seminars, conferences and workshops.
- ✓ Motivated to undertake research activities.

The non-teaching staff is:

Trained for enhancing their office automation and computer skills. Groomed in personality development and spoken English skills.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?

The strategy of the institution is to provide avenues to teachers to enhance their skills and knowledge. To achieve this:

The college encourages faculty to participate in activities like Seminars, Workshop, Conferences, and Short term Courses, Orientation Programmes and Refresher Courses for faculty empowerment.

The college also encourages teachers by providing them opportunity for widening their knowledge and experience by sending them as Question papers Setters in the University and by providing them opportunity in curriculum designing. The faculty in large number perform responsibilities related to examination work as Examiners, moderators, External Examiners, Supervisors, joint chief conductors, etc. Faculty in large number are deputed on election duty to fulfil institute's social responsibility. Programmes organised for Administrative staff:

- ✓ Yoga sessions
- ✓ Training in ICT

- ✓ Training and seminar on office administration conducted by Department of Higher Education, Government of Maharashtra.
- ✓ Training in library operations and services to library staff.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

The staffs are required to submit duly filled self-appraisal forms to the Principal through their respective heads of the department. Staff performance is assessed by a set mechanism provided by the state government. Faculty appraisal is done by using feedback and self-appraisal forms.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

Performance appraisals of teaching and non-teaching staff are reviewed by the Principal. Adverse remarks, if any, are conveyed to the concerned employees for improvement.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The welfare schemes made available by the top management for the benefit of teaching and non-teaching staffs are:

- ✓ KES's Employees' Credit Co-operative Society provides loan facility up to Rs. 4 Lacks(Depending upon the re payment capacity) to employees.
- ✓ KES's Sevak Sangha Organizes Get Together once in two years.
- ✓ The Children of Employees are awarded and rewarded on their special achievement, etc.

Majority of the employees avail of these facilities.

6.3.6 What are the measures taken by the institution for attracting and retaining eminent faculty?

Our college is well known institute in the Raigad District. It attracts and able to retain eminent faculty due to following characteristics of the institute.

- ✓ Well maintained infrastructure.
- ✓ Facilities to promote a research appetite.
- ✓ Well-equipped library.
- ✓ Healthy work culture.
- ✓ Democratic functioning.
- ✓ Opportunities for professional development.
- ✓ Felicitation of faculty for their achievements.

6.4 Financial Management & Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

A budgetary plan is made by the Local Managing Committee in the beginning of the financial year. It is approved by the Governing Body of the college after discussions.

There is a quarterly review of the financial position in the Governing Body meeting.

The Governing Body monitors the utilization of funds allocated.

It is the privilege and sole authority of the Governing Body to approve or reject proposals for fund allocations.

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The college complies with the statutory audit requirement by appointing an external auditor.

The latest audit was done for the financial year 2015 - 16. There were no major audit objections. However, suggestions, given by the auditor for improvement are considered and complied upon.

6.4.3 What are the major sources of institutional receipt/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund / corpus available with Institution, if any.

The major sources of the institutional receipts/ funding are:

- ✓ Salary grants received from the state government
- ✓ Fees collected from students under various heads as prescribed by the university of Mumbai
- ✓ Fees received from self-financing P.G. Programmes.
- ✓ Grants received from UGC.

Deficit or shortage, if any, is replenished by the management.

Please Refer Annexure VII for Audited Income and Expenditure Statement.

6.4.4 Give details on the efforts made by the institution in securing additional funding and utilization of the same (if any).

The institution submits proposals for availing grants to the University Grants Commission from time to time under various schemes. However, following grants have been sanctioned and received by the college under UGC XII Plan.

Particulars	Sanctioned	Received
Under Graduate Development Assistance		
Grant-in-Aid (Recurring)	93,600	72,541
Capital Assets	2,18,400	1,69,261
Total (I)	3,12,000	2,41,802
Internal Quality Assurance Cell		
Grant-in-Aid (Recurring)	2,40,000	2,40,000
Capital Assets	60,000	60,000
Total (II)	3,00,000	3,00,000
Total (I and II)	6,12,000	5,41,802

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

(a) Has institution established an Internal Quality Assurance Cell (IQAC)? If yes, what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

The IQAC was established in the year 2004.

Its composition at present is as follows:

Dr. Atul H. Salunkhe : Principal (as a Chairman)
Dr. Deepak P. Raverkar : Vice-Principal (Member)
Adv. Hemant Gangal : Management Representative
Mr. Amit Athavale : Community Representative

Prof. Shatrughana Lohakare : Teacher Member
Prof. (Mrs.) Seema J. Bhosale : Teacher Member
Prof. Kamalakar E. Kamble : Teacher Member
Mr. Anil Thakur : Administrative Staff

Mr. Swapnesh Kinare : Student Miss. Nikita Jain : Student

Mr. Bapu Joshi : Representative of Industrialists

Mr. Shekhar Joshi : Alumni

Prof. Samrat A. Jadhav : Teacher Co-ordinator

All policy decisions regarding the institution are taken by the Management and the Principal. The IQAC provides them the necessary support in overall strategy planning by making recommendations to maintain quality in institutional systems. The Heads of department, the librarian, the sports director and the office superintendent are part of the IQAC, they communicate the IQAC policies and suggestions to their colleagues. This helps in

communicating all decisions taken by the IQAC to various stakeholders. The IQAC meetings discuss various ways in which we can improve as an institution and review the work done in this direction.

The college does have a policy on quality assurance which aims at:

- ✓ Communicating our vision, and mission by prominently displaying them in the college premises, website, prospectus and magazine.
- ✓ Using methods which will constantly improve teaching —learning experience.
- ✓ Encouraging teachers to update and enhance their knowledge and share the same with their colleagues.
- ✓ Encouraging organisation of activities by departments and various committees for the academic development of the students and to enable them to contribute to national development.
- ✓ Providing infrastructural facilities conducive to learning and overall development.
- ✓ Encouraging research amongst the faculty and students.
- ✓ Adapting to the changing environment and demands of the students, staff, technology and the society.

IQAC ensures that the quality assurance processes are adopted, internalized, and institutionalized.

(b) How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

Amongst the various suggestions which were given by the IQAC the following were implemented.

Sr. No.	Recommendations	Approved	Implemented
1	Improvement in college infrastructure	Yes	Yes
2	Renovation of toilet for the staffs & students	Yes	Yes
3	Organize programmes on women's Issues	Yes	Yes
4	Research facilities should be Improved	Yes	Partly implemented
5	Technology should be upgraded	Yes	Partly implemented

(c) Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.

Yes.

The alumni member of the IQAC has been invited to the college to expose the students to various educational avenues available to them on completion of

graduation. The external stakeholders have been instrumental in guiding the institution regarding the implementation of its quality policy.

(d) How do students and alumni contribute to the effective functioning of the IQAC?

Students and alumni are represented in the IQAC. The alumni have helped and guided our students in various spheres such as academics, sports, cultural and other extracurricular activities. They give feedback regarding improvements which could be made.

(e) How does the IQAC communicate and engage staff from different constituents of the institution?

- ✓ All the departments are represented in the IQAC.
- ✓ Matters to be discussed with the entire staff are taken up by the IQAC in staff meetings and in separate meetings with the staff if required.
- ✓ Staff members who attend seminars and workshops share their learning experiences with colleagues.
- ✓ The electronic media is also used.

6.5.2 Does the institution have an integrated framework for quality assurance of the academic and administrative activities? If yes, give details on its operationalization?

Yes.

The various forums at which discussions take place on quality related information are:

- Local Managing Committee(LMC)
- ❖ Internal Quality Assurance Cell (IQAC) and Staff Meetings
- Advisory Committee Meetings
- ❖ Various academic and administrative committees including research committee, examination committee, library committee etc.

6.5.3 Does the institution provide training to its staff for effective implementation of the quality assurance procedures? If 'yes', give details enumerating its impact?

Yes.

The institution provides the necessary opportunity to the staff. The faculty takes effective measures and makes significant contribution in the quality enhancement of the institution.

Our faculty and staff members participate in several seminars and workshops on issues relating to quality in higher education. Insights gained from such forums are shared with the faculty and other stake holders and implemented.

6.5.4 Does the institution undertake Academic Audit or other External review of the academic provisions? If yes, how are the outcomes used to improve the institutional activities?

The institution has conducted the following audits/ external reviews:

Academic Audit by Academic Audit Committee, University of Mumbai The college has undertaken academic audit in the month of January 2015. It included:

- ✓ Feedback on academic programmes from all stakeholders.
- ✓ Review of examination results. Review of various self-financing courses.
- ✓ Feedback from visiting faculty, guests, university and government officials.
- ✓ Review of the functioning of departments.
- ✓ Review of IQAC policies and suggestions.
- ✓ Feedback received from all sources was reviewed and necessary actions are taken resulting in expected outcome. The Principal suggested modifications to be made in teaching learning process. Frequency of conducting departmental meetings is increased. Heads of department are asked to ensure close interaction with staff and students. Additional learning resources for faculty are provided.

6.5.5 How are the internal quality assurance mechanism aligned with the requirements of the relevant external quality assurance agencies / regulatory authorities?

The internal quality mechanism of the college is based on the guidelines given by National Assessment and Accreditation Council (NAAC), University of Mumbai, office of the Joint Director of Higher Education and University Grants Commission (UGC).

Suggestions given by the Peer Team of the NAAC during the first cycle of accreditation have been fulfilled. All the requirements of the University of Mumbai regarding affiliation and its continuation, appointments, career advancement scheme, faculty improvement, admission, courses, syllabi, examinations, evaluation etc. are implemented. The guidelines given by the office of the Joint Director of Higher Education regarding salary grant, permission for starting of new courses, proper utilization of government grants etc. are complied.

It is ensured that IQAC functioning is in the alignment of the requirements of external quality assurance agencies like NAAC, affiliating University, UGC and Joint Director's Office.

6.5.6. What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The institution plans and organizes the teaching learning evaluation schedule at the end of the previous semester. The results are analysed and discussed at the departmental level. The Heads of Department discuss the results with the Principal. Results are also discussed in the staff meetings. This teaching plan is made by the faculty and discussed in departmental meetings. Extra lectures are taken when required. Suggestions given by the students regarding improvement in the teaching learning process are considered and implemented by the faculty.

The Heads of Department monitor the teaching learning process and analyses the feedback on it. They submit their report to the Principal.

6.5.7. How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

The institute uses following media/medium for communicating its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders

- ✓ By prominently displaying the vision and mission of the college on the college website and in the premises.
- ✓ By sending Notices to all faculty members and the librarian whenever material is added to the compilation on quality related literature in the library.
- ✓ By communicating to the students and their parents during the orientation programmes.
- ✓ Discussing in meeting various steps that can be taken to improve the college. Democratically working on the goals and objectives of our college by having discussions with all the stakeholders.
- ✓ Collectively working on the feedback forms filled by the students, library users and those approaching the office.
- ✓ Making efforts to collect literature related to Quality Aspects in Higher Education so that teachers have easy access to the same.
- ✓ In the meetings of the Students' Council.
- ✓ In the Principal's address (students orientation programme for new entrants) to students, faculty and staff.
- ✓ In the parents' meetings and alumni.
- ✓ Through notice board, college magazine, circulars, prospectus and website.

CRITERION – VII INOVATIVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7. 1.1 Does the College conduct a Green Audit of its Campus?

7.1.2 Initiatives Taken by the College to Make the Campus Eco-Friendly

The following initiatives are taken by the college to make the campus eco-Friendly:

- ✓ The tree plantation drive.
- ✓ Organized seminars on conservation of energy and water.
- ✓ Film shows on environmental issues.
- ✓ The front elevation of the college has been redesigned for improved ventilation and illumination of the staircases. This has considerably reduced the need to switch on lights in the staircases.
- ✓ Ceiling fans and lamps with their corresponding switches have been numbered to conserve energy.
- ✓ Energy saver electronic gadgets are used in the campus.
- ✓ Small windows in the class rooms have been replaced with large sliding windows to allow natural light and air.
- ✓ Signboards have been put up in the campus appealing to the students and staff to switch off lights and fans when not required.
- ✓ Signage has been displayed for economical use of water.
- ✓ Floor peons have been specifically assigned the task of ensuring that fans and lamps are switched off when not required.
- ✓ Garbage bins have been placed all over the campus to keep the campus clean.

Efforts for Carbon Neutrality:

As the college is located at a short distance from the railway station, use of automobiles is avoided by our students and the staff, thereby reducing the carbon foot prints. We conduct activities wherein the students are encouraged to make the best out of waste.

E-waste management:

In order to reduce e-waste the college has taken the following steps:

- ✓ The college opts for computers with large storage.
- ✓ USB Hard Disk and Pen Drives are used to reduce the Compact disks usage.
- ✓ The students are made aware of the hazards of e-waste using audio visual aids.
- ✓ An awareness Seminar on Waste management has been organized.

✓ The electronic media is used extensively for communication. Papers used on one side are reused. These initiatives save paper.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.

- ✓ The faculty uses various innovative methods in teaching such as subject quiz, mini projects, role-plays, mock interviews, engaging students in small study-groups and moot courts to boost the confidence of the students in facing the interviews and increasing the possibility of securing better jobs.
- ✓ In the subject of strategic management, the faculty makes students enact plays in order to portray how appropriate strategies could be adopted to achieve certain goals.
- ✓ To teach economic terms and concepts, the faculty uses students as models
 representing various economic entities for better understanding of difficult
 economic concepts.
- ✓ Field trips and industrial visits which have been organized, give an opportunity to students to relate theory to practice.
- ✓ A workshop on 'Yoga and Concentration' Techniques has been organized for our students. This has helped to increase their mental ability and physical fitness.
- ✓ With an emphasis given to gender issues, a self-defense programme has been organized for women students.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Out of the several good practices being followed in the college, the following two best practices are given in detail:-

Best Practice No. 1

Title of the Practices: Efforts to Spread Awareness about HIV & Hemoglobin

Goals:

To prepare students to face life's challenges by providing them with inputs to discharge their duties towards their family and society.

To equip students to take precautions in the future so that its ill effects are not passed on to the future generations.

To make students aware of Hemoglobin and its consequences.

To organize blood checking camps, HIV and Hemoglobin checking camps.

To organize street Play and Rally for awareness about HIV

To organize Poster competition about HIV.

The Context:

In our college, we have more number of female students at an average rate of 54%. In the year 2012, during the blood donation camp, we come to know that most of the girls were in deficiency of hemoglobin even among our female teaching staff. Deficiency of hemoglobin is resulting in physical weakness, physical tiredness and mental fatigue. So, we decided to spread awareness about the normal level of Hemoglobin in the blood especially among the female students. Also, we took initiatives for the HIV test for the students to make them aware about its importance for the healthy future.

Practice:

N.S.S. and DLLE volunteers make Posters every year in order to spread the awareness about HIV and organize Rally in neighboring areas.

Having being made aware the students can in turn pass on the information, as society in general is unaware of the hazards of HIV.

Evidence of success:

Table showing the details of Blood Detection Camps organized by the institution:

Academic Years	Number of students Screened
2012-13	120
2013-14	150
2014-15	160
2015-16	110

HIV Petition Detection is very expensive. It is difficult to get sponsors to undertake the test; we have to restrict the test to a limited number of students. As an institution, we provide the detection facility to our students at a free of cost. However, it cannot be extended further to the family of the detected students.

Problems Encountered:

Parents do not encourage their wards to undergo the test of blood and HIV due to their ignorance about the importance of the test. Students are afraid about medical test.

Best Practice No. 2

Title of the Practices: ICT based Teaching & Learning

Goal:

To generate interest among students about learning and make the teaching attractive.

To enhance the understanding of students.

To aware them about new concepts and ideas.

To inculcate the skill of presentation by using PPTs among students.

The Context:

This has been accepted by the educational psychologist that ICT based teaching and learning is better than chalk and talk teaching and learning. Due to audio and video effects, it helps in improving the understandings and memory of the students.

The Practice:

There is no doubt that an audio-visual teaching aids is attractive means of delivering lecture and also generate interest among the students to learn and to go for further references. Our college made available computer and internet facility for faculties and also for students. The teachers are preparing PPTs by considering the curriculum of the course of important topics and sections. Also, the video lectures on important chapters on internet are made available to the students by our teachers.

Since our college is situated at rural areas, this practice in the classroom is helpful to them for better understanding and securing good grades in examinations.

Evidence of Success:

- ✓ Goods result of college as compare to University Result and result of other college in the District.
- ✓ Good feedback of students about teaching of the faculty.
- ✓ Post Graduate students' presentation during the Students' Seminars in the college.

Problems Encountered:

- Availability of Electricity in rural areas.
- Availability of presentations and videos in other than English language.

E. INPUTS FROM THE DEPARTMENTS

Evaluative Report of Department of Commerce and Accountancy

1. Name of the Department	Department of Commerce and Accountancy
2. Year of Establishment	1983
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)	Undergraduate: Bachelor of Commerce (B.Com.) Post Graduate: Master of Commerce (M. Com.) (Accountancy)
4. Names of Interdisciplinary courses and the departments / units involved	Foundation Course- Department of Economics- Prof. S.D.Patil Co-operation Department of Economics- Prof. S. N. Lohakare
5. Annual/semester/choice based credit system (programme wise)	Credit Based Semester & Grading System (CBSGS).
6. Participation of the department in the courses offered by other departments	01
7. Courses in collaboration with other universities, industries, foreign institutions, etc.	Nil
8. Details of Courses / programmes discontinued (if any) with reasons	Nil
9. No. of Teaching Posts Professors Associate Professors Assistant Professors Total	: 00 : 01 : 02 : 03

10. Faculty Profile:					
Name	Qualification	Designation	n Specialization	Experience In Years	
Dr. D. P. Raverkar	M. Com., M.Phil, Ph. D.	Vice Principal (HOD)	Commerce	32	
Dr. Kamlakar E. Kamble	M. Com., M.A.(Eco.) B.Ed., NET, Ph. D.	Assistant Professor	Commerce	12	
Prof. Samrat A. Jadhav	M.Com., B. Ed., NET, SELT, GD&CA	Assistant Professor	Accountancy	06	
	isiting faculty		01		
	nge of lectures de lasses handled p rary faculty		4.55		
13. Program Ratio	nme-wise Studen	t Teacher	B.Com-125:1 M.Com-10:1		
14. No. of administrative staff:		ff:	The college has common academic support staff and administrative staff which it shares with the Commerce Department.		
15. DSc/ D. Lit. / Ph. D/ M.Phil./PG		hil./PG	Ph. D. : M. Phil. : Post Graduate : Total :	02 Nil 01 03	
16. Number of faculty with ongoing projects from a) national b) international funding agencies and grants received project-wise.		onal b) gencies	Nil		
By DST-	Departmental projects funded By DST-FST; DBT, ICSSR, etc.; Total Grants Received		Nil		
18. Research Centre /facility Recognized by the University i. State recognition ii. national recognition iii. International recognition		Nil			

19.Publications of faculty					
Number of papers published in peer	Dr. D. P. Raverkar = 10				
reviewed journal (National/international)	Dr. K. E. Kamble = 08				
by faculty and students with impact	Mr. S. A. Jadhav = 08				
factors.	$\begin{array}{ccc} \text{Total} & = & 26 \\ \end{array}$				
factors.	10tai – 20				
Number of publications listed in					
International Database (For E.g.: Web of					
Science, Scopus, Humanities International					
Complete, Dare Database International	Nil				
<u> </u>	Nil				
Social Sciences Directory, EBSCO Host. etc	Nil Nil				
Monographs					
Chapters in books	Nil				
Books edited					
Books with ISBN/ISSN numbers with	04 Books				
details of publishers	Sheth Publishers, Mumbai				
Citation Index	Nil				
SNIP	Nil				
Impact Factor	Nil				
H-Index	Nil				
20. Areas of consultancy and income					
generated	Nil				
21. Faculty as members in National Committees:	Nil				
22. Students projects 1)Percentage of students who have done in-	1000/				
	100%				
departmental/programme:					
2)Percentage of students placed for projects					
in organizations outside the institution	Nil				
i.e.in Research laboratories /Industry					
/other agencies:					
23.Awards/recognitions received at the	Prof. Samrat A. Jadhav				
national and international level by	was awarded Bharat Shiksha				
_	Ratan Award in 2014-15 by Global				
	Institute for Health & Education.				
	1) Principal, Dr. Madhu Nair, Ex-				
24 List of aminant academisians and	Dean of Commerce faculty,				
24. List of eminent academicians and	University of Mumbai.				
scientists/ visitors to the department	2) Principal Dr. S. T. Gadade Ex-				
	Dean of Commerce, University of				
	Mumbai.				
	1.20110 011				

	 3) Dr. P. D. Shinde, Principal and Ex-Chairman of Board of Studies in Commerce University of Mumbai. 4) Prin. Narayan Phadke Ex-Chairman Board of Studies . 5) Dr. Raju Y. K. Principal, Saket College.
25. Seminars/Conferences/Workshops organized & the source of funding.	Nil

26. Student Profile programme/course wise:

(Applications Received / Selected / Enrolled M & F / Pass percentage)

Students Profile 2012-13

Class	Applications Received	Selected Male	Selected Female	Total	Pass percentage
F.Y.B.Com	205	80	111	198	79.05
S.Y.B.Com	151	47	98	151	95.86
T.Y.B.Com	150	63	87	150	85.00

Students Profile 2013-14

Students 110me 2015 14					
Class	Applications	Selected	Selected		Pass
	Received	Male	Female	Total	percentage
F.Y.B.Com	195	91	98	189	70.48
S.Y.B.Com	149	68	81	149	82.91
T.Y.B.Com	128	44	84	128	81.63
M.Com Part I	68	38	26	63	57.81

Students Profile 2014-15

Class	Applications	Selected	Selected		Pass
	Received	Male	Female	Total	percentage
F.Y.B.Com	249	105	139	244	65.23
S.Y.B.Com	231	93	138	231	84.82
T.Y.B.Com	132	46	86	132	60.79
M.Com. Part-I	36	17	19	36	55.55
M.Com. Part II	37	16	21	37	77.77

Students Profile 2015-16

Class	Applications	Selected	Selected		Pass
Class	Received	Male	Female	Total	percentage
F.Y.B.Com	251	121	122	243	51.24
S.Y.B.Com	171	68	103	171	67.70
T.Y.B.Com	130	52	78	130	78.00
M.Com.	14	05	09	14	73.68
Part I	14	03	09	14	73.06
M.Com.	20	05	15	20	87.50
Part II	20	03	13	20	67.50

27. Diversity of students

Class	% of students from the state	% of students from other States	% of students from other countries
B.Com.	100%	Nil	Nil
M.Com.	100%	Nil	Nil

28. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other Competitive examinations?

SLET/ SET = 01 Student during last four years

29. Student Progression: (2015-16)

From UG to PG	37.25%
PG to M.Phil.	
P.G. to Ph.D	
Ph.D. to Post-Doctoral	
Employed:	
Campus Selection	
Other than campus selection	04 Students
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

Library: Commerce Department has separate Library

Text Books	Reference Books	Journals & Magazines
Nil	266	Nil

Internet facilities for staff and students

Internet facilities for staffs and students are provided through library & Computer laboratory.

Class room with ICT facility: 04

Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies

Students from socially and economically disadvantaged sections of the society are getting financial assistance from the government.

32. Details of student enrichment programmes (special lectures / workshops / seminars) with external expert:

Special Guidance Lectures on "How to Excel in University Examination" have been organized regularly for Third Year B.Com students as follows.

- ✓ Dr. Parag Ajgaonkar, Head of the Department of Commerce, Mithibai College, Mumbai addressed the Bachelor of Commerce students on the subject of MHRM.
- ✓ Mr.P. P. Bardeshkar President of Roha MIDC ares, addressed the Bachelor of Commerce students On the challenges of industries & entrepreneurs.

A field visit to Securities Exchange Board of India (SEBI) at Bandra-Kurla Complex, Mumbai was organized on 10th Dec; 2013 for our students. This study tour was very meaningful for our students as it is one of the topics in the syllabus in the study of Business Law.

33. Teaching methods adopted to improve student learning

- Chalk and Talk Method
- Group discussion
- Handouts and synopsis Case study
- Role play
- PowerPoint Presentation
- Field Visit and Industrial visit
- Eclectic Method
- Self-Learning (with the use of library Internet)
- Co-curricular activities such as competition, quiz, audio-visual programmes, etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Our faculty have been appointed and worked as Presiding Officers in the Lok Sabha and Assembly elections held on 15th Oct. 2014. The teaching faculty of Environmental Studies and NSS Unit and Geography Dept. jointly organized a programme on Environment Awareness and Waste Management.

35.Detail any five: Strengths, Weaknesses, opportunities and Challenges (SWOC) of the department:

Strengths:

- 1. Good Academic Result.
- 2. Highly experienced and committed faculty.
- 3. Cordial social relations and extension activities.
- 4. Community participation in fund raising

Weaknesses:

- 1. Absence of Horizontal mobility of students.
- 2. Absence of professional degrees.
- 3. Lack of research engagement of students.

Opportunities:

- 1. Initiation of Interfaculty and interdisciplinary Programmes.
- 2. Industrial and Institutional collaborations.
- 3. Increasing trend of higher education in society.

Threats:

- 1. Introduction of self-finance programme.
- 2. Opening of many new colleges in surrounding areas.

Departmental Future Plan

- More use of Video Lectures in teaching-Learning process.
- Organization of Seminars, Conferences for providing opportunity of Research.
- ➤ Enriching Academic Departments in terms of availability of number of books and other facilities.
- ➤ Providing Training to students on Interview Techniques and Communication Skills.
- Organizing Placement for Third Year students.
- ➤ Increasing interactions and collaboration with Industries

Evaluative Report of Department of Economics and Business Economics

1. Name of the Department	Department of Economics & Business Economics
2. Year of Establishment	1983
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)	Undergraduate: Bachelor of Ats (B.A.) Post Graduate: Master of Commerce (M. Com.) (Accountancy)
4. Names of Interdisciplinary courses and the departments / units involved	B.K.&A/c. – Prof. Samrat A. Jadhav
5. Annual/semester/choice based credit system (programme wise)	Credit Based Semester & Grading System (CBSGS).
6. Participation of the department in the courses offered by other departments	Foundation Course – Prof. S.D.Patil Co-operation- Prof. S. N. Lohakare
7. Courses in collaboration with other universities, industries, foreign institutions, etc.	Nil
8. Details of Courses / programmes discontinued (if any) with reasons	Nil
9. No. of Teaching Posts Professors Associate Professors Assistant Professors Total	: 00 : 01 : 02

10.	Faculty	Profile:				
N	lame	Qualification	Designation	n Spe	cialization	Experience In Years
Dr. A Salur		M. A., Ph. D.	Principal (HOD) Business Economics		onomics	26
Prof. Loha	S. N. kare	M.A., M. Phil.	Assistant Professor (HOD) Economics		onomics	19
Prof. Patil	S. D.	M. A., B.Ed.	Assistant Professor	Ec	onomics	21
11.	List of v	isiting faculty			Nil	
_	oractical c by tempo	age of lectures de classes handled p rary faculty	rogramme		Nil	
13.	Progran Ratio	nme-wise Studen	t Teacher		221 : 1	
14.			ff:	The college has common academic support staff and administrative staff which it shares with the Department of Economics.		
15. DSc/ D. Lit. / Ph. D/ M.Phil./PG		hil./PG	Ph. D M. Ph Post (Total	iil. : Graduate :	01 01 01 03	
16.	16. Number of faculty with ongoing projects from a) national b) international funding agencies and grants received project-wise.		onal b) gencies	Nil		
17.	7. Departmental projects funded By DST-FST; DBT, ICSSR, etc.; Total Grants Received		Nil			
18. Research Centre /facility Recognized by the University i. State recognition ii. national recognition iii. International recognition			Nil			

19.Publications of faculty	
Number of papers published in peer	Dr. A. H. Salunkhe = 06
reviewed journal (National/international)	Prof. S.N. Lohakare = 03
by faculty and students with impact	Prof. S. D. Patil = 03
factors.	Total = 12
Number of publications listed in	
International Database (For E.g.: Web of	
Science, Scopus, Humanities International	
Complete, Dare Database International	Nil
Social Sciences Directory, EBSCO Host. etc	Nil
Monographs	Nil
Chapters in books	Nil
Books edited	
Books with ISBN/ISSN numbers with	02 Books
details of publishers	Lambirt Academic Publishing
	Ltd., Germany
Citation Index	Nil
SNIP	Nil
Impact Factor	Nil
H-Index	Nil
20. Areas of consultancy and income	
generated	Nil
21. Faculty as members in National	Dr. Atul Salunke is:
Committees:	NSS Program Co-ordinator
Committees.	University of Mumbai: 2008 to
	2013.
	• Sate Liaison Officer/ Officer on
	Special Duty Government of
	Maharashtra: 2013 onward.
	Member of Reception
	Committee for Maharashtra State
	Commerce Association.
	• Life Member of Marathi
	'Arthshastra Parishad'.
	Member of the Indian Economic
	Association.
	Member of the Commerce
	Academic Council
	Academic Council

22. Students projects 1)Percentage of students who have done inhouse projects including inter	100%
departmental/programme: 2)Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories /Industry /other agencies:	Nil
23. Awards/recognitions received at the national and international level by	Dr. Atul Salunke - Mother Teresa Gold Medal Award: For Excellence in His Respective Field, National Economic Growth Through Individual Contribution By Global Economic Progress And Research Association, Tamil-Nadu. 30 th March 2013.
24. List of eminent academicians and scientists/ visitors to the department	Nil
25. Seminars/Conferences/Workshops organized & the source of funding.	Nil

26. Student Profile programme/course wise:

(Applications Received / Selected / Enrolled M & F / Pass percentage)

Students Profile 2012-13

Class	Applications	Selected	Selected		Pass
Class	Received	Male	Female	Total	percentage
F.Y.B.A.	126	50	70	120	86.91
S.Y.B.A.	78	34	44	78	92.95
T.Y.B.A.	19	06	13	19	82.62
F.Y.B.Com	205	80	111	198	79.05
S.Y.B.Com	151	47	98	151	95.86
T.Y.B.Com	150	63	87	150	85.00

Students Profile 2013-14

5 to 5 to 1 to 1 to 1 to 1 to 1 to 1 to						
Class	Applications	Selected	Selected		Pass	
Class	Received	Male	Female	Total	percentage	
F.Y.B.A.	137	41	90	131	81.70	
S.Y.B.A.	77	27	50	77	93.90	
T.Y.B.A.	26	11	15	26	69.85	
F.Y.B.Com	195	91	98	189	70.48	
S.Y.B.Com	149	68	81	149	82.91	
T.Y.B.Com	128	44	84	128	81.63	
M.Com Part I	68	38	26	63	57.81	

Students Profile 2014-15

Class	Applications	Selected	Selected		Pass
Class	Received	Male	Female	Total	percentage
F.Y.B.A.	171	87	76	163	77.88
S.Y.B.A.	75	36	39	75	88.13
T.Y.B.A.	35	05	30	35	60.00
F.Y.B.Com	249	105	139	244	65.23
S.Y.B.Com	231	93	138	231	84.82
T.Y.B.Com	132	46	86	132	60.79
M.Com. Part-I	36	17	19	36	55.55
M.Com. Part II	37	16	21	37	77.77

Students Profile 2015-16

Class	Applications	Selected	Selected		Pass
Class	Received	Male	Female	Total	percentage
F.Y.B.A.	148	60	72	132	50.00
S.Y.B.A.	91	39	52	91	44.30
T.Y.B.A.	18	07	11	18	66.66
F.Y.B.Com	251	121	122	243	51.24
S.Y.B.Com	171	68	103	171	67.70
T.Y.B.Com	130	52	78	130	78.00
M.Com.	14	05	09	14	73.68
Part I	14	03	09	14	73.08
M.Com.	20	05	15	20	87.50
Part II	20	03	13	20	07.50

27. Diversity of students

Class	% of students from the state	% of students from other States	% of students from other countries
B. A.	100%	Nil	Nil

29. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other Competitive examinations?

SLET/SET = 01 Student during last four years

29. Student Progression: (2015-16)

From UG to PG	25%
PG to M.Phil.	
P.G. to Ph. D.	
Ph.D. to Post-Doctoral	
Employed:	
Campus Selection	
Other than campus selection	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

Library: We have Departmental Library with sufficient number of reference books

Text Books	Reference Books	Journals & Magazines
80	110	Nil

Internet facilities for staff and students

Internet facilities for staffs and students are provided through library & Computer laboratory. Also, Internet facility is available in Department for the Staff.

Class room with ICT facility: 07

Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies

Students from socially and economically disadvantaged sections of the society are getting financial assistance from the government.

32. Details of student enrichment programmes (special lectures / workshops / seminars) with external expert:

The Department organized following students enrichment programmes on the theme:

- o A study tour of T.Y.B.A. students
 - Workshops on referencing for research and
 - Assignments and Projects for M.com students

33. Teaching methods adopted to improve student learning

To improve students' comprehension of the subject and to improve their scores in examination, along with chalk, talk and illustrations on the blackboard, they have provided with Hand-outs, Synopsis, Clippings from

newspaper reports, journal articles and books, live modeling of Economics entities through role play, Web links resources, Question bank, Guidance on one to one basis, Remedial coaching, Power Point Presentation and Audio-Visual Presentation for understanding of various concepts.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

The faculties in the department have been engaged in organizing and participating in various activities within and outside the campus such as

- ✓ Invited as V.C. nominee subject expert for CAS.
- ✓ Appointed as Presiding Officer for conducting Lok Sabha elections as well as Assembly elections held in Maharashtra in April and October, 2014.
- ✓ A member of the Local Inquiry Committee (LIC).
- ✓ Invited as resource person for Workshops on Revised syllabus in various Colleges from Raigad District.
- ✓ Works as a Guest Lecturer at various Colleges in Raigad District.
- ✓ Appointed as a Moderator for F.Y. / S.Y.B.A./B.Com. examination.
- ✓ Appointed as a member syllabus review committee.
- ✓ Invited at various forums to judge management events organised by other institutions.
- ✓ Worked as a Vice Chancellor's nominee Subject Expert in the panel for selection of Assistant Professor.

35. Detail any five: Strengths, Weaknesses, opportunities and Challenges (SWOC) of the department:

Strengths:

- ✓ Hardworking faculty and devoting faculty members
- ✓ Eager to reach out to the disadvantaged students.
- ✓ Consistently striving to improve pedagogy.

Weaknesses:

- Very limited time within the University's allocated time frame to complete syllabi as well as impart knowledge beyond the syllabus to the learners.
- Many of the Students comes from remote, rural and hill area so teacher have to spent more time to clear the concepts in particular subject for students.

Opportunities:

✓ To impart the learning inputs in an interesting manner to invoke interest in the subject among the learners.

- ✓ Engage them to take up minor research projects.
- ✓ Provide consultancy on research related projects such as conducting surveys. Extensively use ICT resources to improve pedagogy.

Challenges:

- Establishment of linkages with various institutions related to the subject to impart practical knowledge.
- Improvement of employability of the students.
- Efficient time management to do multi-tasking teaching, research, publishing, examination related evaluation work and administrative work.

Departmental Future Plan

- More use of Video Lectures in teaching-Learning process.
- Organization of Seminars, Conferences for providing opportunity of Research.
- Providing Training to students on Interview Techniques and Communication Skills.
- Organising Placement for Third Year students.
- Increasing interactions and collaboration with Industries.

Evaluative Report of Department of History

1. Name of the Department	Department of History
2. Year of Establishment	1993
3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.)	Undergraduate: Bachelor of Arts (B.A.) Post Graduate: Master of Arts (M. A.) (History)
4. Names of Interdisciplinary courses and the departments / units involved	B.K.& A/c. Prof. Samrat A. Jadhav Department of Commerce & Accountancy
5. Annual/semester/choice based credit system (programme wise)	Credit Based Semester & Grading System (CBSGS).
6. Participation of the department in the courses offered by other departments	Nil
7. Courses in collaboration with other universities, industries, foreign institutions, etc.	Nil
8. Details of Courses / programmes discontinued (if any) with reasons	Nil
9. No. of Teaching Posts Professors Associate Professors Assistant Professors	: 00 : 00 : 02
Total	: 02

10. Faculty I	Profile:				
Name	Qualification	Designatio	n S	pecialization	Experience In Years
Prof. T. P. Mokal	M.A., B. Ed.	Assistant Professor (HOD)		History	19
Prof.(Mrs.) S. J. Bhosale	M.A., M.Ed., NET	Assistant Professor		History	16
11. List of vi	siting faculty			Nil	
	ge of lectures de	livered		1111	
and practical cl wise) by tempor	asses handled p			Nil	
	me-wise Studen	t Teacher		162 : 1	
14. No. of ad	ministrative sta	ff:	The college has common academic support staff and administrative staff which it shares with the Commerce Department.		
15. DSc/ D. Lit. / Ph. D/ M.Phil./PG		Ph. D. : Nil M. Phil. : Nil Post Graduate : 02 Total : 02			
projects internati	of faculty with from a) national funding agosts onal funding agosts received proj	onal b) gencies	Nil		
By DST-	17. Departmental projects funded By DST-FST; DBT, ICSSR, etc.; Total Grants Received		Nil		
18. Research Centre /facility Recognized by the University i. State recognition ii. national recognition iii. International recognition		Nil			
19.Publications	of faculty				
Number of papers published in peer reviewed journal (National/international) by faculty and students with impact factors.		Prof.(Mrs.) S. J. Bhosale =			

	T		
Number of publications listed in			
Number of publications listed in International Database (For E.g.: Web of			
Science, Scopus, Humanities International	Nil		
Complete, Dare Database International	Nil		
Social Sciences Directory, EBSCO Host. etc	Nil		
Monographs	Nil		
Chapters in books	1111		
Books edited			
Books with ISBN/ISSN numbers with	Nil		
details of publishers	Nil		
Citation Index	Nil		
SNIP	Nil		
Impact Factor	Nil		
H-Index	Nil		
20. Areas of consultancy and income			
generated	Nil		
21. Faculty as members in National	Nil		
Committees:	1111		
22. Students projects	1000/		
1)Percentage of students who have done in-	100%		
house projects including inter			
departmental/programme: 2)Percentage of students placed for projects			
in organizations outside the institution	Nil		
i.e.in Research laboratories /Industry			
/other agencies:			
Totaler agencies.			
23.Awards/recognitions received at the			
national and international level by	Nil		
	1411		
	1)Principal, Dr S.DKhadse		
	Presedent Bord Of Study University		
	of Mumbai.		
24. List of eminent academicians and scientists/ visitors to the department	2)Principal Dr. V.V. KHADE Arts		
	& Commerce College, Pachad		
	3)Dr.Manjiri Kamat Head of		
	Department University of Mumbai		
25 Comingra/Conferences/Wowleshore			
25. Seminars/Conferences/Workshops organized & the source of funding.	Nil		
organized & the source of funding.			

26. Student Profile programme/course wise:

(Applications Received / Selected / Enrolled M & F / Pass percentage)

Students Profile 2012-13

Class	Applications	Selected	Selected		Pass
Class	Received	Male	Female	Total	percentage
F.Y.B.A.	126	50	70	120	92.95
S.Y.B.A.	84	35	49	84	85.00
T.Y.B.A.	38	13	25	38	100

Students Profile 2013-14

Class	Applications	Selected	Selected		Pass
Class	Received	Male	Female	Total	percentage
F.Y.B.A.	137	41	90	131	85.00
S.Y.B.A.	84	53	31	84	93.90
T.Y.B.A.	16	05	11	16	72.00
M.A. SEM I	50	18	32	50	72.00
M.A. SEM II	26	07	19	26	82.00

Students Profile 2014-15

Class	Applications	Selected	Selected		Pass
Class	Received	Male	Female	Total	percentage
F.Y.B.A.	171	73	90	163	77.88
S.Y.B.A.	75	25	50	75	90.00
T.Y.B.A.	18	08	10	18	82.00
M.A. Part I	26	10	16	26	68.00
M.A. Part II	26	08	18	26	100.00

Students Profile 2015-16

Class	Applications	Selected	Selected		Pass
Class	Received	Male	Female	Total	percentage
F.Y.B.A.	148	51	85	132	50.00
S.Y.B.A.	84	46	38	84	80.00
T.Y.B.A.	18	07	11	18	85.00
M.A. Part I	11	04	07	11	100
M.A. Part II	24	08	16	24	98.00

27. Diversity of students

Class	% of students from the state	% of students from other States	% of students from other countries
B. A.	100%	Nil	Nil
M. A.	100%	Nil	Nil

28. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other Competitive examinations?

Nil

29. Student Progression: (2015-16)

• • • • • • • • • • • • • • • • • • • •	
From UG to PG	53.33%
PG to M.Phil.	
P.G. to Ph.D	
Ph.D. to Post-Doctoral	
Employed:	
Campus Selection	
Other than campus selection	
Entrepreneurship/Self-employment	

30. Details of Infrastructural facilities

Library: History Department has separate Library

Text Books	Reference Books	Journals & Magazines
110	200	Nil

Internet facilities for staff and students

Internet facilities for staffs and students are provided through library & Computer laboratory.

Class room with ICT facility: 03

Laboratories: NA

31. Number of students receiving financial assistance from college, university, government or other agencies

Students from socially and economically disadvantaged sections of the society are getting financial assistance from the government.

32. Details of student enrichment programmes (special lectures / workshops / seminars) with external expert:

Special Guidance lectures have been organized regularly for Third Year B.A. students.

- ✓ Dr. S. V. Patharker, Head of the Department of History, Seth J,N.Paliwala College, PALI addressed the Bachelor of Arts students on the subject of Reserch Mathodology.
- ✓ Dr. B. D. Shinde, Head of the Department of History, ASC College, Panvel addressed the Bachelor of Arts students on the subject of Archeology & Museology.
- ✓ Dr. Subhash Mhatre, Assit. Professor, Dept. of History, Vasantrao Naik College, Murud.
- ✓ addressed the Bachelor of Arts students on the subject of History of Modern India.
- ✓ Dr. Uttara Khadilkar, Head of the Department of History, Bhausaheb Nene College, Pen, addressed the Bachelor of Arts students on the subject of History of Maratha.

33. Teaching methods adopted to improve student learning

- ✓ Chalk and Talk Method
- ✓ Group discussion
- ✓ Handouts and synopsis Case study
- ✓ Role play
- ✓ PowerPoint Presentation
- ✓ Field Visit and Industrial visit
- ✓ Eclectic Method
- ✓ Self-Learning (with the use of library Internet)
- ✓ Co-curricular activities such as competition, quiz, audio-visual programmes, etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

Our faculty have been appointed and worked as Presiding Officers in the Lok Sabha and Assembly elections held on 15th Oct. 2014. The teaching faculty of Environmental Studies and NSS Unit and Geography Dept. jointly organised a programme on Environment Awareness and Waste Management.

35.Detail any five: Strengths, Weaknesses, opportunities and Challenges (SWOC) of the department:

Strengths:

- 1. Good Academic Result.
- 2. Highly experienced and committed faculty.
- 3. Cordial social relations and extension activities.
- 4. Community participation in fund raising

Weaknesses:

- 1. Absence of Horizontal mobility of students.
- 2. Absence of professional degrees.
- 3. Lack of research engagement of students.

Opportunities:

- 1. Initiation of Interfaculty and interdisciplinary Programmes.
- 2. Industrial and Institutional collaborations.
- 3. Increasing trend of higher education in society.

Threats:

- 1. Introduction of self-finance programme.
- 2. Opening of many new colleges in surrounding areas.

Departmental Future Plan

- ➤ More use of Video Lectures in teaching-Learning process.
- Organization of Seminars, Conferences for providing opportunity of Research.
- ➤ Enriching Academic Departments in terms of availability of number of books and other facilities.
- ➤ Providing Soft Skills Training to students.
- Organizing Placement for Third Year students.
- ➤ Increasing interactions and collaboration with historically important Institutes.

Evaluative Report of Department of Geography

1. Name of the Department			D	epartme	ent of C	Geogr	aphy
2. Year o	of Establishment		1993				
3. Name	s of Programmes	/	Three	Years	Integr	ated	Bachelor
Cours	ses offered				of		
(UG, PG, M	.Phil., Ph.D., In	tegrated		Deg	gree (B	.A.)	
Maste	rs; Integrated Ph	.D., etc.)					
4. Name	s of Interdisciplin	nary			Nil		
	es and the departi	ments /					
	nvolved						
	al/semester/choic		Cred				Grading
credit	system (program	ime wise)			System		
				(CBSGS	<u>s)</u>	
	ipation of the dep				Nil		
	courses offered b	by other					
	tments	*.1			NT'1		
	es in collaboration		Nil				
	universities, indu	· ·					
Toleig	n institutions, etc	·•					
8. Detail	s of Courses/ pro	ogrammes			Nil		
	tinued (if any) w	_			1 111		
reasor	` • ′						
9. No. of	Teaching Posts						
Profes	_				: Nil		
Assoc	iate Professors		: Nil				
Assist	ant Professors		: 01				
	- au						
10. Facult	y Profile:	D		1 • • •	. 4• .	10	•
Name	Qualification	Designatio	on S	specializ	ation	Exp	erience
Name Mr. Anil N.	M.A.	Assistant		Geograp	hv	10 3	Zears
Shinde	Geography	Professor		Geograf	лгу	10 1	cais
11. List of visiting faculty		110105501	Nil				
12. Percentage of lectures delivered		delivered	Nil				
and practical classes handled		3311 7 01 0 4			1 111		
(programme wise) by temporary faculty		ry faculty					
	amme-wise Stude				139:1		
Teacher Ratio							

14. No. of administrative staff: DSc/ D. Litt. / Ph. D/ M.Phil./PG.	Nil
16. Number of faculty with ongoing projects from a) national b) international funding agencies & grants received project-wise.	Nil
17. Departmental projects funded By DST-FST; DBT, ICSSR, etc.; total grants received	Nil
18. Research Centre /facility Recognized by the University i. State recognition ii. national recognition iii. International recognition	Nil
19. Publications of faculty	
Number of papers published in peer	
reviewed journal	
(National/international) by faculty	
and students with impact factors.	03
Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database International Social Sciences Directory, EBSCO Host. etc.	
Monographs	Nil
Chapters in books	Nil
Books edited	Nil
Books with ISBN/ISSN numbers with	
details of publishers	01
Citation Index SNIP Impact Factor H-Index	Nil Nil Nil Nil
20. Areas of consultancy and income generated.	Nil

21. Faculty as members in National Committees:	Life Member of "Deccan Geographical Society"
22.Students projects	1)Percentage of students who have done in-house projects including
	inter departmental/programme: 100%
	2)Percentage of students placed for projects in organizations outside the institution i.e.in Research
	laboratories /Industry /other agencies:
22 A	Nil
23.Awards/recognitions received at the national and international level by	Nil
24. List of eminent academicians and scientists/ visitors to the department	Nil
25. Seminars / Conferences / Workshops organized & the source of funding.	Nil

26. Student profile programme/course wise:

(Applications Received / Selected / Enrolled M & F / Pass percentage)

Students Profile 2012-13

	Students I Tollie 2012 10				
Class	Applications	Selected	Selected		Pass
Class	Received	Male	Female	Total	percentage
F.Y.B. A.	126	50	70	120	86.91
S.Y.B. A.	78	34	44	78	92.95
T.Y.B. A.	23	11	12	23	87.00
(Geo)	23	11	12	23	07.00

Students Profile 2013-14

Class	Applications	Selected	Selected		Pass
Class	Received	Male	Female	Total	percentage
F.Y.B. A.	137	41	90	131	81.70
S.Y.B. A.	77	27	50	77	93.90
T.Y.B. A.	40	11	29	40	94.87
(Geo)	40	11	29	40	94.07

Students profile 2014-15

Class	Applications	Selected	Selected		Pass
Class	Received	Male	Female	Total	percentage
F.Y.B. A.	171	87	76	163	77.88
S.Y.B. A.	75	36	39	75	88.13
T.Y.B. A. (Geo)	27	20	07	27	88.88

Students profile 2015-16

Class	Applications	Selected	Selected		Pass
Class	Received	Male	Female	Total	percentage
F.Y.B. A.	148	60	72	132	50.00
S.Y.B. A.	91	39	52	91	44.30
T.Y.B. A. (Geo)	21	07	14	21	85.00

27. Diversity of students

Class	% of students from the state	% of students from other states	% of students from other countries
F.Y.B.A.	100%	Nil	Nil
S.Y.B.A.	100%	Nil	Nil
T.Y.B.A.	100%	Nil	Nil

28. How many students have cleared Civil Services, Defense Services, NET, SLET, GATE and any other Competitive examinations?

29. Student Progression: (2015-16)

From UG to PG	16.67%
PG to M.Phil.	
P.G. to Ph.D	
Ph.D. to Post-Doctoral	
Employed:	
Campus Selection	
Other than campus selection	
Entrepreneurship/Self-employment	

30.Details of Infrastructural facilities	Library: The college library is well stocked with subject and reference books, journals and newspapers. Internet facilities for the staff and students: Internet facility in the Computer Centre and Dept. of Geography is available for the staff and students. Total number of class rooms: 02 Class room with ICT facility: 01 Laboratories: 01 (ICT laboratories are used by the department when required)		
31.Number of students receiving financial assistance from college, university, government or other agencies	Students from socially and economically disadvantaged sections of the society are getting financial assistance from the government.		
32. Details of student enrichment programmes (special lectures/workshop s/seminars) with external expert:	The Department organized following students enrichment programmes on the theme: ✓ ○ A study tour of T.Y.B.A. students ○ Special lectures for by expert teachers in the subject. ○ Celebration of various day like Geography Day, etc.		
33.Teaching methods adopted to improve student learning	Improve students' comprehension of the subject and to improve their scores in examination, along with chalk, talk and illustrations on the blackboard, they are given: Hand-outs, Synopsis Clippings from newspaper reports, journal articles and books Live modeling of Geography entities through role play. Web links resources, Question bank, Guidance on one to one basis, Remedial coaching. Power Point Presentation and Audio-Video Visual Presentation for understanding of various concepts.		

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

The faculty in the department has been engaged in organising and participating in various activities within and outside the campus.

Mr. A.N. Shinde has been invited as:

Works as a resource person for New syllabus in the workshop as well as various Colleges in Raigad District.

Works as a Guest Lecture at various Colleges in Raigad District.

Appointed as a External Examiner for T.Y.B.A. Geography Practical examination.

Appointed as a New syllabus committee.

Appointed IT Co-ordinator of T.Y.B.A and T.Y.B.Com examination for University of Mumbai.

35.Detail any five: Strengths, Weaknesses, opportunities and Challenges (SWOC) of the department:

Strengths:

- > Hardworking faculty.
- > Technologically Updated Department
- Eager to reach out to the disadvantaged students.
- ➤ Consistently striving to improve pedagogy.
- ➤ Continuously honing research skills.

Weaknesses:	 Very limited time within the University's allocated time frame to complete syllabi as well as impart knowledge beyond the syllabus to the learners. Many of the Students comes from remote, rural and hill area so teacher have to spent more time to clear the concepts in particular subject for students.
Opportunities:	 Research projects and activities. Provide consultancy on research related projects such as conducting surveys. Extensively use ICT resources to improve pedagogy.
Challenges:	 To establish linkages with various institutions related to the subject to impart practical knowledge. To improve employability of the students. Efficient time management to do multi-tasking – teaching, research, publishing, examination related evaluation work and administrative work.

Departmental Future Plans

- > To enrich the laboratory with latest equipment's like Digital Instruments, Auto weather instruments, Geographical software, etc.
- > To start job oriented courses.
- > To start Environmental Awareness for community through the students.
- ➤ To start small scale Industrial training programs.
- ➤ To Start Short-Term Courses like Soil Testing,
- ➤ Water Testing, Air Pollution Testing, etc.

POST ACCREDITATION INITIATIVES

Our college went through the process of reaccreditation in the year 2012 in which the college acquired 'B' Grade with CGPA 2.62. This reaccreditation is valid upto March, 09, 2017. Now the college is going to face its 3rd cycle of accreditation.

In view of the recommendations of the previous Peer Team, the college has taken the several initiatives to enhance the quality in teaching-learning process, research, extension activities, infrastructure and other considerations during the post-accreditation period.

Important initiatives are mention as follows:

- Started 2 Post Graduate Programmes, Master of Arts (M.A. History) and Master of Commerce (M.Com. - Accountancy) and 2 Certificate Courses - Certificate Course in Spoken English and Certificate Course in Tally ERP-9.
- 2. Applied for "BEST COLLEGE AWARD" an initiative by University of Mumbai. We have shown a successful attempt in securing this 'Best College Award' from rural areas.
- 3. Conducted Academic Audit through the Academic Audit Committee appointed by University of Mumbai.
- 4. Promoted research by ensuring participation of faculties through research papers, research projects, community oriented research activities and encouraging the teachers for research degrees such as Ph.D.
- 5. Organized National Conference on the Theme "Contemporary Issues in the Development of Rural India".
- 6. Conducted College's PG Students (M.Com.) Seminars / Conferences with their papers presentations. These papers were based on their project topics.
- 7. Teachers have participated in Orientation Courses, Refresher Programmes, Summer Courses and in Short Term Courses.
- 8. Redesigned the college website www.cddcroha.edu.in

- 9. Renovated approach road, Students Toilets, Boys' & Girls' Common Rooms.
- 10. Renovated Staff toilets, replaced doors of classrooms' windows and constructed Compound Wall.
- 11. Organized Alumni Meets, Get Together and Alumni Interaction for sharing their valuable experiences.
- 12. Established Computer Centre, Health Centre and added new equipments in gymnasium.
- 13. The library is fully computerized with barcoding system for the library transactions. The library services are enriched with INFLIBNET for Eresources, addition of new textbooks, reference books and periodicals.
- 14. Organized Books Exhibitions and '10 hours Reading' as a tribute to Bharat Ratna Dr. Babasaheb Ambedkar on his 125th Birth Anniversary.
- 15. Conducted various activities through College's Units of National Social Services (NSS), Department of Lifelong Learning & Extension (DLLE) and Women Development Cell (WDC) like Rural Residential Camp, Training Programmes, Gender Sensitization Programme, Awareness Rallies on Social Issues, Street Plays on Social Problems, etc.
- 16. Provided the facility of sanitary napkins to the female students by installing a machine in Girls' Common Room.



Konkan Education Society's

Dr. C. D. Deshmukh Commerce & Sau. K. G. Tamhane Arts College

(Re-accredited 'B' Grade with CGPA 2.62 by NAAC) Website:- www.cddcroha.edu.in

DR. ATUL H. SALUNKHE Principal

Roha, Dist. Raigad, Maharashtra – 402109.

Ph.: 02194 - 235416. Fax: 02194 - 232448.

Declaration by the Head of the Institution

I certify that the data included in this Self-study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this SSR during the peer team visit.

Signature of the Head of the institution

Principal

K.E.S. Dr.C.D. Seshmukh Comm. & Sau. K.G.T. Arts. College Roha, Raigad

Place: Roha.

Date : 5th Oct., 2016

Certificate of Compliance

पुर्वन् कर्म सुखं दुःखं गणग्रेष्ठात्मवागरः।।
 मननवी कार्यांथी व्यक्तिने काम करीत असतांना सुख दुःखाषी पर्वा करु नवे।।

Konkan Education Society's
Dr. C. D. Deshmukh Commerce &

Sau. K. G. Tamhane Arts College, Roha

Tal. Roha, Dist. Raigad, Pin 402 109 (Maharashtra)

Founder Adv. Odtta Patil & Prabhakar Patil President Shri Sanjay Datta Patil

Principal Prof. Sudhakar Eknath Chaudhan (8226860680)

Phone (02194) 222449, 23541 Fax No. (02194) 232448 Web Site: www.oddcrona.edu.in Email: oddc/2007@jgmail.com

Permanently affiliated to the University of Mumbar & Recognishd by Commitment of Maharashira Re-accrediated by NAAC B Grade with CGPA2 52 & "Sest College Award" from University of Mumbar (2011-12)

Ref No. CDDC-865/16

Date: 05/ 10/2016

Certificate of Compliance

(Affiliated | Constituent / Autonomous Colleges and Recognized Institutions)

This is to certify that Dr. C. D. Deshmukh Commerce and Sau, K. G. Tamhane Arts College fulfills all norms.

1. Stipulated by the affiliating University and / or

2. Regulatory Council / Body (Such as NCTE, AICTE, MCL, DCl, BCl, etc.) and

3. The affiliation and recognition (if applicable) is valid as on date.

In case the affiliation/recognition is conditional, then a detail enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 05.10.2016 Place: Roha GO DOWN

Dr. Atul Hansraj Salunkhe Principal Head of the Institution Principal

K.E.S. Dr.C D. Beshmukh Comm. & Sau. K.G.T. Arts College France Paigad

ANNEXURE

Sr. No.	Particulars	Page No.
1	Certificate of 2 (f) And 12(B)	174
2	Certificate of Accreditation – 2 nd Cycle	175
3	Best College Award – Rural Area (University of Mumbai)	176
4	College Committees	177
5	Peer Team Report (9 – 11, Feb., 2012)	178
6	Annual Accounts For Year Ended 31 st March, 2016 (Receipts & Payments A/c.)	186
7	College Building Map	192

1. Certificate of 2(f) And 12 (B)

P.K. Sharma Under Secretary Ph. 011-23238849 UGC Website: www.ugc.ac.in

F.8-359/2008 (CPP-I)

The Registrar, University of Mumbai, Mumbai-400 032 (M.S).

विश्वविद्यालय अनुदान आयोग बहादुरशाह जफर मार्ग नई दिल्ली-110 002 UNIVERSITY GRANTS COMMISSION BAHADURSHAH ZAFAR MARG NEW DELHI-110 002

0.5 FFR 2000

January, 2009

Sub:- List of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956-Inclusion of New College.

I am directed to refer to the letter No. /Outward No./501/08 dated 11.12.2008 received from the Principal, Dr. C.D. Deshmukh Commerce & Sau, K.G. Tamhane Arts College, Roha, Distt. Raigad, on the subject cited above and to say that the name of the following College has been included in the list of Colleges prepared under Section 2 (f) & 12 (B) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree:-

Year of Establishment	Remarks
1993-94	The College is eligible to receive Central assistance in terms of the Rules framed under Section 12 (B) of the UGC Act, 1956.
	Establishment

The Indemnity Bond and other documents submitted in respect of the above College have been accepted by the Commission.

Yours faithfully,

(P.K. Sharma) Under Secretary

The Principal, Dr. C.D. Deshmukh Commerce & Sau. K.G. Tamhane Arts College, Copy forwarded to:-

 The Secretary, Government of India, Ministry of Human Resource Development, Department of Secondary Education & Higher Education, Shastri Bhavan, New Roha, Distt. Raigad-402 109

3. The Secretary, Government of Maharashtra, Higher Education Department, Mumbai

The Deputy Secretary, UGC, Western Regional Office, Ganeshkhind, Poona University Campus, Pune (M.S)-411 007.

Publication Officer, UGC-Website, New Delhi.
 Section Officer (F.D.-III Section) U.G.C., New Delhi.

7. All Sections, U.G.C, New Delhi.

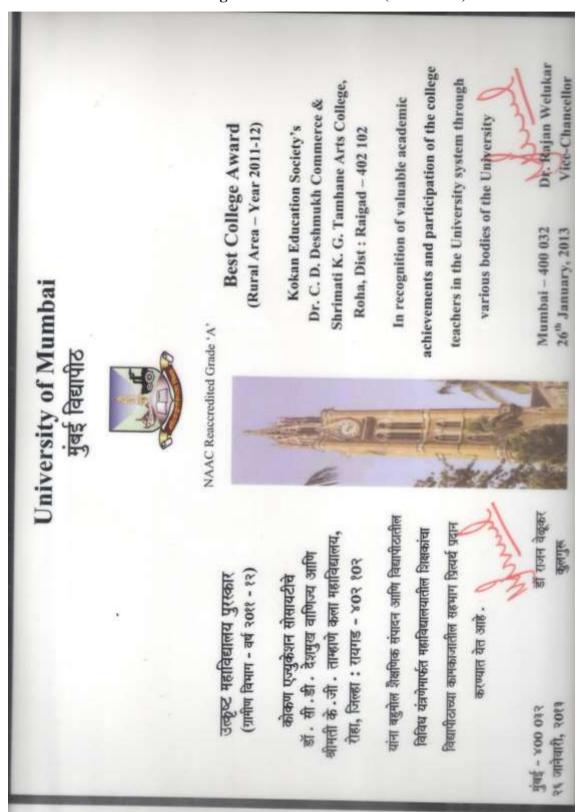
8. Guard file.

· I fulati (Mrs. Sunita Guiati) Section Officer

2. Certificate of Accreditation



3. Best College Award – Rural Area (Certificate)

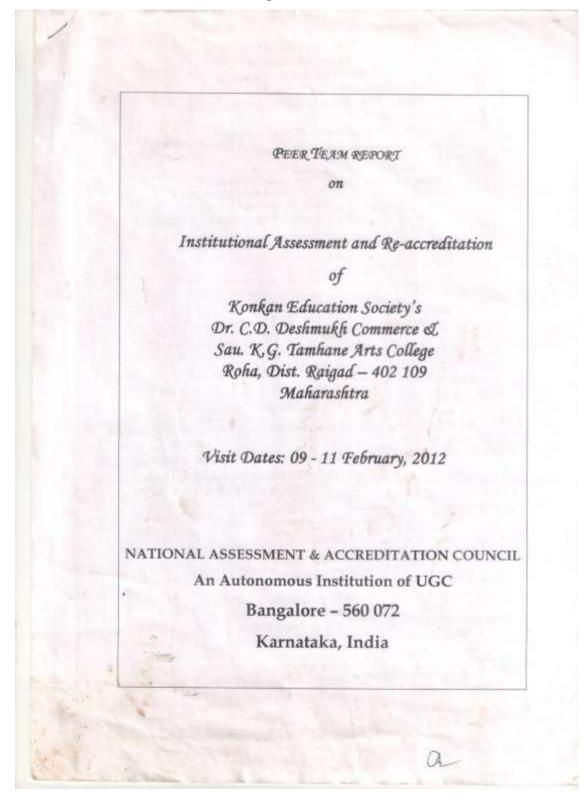


4. College Committees

	Konkan Education Societ	y's		
Various College Committees				
Examination Committee	Unfair Means Euquiry Committee	Student Council Committee		
i) Prof.D.P.Raverkar (Convenier) ii) Prof.S.A.Jadhuv iii) Prof.K.E.Kamble iv) Prof. A. N. Shinde	i) Prof.T.P.Mokal (Convecer) ii) Prof.S.N.Lohakare iii) Prof.S.J.Bhosale	i) Prof. D.P.Raverkan (Convenor) ii) Prof.A.N.Shinde iii) Prof.S.N.Lokhakare		
Placement / Employment Cell	Guidance & Counseling Cell	Cultural Committee		
Prof.T.P.Mokal (Convence) Prof.S.A.Jadhav Hi) Prof.k.E.Knmble	i) Prof. T. P. Mokal (Convestor) ii) Prof. S. D. Pattl iii) Prof. K. E. Kamble	i) Prof.S.D.Patil (Convenor) ii) Prof.(Mrs.)S.J.Bhosale iii) Prof.A.M.Shinde iv) Prof.A.M.Thorat		
Time Table & Attendance	Gymkhana Committee	Discipline & Auti-ragging Committee		
i) Prof.T.P.Mokal (Corwenor) ii) Prof.S.D.Patil iii) Prof.k.E.Kamble	i) Prof.K.E.Kamble (Convents) ii) Prof.(Mrs)S.J.Bhosale iii) Prof.S.D.Patil iv) General Secretary	ii) Prof.T.P.Mokal (Convenor) iii) Prof.(Mrs.) S. J. Bhosale iii) Prof. S. A. Jadhav		
Commerce Association	Prospectus & Annual Report Committee	National Service Scheme(NSS)Unit & Advisory commi		
i) Prof.D.P.Raverkar (Convintor) ii) Prof. K.E.Kamble iii) Prof.S.A.Jadhav	i) Prof. T. P. Mokal (Convenor) ii) Prof. S. D. Paril iii) Prof. S. A. Jachav iv) Prof. A. N. Shinde	i) Prof. T. P. Mokal (Convenor) ii) Prof. S. D. Patil iii) Prof. (Mrs.) S. J. Bhosale		
Alumni Associatin	Wumen Development cell(WDC)	Grievance Redressal Cell		
i) Prof.S.D.Patil (Converted) ii) Prof.T.P.Mokal iii) Prof.S.A.Jadhav iv) Prof.S.N.Lohakare	Prof(Mrs)S.J.Bhosale (Convence) Girl Studnet'sRepresentative Girl Studnet'sRepresentative	Prof.S.D.Patil (Convenor) Prof.(Mrs)S.J.Bhonale Prof.A.N.Shinde Girl Studnet'sRepresentative		
Library Committee	Admission Committee	Right to Information Committee		
i) Prof.S.D.Patil (Convenor) ii) Prof. Dr. D. P. Raverkar: iii) Prof.T.P.Mokal iv) Prof.S.A.Jadhav y) Prof.A.M.Thorat	i) Prof. A. H. Salurike (Corvenor) ii) Prof. T. P. Mokal iii) Prof. (Mrs.) S. J. Bhosale iv) Mr. A. H. Thakur v) Prof. A. M. Thorat	i) Prof.K.E.Kamble (Convence) ii) Prof.A.M.Thorat iii) Prof.(Mrs.)S.J.Bhosale iv) Prof.S.N.Lohakare v) Mr.A.H.Thakur		
College Development Committee	Purchase Committee	Digital College & Web Site		
i) Prof. A. H. Sahanke (Convence) ii) Prof. A. M. Thorat iii) Prof. A. N. Shande iv) Mr. A. H. Thakur v) Prof. S. A. Jadhav	i) Prof. A. H. Sahrike (Convenor) ii) Prof. T. P. Mokal iii) Prof. S. N. Lohakare iv) Prof. A. N. Shindev) v) Mr. A. H. Thakar	i) Prof.S.A.Jadhav (Convenor) ii) Prof. Dr. D. P. Raverloir iii) Prof.S.N.Lohakure iv) Prof.A.M.Thorat v) Prof.K.R.Anobhavane		
College Functions Committee	Student Tour Committee	College Research Cell		
i) Prof. T. P. Mokal (Convence) ii) Prof. A. N. Shinde iii) Prof. S. D. Paril iv) Prof. (Mrs.) S. J. Bhosale v) Mr. A. H. Thakur	i) Prof.A.N Shinde (Convenor) ii) Prof. K.E.Kamble iii) Prof.S.D.Patil iv) Prof.(Mrs).S.J.Bhosale v) Prof.S.A.Jadhav vi) Mr. S. A. Shelar	ii) Prof. A. H. Sahmke (Convence) iii) Prof. D.P. Raverkar iii) Prof. K.E. Kamble iv) Prof. S.N. Lohakare v) Prof. (Mrs.) S.J. Bhosale vi) Prof. A. N. Shinde		
	D.L.L.E. Committee			
	() Prof. S. N. Lohakare (Corvenor) ii) Prof. K. E. Kamble iii) Prof. A. N. Shinde			

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5. Peer Team Report (9-11 Feb., 2012)



Peer Team Report on Re-accreditation of Konkan Education Society's Dr. C.D. Deshmukh Commerce & Sau. K.G. Tamhane Arts College Roha, Dist. Raigad – 402 109, Maharashtra

Visit Dates: 09 - 11 February, 2012

Criterion I: GENERAL INF	ORMATION		
1.1 Name & Address of the Institution:	Konkan Education Society's Dr. C. D. Deshmukh Commerce & Sau, K. G. Tamhane Arts College		
1.2 Year of Establishment:	Roha, Dist. Raigad - 402 109, Maharashtra 1983		
1.3 Current Academic Activities at the Institution (Numbers) • Faculties/Schools: • Departments/Centres • Programmes/Courses offered • Permanent Faculty • Permanent Support Staff • Students (As on Feb 2012)	02 04 UG: 02, PG: 01, Certificate: 01 Permanent: 07, Management: 03 Permanent: 07		
1.4 Three Major features in the institutional Context (As perceived by the Peer Team)	UG: 729, PG: 15 The College is catering education to socio economically backward students. Out of total strength 54% are girl students. Good Number of teachers are in University's Academic bodies like BoS and one in Academic Council.		
.5 Dates of visit of the Peer Feam (Visit schedule attached)	09th to 11th February 2012		
.6. Composition of the Peer eam which undertook the n-site visit:			
hairperson: lember Coordinator: lember: oordinating Officer:	Prof. A. K. Mittal Dr. M. Maharajan Dr. A. S. Ashok Kumar Dr. Sujatha P. Shanbhag		

KES Dr. C. D. Deshmukh Commerce & Sau, K. G. Tamhane Arts College, Roha



Section II: CRITERION WISE	ANALISIS
2.1 Curricular Aspects:	
2.1.1 Curricular Design & Development:	Curriculum as per affiliating Mumbai University Vision and mission are expressed. Few faculty members in syllabus revision committee.
2.1.2 Academic Flexibility:	Offers Arts & Commerce UG programs. PG in Commerce under open University. Certificate courses in Geographic Information System and Remote Sensing (GIS & RS).
2.1.3 Feedback on Curriculum:	Formal Mechanism of feedback from students. Workshops for discussing curriculum.
2.1.4 Curriculum Update :	Periodical revision of syllabus once in 3 years. Project and assignments introduced.
2.1.5 Best Practices:	Credit, grading and semester system introduced. Interaction with Industries.
2.2 Teaching-Learning & Ex	paluation:
2.2.1 Admission Process and Student Profile:	Admission notification in college prospectus, banners and on website. Admission on merit in qualifying examination. Reservations as per Govt. rules.
2.2.2 Catering to Diverse Needs:	Slow and advanced learners identified. Monitoring system needs to be strengthened. Remedial classes conducted.
2.2.3 Teaching-Learning Process:	Academic calendar and teaching plans prepared. Lecture and interactive methods followed. Projects, field trips and group discussions. ICT enabled teaching in practice – 9 LCD in class rooms.
2.2.4 Teacher Quality:	 1 faculty submitted Ph.D. thesis, 2 M.Phils and 3 NET passed. Faculty involved in BoS.

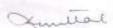
	Teachers served as resource persons. Faculty encouraged to post in							
	 Faculty encouraged to participate in workshop and seminars. 							
2.2.5 Evaluation Process and Reforms:	College follows University examination pattern. Only III year examinations by the University. Credit, grading and semester scheme from 2011. Grievance redressal as per University norms.							
2.2.6 Best Practices in Teachi Learning Process	FCT enabled teaching. Faculty regularly participate in workshops. Credit, grading & semester scheme introduced. Regular interaction with the description of the semester.							
2.3 Research, Consultanc	y & Extension:							
2.3.1 Promotion of Research:	Few teachers have taken up M.Phil / Ph.D. Faculty needs to be encouraged for recession.							
2.3.2 Research and Publication Output:	Only 1 teacher guided M.Phil. Books and study materials published. More emphasis required for research. Publications.							
2.3.3 Consultancy:	Faculty provide consultancy on Income tax but non remunerative. Faculty be encouraged for consultancy.							
2.3.4 Extension Activities:	NSS very active and have won awards. Lifelong Learning & Extension (Adult education) programs effectively practiced. Extension activity include blood donation, health awareness and environment related activities etc.							
2.3.5 Collaboration:	A few collaboration exist with the local industries and with the University for academic and extension activities.							
2.3.6 Best Practices in Research, Consultancy & Extension (if any):	Outreach programs. Proactive NSS unit.							
.4 Infrastructure and Learn	The state of the s							
4.1 Dhussiant Progress	Adequate spacious infrastructure.							

C. D. Desnmuch Commerce & Sau. K. G. Tamhane Arts College Pale

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5.4 Best Practices in Student upport and Progression (if ny)	Student representation in different committees. Encouragement given for cultural activities. Interaction with industries.
2.5.3 Student Activities:	Workshop and awareness program for women. Alumni assist in college activities. NSS, extension and extra-curricular activities.
	Career guidance provided. Counseling centre for women.
2.5.2 Students Support:	20 to 25% students proceed for PG course. Placements provided for few students. Group insurance for students.
2.5.1 Student Progression:	Pass percentage is relatively high compared to the university.
2.5 Student Support and P	South Symposium memty.
2.4.6 Best Practices in the development of Infrastructure and Learning Resources:	Multimedia usage in teaching. Hostel under construction. Good gymkhana facility.
*100	Indoor game facilities available. Canteen and covered vehicle parking provided.
2.4.5 Other Facilities:	OHP, LCD TV, Multimedia projectors used. Separate gymkhana for boys and girls.
Resources;	Good number of computers, with internet facility. College website properly maintained.
2.4.4 ICT as Learning	Repographic facility available in the library. Good number of acidity available in the library.
	Library partially automated.
2.4.3 Library as Learning Resources:	 Library has 17,562 books, 07 Indian journals and 34 periodicals.
Infrastructure:	Infrastructure development and maintenance as per the requirements. Maintenance of equipments through AMC.
2.4.2 Maintenance of	Additional facilities for indoor games, gymnasium and play ground. Girls hostel under construction with UGC grants.

2.6 Governance and Lead	
2.6.1 Institutional Vision and Leadership:	Institutional vision and mission are in tune with the local needs. Principal and management provide inspiring leadership.
	 Good coordination evident among the management and different stakeholders.
2.6.2 Organizational Arrangements:	 Decentralized organizational structure with local management committee.
	 Good rapport between management and College Informal Grievance redressal.
2.6.3 Strategy Development and Deployment:	Action plan prepared – academic calendar. Feedback of students and alumni implemented. Inter disciplinary activities taken up.
2.6.4 Human Resource Management:	Recruitment of faculty and staff as per State Govt. and University norms.
2.6.5 Financial Management and Resource Mobilization:	Financial support from the Government for salary and scholarships.
	UGC grants received and utilized. Account audit done annually.
2.6.6 Best Practices:	Management supportive to the development of College.
	Co-operative society maintained.
2.7.1	Financial assistance provided for staff.
2.7 Innovative Practices:	
2.7.1 Internal Quality Assurance Systems:	 Functional IQAC. Regular meetings and implementation of decisions taken.
1.7.2 Inclusive Practices:	Socially weak rural students given opportunity for higher education.
	Good number of girl students.
.7.3 Stakeholder Relationship:	 Active NSS unit doing commendable social activities.
	Alumni interact with students.
	 Students satisfied with the system.



Section III: OVERALL ANA	LYSIS
3.1 Institutional Strengths:	 Teaching-learning process coupled with campu discipline, reflected in impressive and quit consistent pass percentage.
	 Fairly good and well-maintained infrastructure (containing independent library, conference half furnished class rooms, LCDs, computers with internet access, sports facilities among others) facilities optimally/intensively utilized.
	 Institution attracting fairly good students with rural background.
	Strong social activities through NSS.
3.2 Institutional Weaknesses:	Research activities & publications need attention.
	No major and minor research projects.
	Financial assistance from alumni and industries missing.
	Inadequate communicational skills.
3.3 Institutional Challenges:	Starting job oriented courses like Home Science, Computer and CA related courses.
	Setting up a language lab.
	Health centre in the campus.
	Plantation around the college.
4 Institutional opportunities:	Promote research culture.
	Organize sponsored seminars and conferences.
	Need based PG programs.
	Add-on certificate courses.
	Consultancy services.
	 Collaboration with industries.

Section IV: Recommendations for Quality Enhancement of the Institution

- More of add-on programmes with career focus, availing UGC support and industry tie-up.
- To start Home Science as a subject in UG and more PG programs.

- Teachers should be encouraged for research orientation.
- College may organize National and International seminars & conferences.
- Language lab needs to be established.
- Quality books be made available in the library.
- Competition cell to be established in the library.
- Coaching for CA course to be started.
- Efforts be made to establish a NCC unit.
- Approach road and the campus need improvement.
- Better maintenance of common rooms.
- Efforts be made to get financial assistance from different funding bodies.
- Placement cell to be made more active.
- Alumni association to be strengthened.
- Collaborative linkages be developed with industries and other institutions.

I agree with the observations of the Peer Team as mentioned in this report.



Signature of the Head of the Institution

Signatures of the Peer Team Members:

Name and Address	Designation	Signature with date
Prof. A. K. Mittal Vice Chancellor Babu Banarasi Das University Faizabad Road, Lucknow - 227 105, UP	Chairman	Aunitae 11/2/12
Dr. M. Maharajan (Former Dean, Faculty of Social Science, Mahatma Gandhi University, Kerala) 22/ 114, Kothaval, Chavadi Street, Saidapet, Chennai – 600 015, Tamil Nadu	Member Coordinator	11 Maharajan 11 /24/12
Dr. A. S. Ashok Kumar (Former Principal Sarada Vilas College, Mysore) # 604, "Sukh Sagar", 27th Main J. P. Nagar 2nt Stage, Mysore – 570 008	Member	Jan 11/02/2012
Dr. Sujatha P. Shanbhag Assistant Adviser National Assessment and Accreditation Council (NAAC), Nagarbhavi, Bangalore – 560 072	Coordinating Officer	

Place: Roha, Dist. Raigad Date: 11th February, 2012

6. Annual Accounts Receipts and Payment Account (2015-2016)

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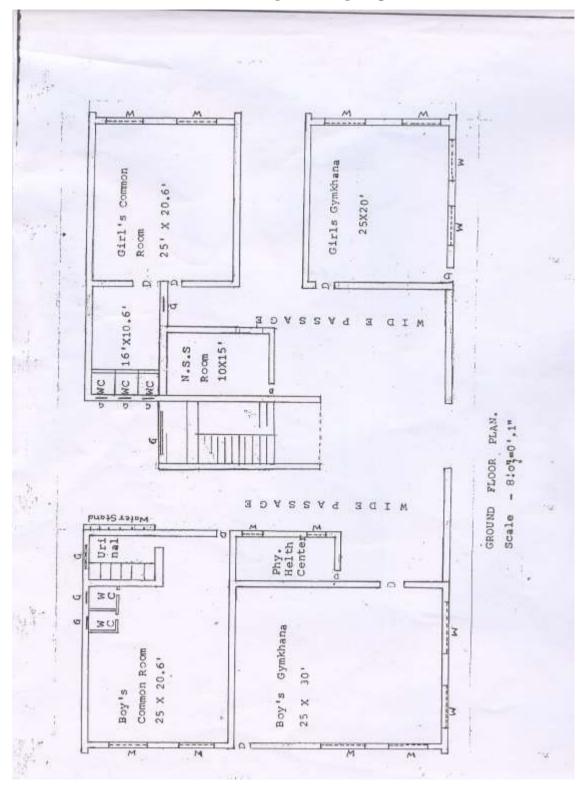
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Students Welfare fund	30230.00		D) Library Subscription	7850.00	
I Card & Lib Card	30650.00		E) Library Jeneral exps	11000.00	
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Development fees	334500.00		G) Library Students Books Refund	3500.00	
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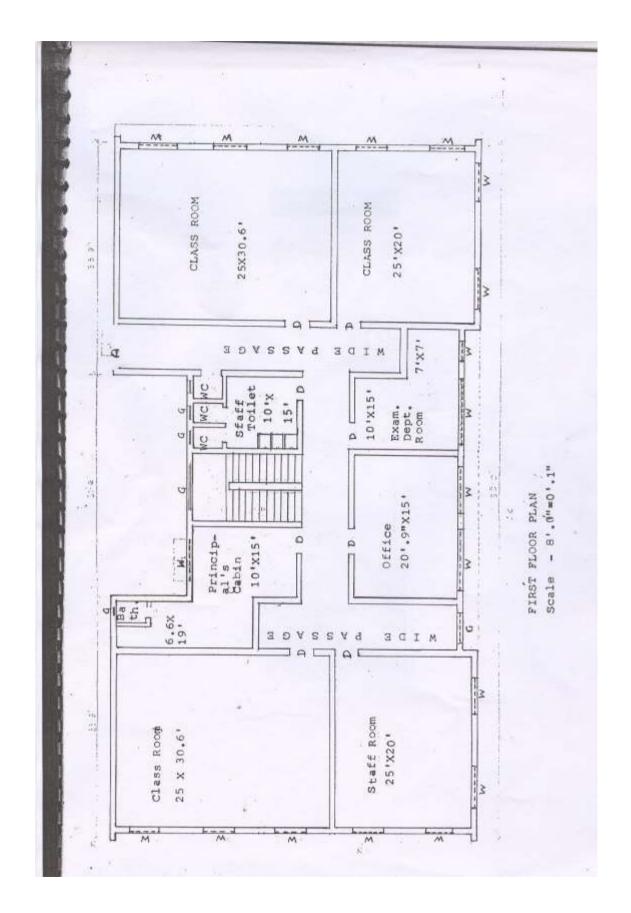
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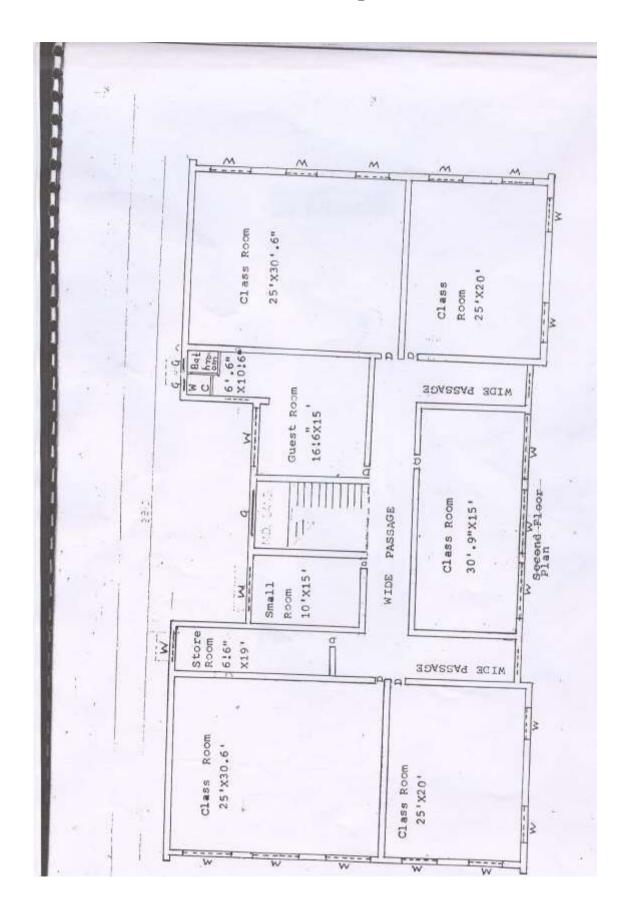
7. College Building Map



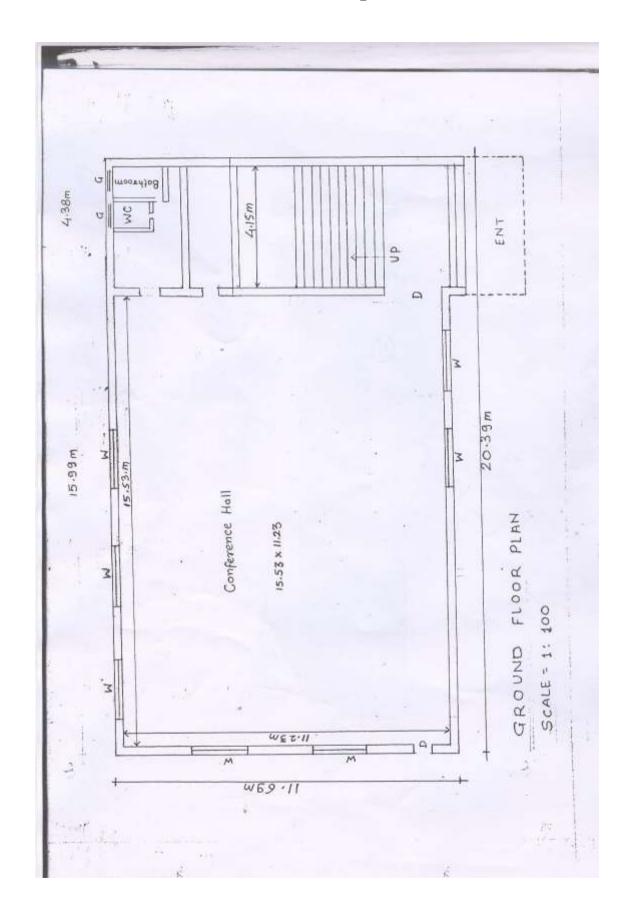
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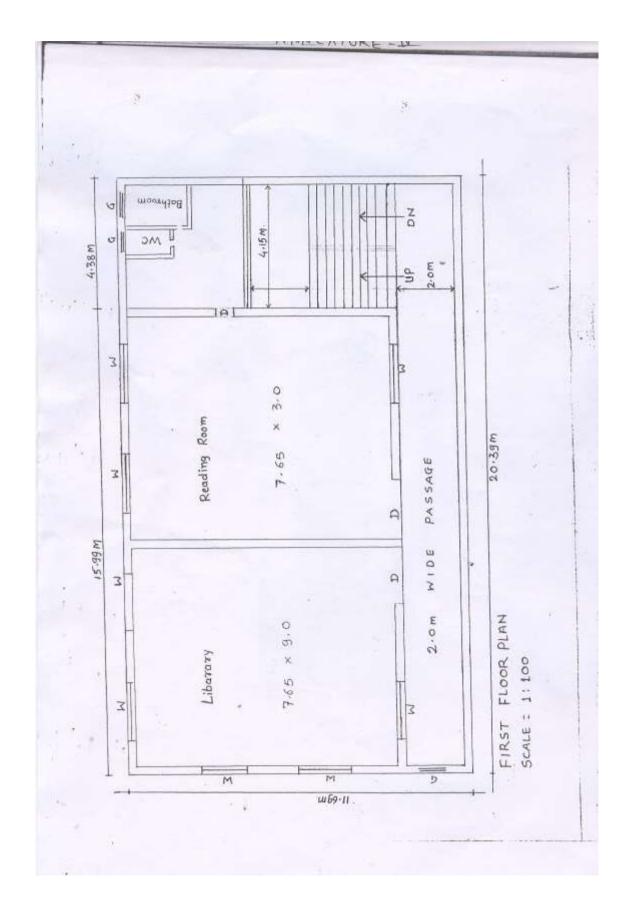
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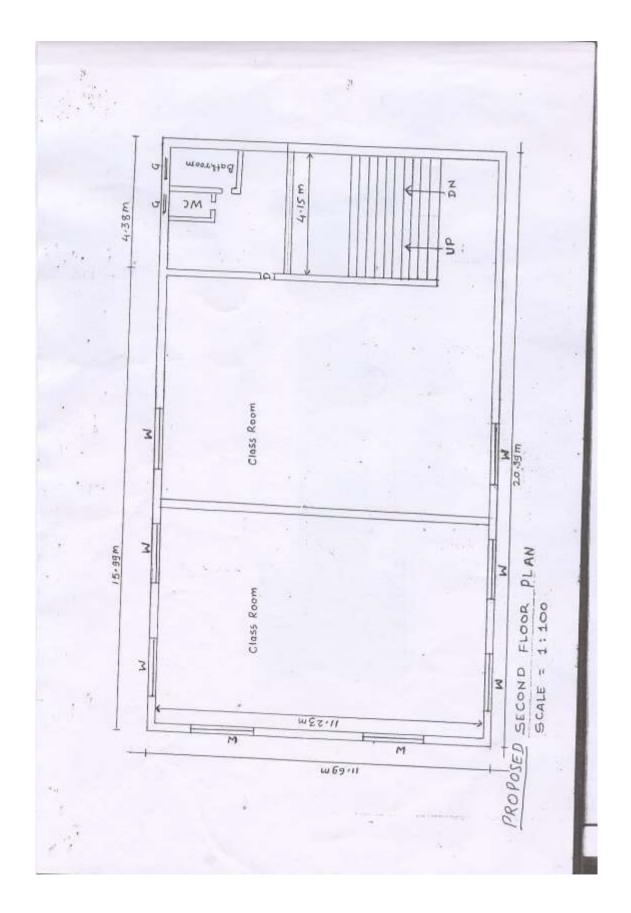
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